

Board of Education Meeting – 7:00 pm
Tuesday, September 27, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Public hearings petitions questions and comments from guests and visitors
 - 5.01 Open Public Hearing on FY-17 Tentative Budget
 - 5.02 Close Public Hearing on FY-17 Tentative Budget
 - 5.03 Public hearings petitions questions and comments from guests and visitors
5. Correspondence/Presentation
 - 4.01 Student Services Presentation - Karen Simmons
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Employment, Coaches, Resignations, Retirements
7. Treasurer's Report
8. Old Business
 - 8.01 FY17 District Budget
 - 8.02 PRESS Policies for Approval
 - 8.03 Building Usage
9. New Business
 - 9.01 Acceptance of Donations
 - 9.02 FOIA Report
 - 9.03 Salary and Benefit Compensation Report
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)
13. Reconvene to Open Session
14. Adjournment

Board of Education Meeting Minutes – 7:00 pm
Tuesday, September 27, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

Call to Order

Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: David Cleveland, Kristen Andrews, Heather Edwards, Kristin Brynteson, and Paul Kruse.

Absent: Barb Gustafson, Taunya Fischer

Pledge of Allegiance

Mr. Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Andrews read the Mission Statement, "Preparing students to excel and contribute to their community."

Public hearings petitions questions and comments from guests and visitors

Open Public Hearing on FY-17 Tentative Budget

A motion was made by Kruse, and seconded by Brynteson, to open the public hearing for the FY-17 Tentative Budget.

Ayes: Andrews, Brynteson, Cleveland, Edwards, Kruse
Motion Carried

Dr. Shortridge presented the FY-17 budget. Dr. Shortridge shared items to note of this this year's pending budget. He stated the district's projected deficit is mirrored closely by the amount of revenue owed to the district by the State of Illinois. He also stated receiving the projected revenue owed by the state; the district could see a balanced budget at the end of the year. He further stated on the opposite side of that issue; if our state withholds the categorical payments our projected deficit could multiply by two or three times. Dr. Shortridge stated like most years the district's fiscal responsibility and decision making hinges on the faith and revenue of the State of Illinois.

Dr. Shortridge shared a Power Point presentation detailing the districts revenues and expenditures. He also stated a healthy fund balance is 50% of operating funds. He further stated the district budget is higher due to the KEC payroll it maintains. Dr. Shortridge also stated funding for the district comes from three sources.

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Edwards asked about local revenue including the KEC payroll. She also asked how much was moved to fund 50.

Dr. Shortridge shared information regarding local revenue and overall fund balances including the KEC payroll. He also stated no more than 1% was moved to fund 50. Dr. Shortridge shared the adjustments that were made to the budget since the tentative budget was posted. He further stated the FY-17 budget provides what is needed for the district.

Close Public Hearing on FY-17 Tentative Budget

A motion was made by Andrews, and seconded by Cleveland, to close the public hearing for the FY-17 Tentative Budget.

Ayes: Brynteson, Cleveland, Edwards, Andrews, Kruse
Motion Carried

Public hearings petitions questions and comments from guests and visitors

Ms. Miller addressed the board with two concerns over the high school soccer program.

Ms. Miller shared safety concerns over a new fence that was installed on the soccer field. Ms. Miller shared photos of the new fence with the board. She also stated being told the fence was put in place due to parents behaving inappropriately at the matches.

Ms. Miller also expressed concerns over the current high school soccer coach. She presented a petition to the board signed by the players last year requesting the removal of the current coach from the team. Ms. Miller also shared an email from the previous assistant coach expressing concerns of the team's progress with the board. She further stated concerns regarding the soccer team's current training program and future participation in state competitions.

Kruse stated the board will review the information presented.

Correspondence/Presentation
Student Services Presentation - Karen Simmons

Mrs. Simmons shared a presentation regarding student services with the board.

Mrs. Simmons shared a special education overview including disability categories, services, and future trends.

Cleveland asked about the cost of student screenings and if the screenings were mandatory. He also asked about a student mentor at the Pre-K level.

Mrs. Simmons stated there was no cost for the screenings. She also stated it was mandatory that the district complete the screenings but not mandatory for the student. She further stated there is no longer a student mentor at the Pre-K level.

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Mrs. Simmons also shared information regarding English Language Learners (ELL) including how an ELL is identified, the screening process, ongoing assessments as well as the current service delivery for each grade level and future trends.

Kruse asked what would need to be done to bring back a student mentor to the Pre-K level.

Mrs. Simmons stated an additional teacher would need to be hired.

Consent Agenda

Payrolls, Accounts Payable, Minutes, Employment, Coaches, Resignations, Retirements

Edwards asked about the electricity expense at the high school.

Dr. Shortridge stated the high school is the most used building in the district.

Edwards also asked about the invoice for South Moon BBQ.

Mr. Burgess stated the invoice was for food purchased for the "Hope for the Day" event held at the high school. He also stated South Moon BBQ offered a generous discount in support of the event. He further stated the community outreach event was a worthy cause to bring awareness of suicide prevention and substance abuse.

Edwards asked about the previous purchase of the seal coating machine and current expenses of seal coating.

Mr. Ratliff stated the seal coating machine has been paid for; however the current seal coating expenses were for necessary striping of parking lots district wide.

A motion was made by Edwards, and seconded by Brynteson, to approve the August 25, 2016 payroll in the amount of \$486,187.87, the September 9, 2016 payroll including retirement incentive payroll in the amount of \$553,204.16, the September 15, 2016 KEC payroll in the amount of \$132,572.33, the September 2016 Payable Board Report in the amount of \$376,985.66 the August 23, 2016 Board of Education Meeting minutes, the September 13, 2016 Committee of the Whole meeting minutes, and the September 13, 2016 Closed Session meeting minutes. The approval of the closed session meeting minutes does not constitute disclosure or dissemination until the board has authorized the dissemination or disclosure of these minutes.

To approve the following employment considerations:

Kathleen Rich - ESP - Effective for the 2016-2017 school year.

Elizabeth Whittenhall - ESP - Effective for the 2016-2017 school year

Kim Deskins - Cook - Effective for the 2016-2017 school year

Trisha Tate - Cook - Effective for the 2016-2017 school year

Samantha Monaco - Bus Driver - Effective for the 2016-2017 school year

Margaret Taylor - Bus Driver - Effective for the 2016-2017 school year

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To approve the following volunteer coaches:

John Noyes - Boys Basketball - Effective for the 2016-2017 school year

To approve the following resignations:

Adam Lucca - Custodian - Effective September 9, 2016

Bret Lucca - 8th Grade Basketball - Effective September 14, 2016

Melissa Whiting - ESP - Effective October 3, 2016

To approve the following retirements:

Dani-Jo Galauner - 4th Grade Teacher - Effective at the end of the 2019-2020 school year

Liz Moore - Music Teacher - Effective at the end of the 2019-2020 school year

Ayes: Cleveland, Edwards, Andrews, Brynteson, Kruse
Motion Carried

Treasurer's Report

Dr. Shortridge presented the August Treasurers Report in detail to the board.

Dr. Shortridge stated revenues were approximately \$1.2M while expenses approximately \$1.5M. He also stated the district received \$530K in General State Aid; however the state still owes the district approximately \$300K. He further stated the district collected approximately 130K in school fees to date.

Edwards asked about student registration fee deadlines and collection procedures.

Dr. Shortridge stated sending reminders to parents prior to the December deadline and any unpaid registration fees to collections prior to the end of the calendar year.

A motion was made by Cleveland, and seconded by Andrews, to approve the August Treasurer's Report as presented.

Ayes: Edwards, Andrews, Brynteson, Cleveland, Kruse
Motion Carried.

Old Business

FY17 District Budget

Dr. Shortridge stated seeking board approval for the FY-17 Budget.

Mr. Burgess stated it ironic that in 2010 he was asked about the districts \$1M deficit when the district is currently facing a \$280K deficit. He also stated if the state of Illinois would pay what is owed our district would have a balanced budget. Mr. Burgess publically thanked the board, district staff and everyone involved for making sacrifices and being fiscally and academically responsible to district #424.

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A motion was made by Cleveland, and seconded by Andrews, to approve the FY-17 budget as presented.

Ayes: Andrews, Brynteson, Cleveland, Edwards, Kruse
Motion Carried.

PRESS Policies for Approval

Mr. Burgess stated the July PRESS Policies have been discussed and moved forward from the Committee of the Whole meeting.

- 2:70 - Vacancies on the School Board — Filling Vacancies
- 2:70-E - Exhibit — Checklist for Filling Board Vacancies by Appointment
- 2:120-E1 - Exhibit — Guidelines for Serving as a Mentor to a New School Board Member
- 2:120-E2 - Exhibit — Website Listing of Development and Training Completed by Board Members
- 2:240-E1 - Exhibit — PRESS Issue Updates
- 2:240-E2 - Exhibit — Developing Local Policy
- 6:100 - Using Animals in the Educational Program
- 7:10-E - Exhibit — Equal Educational Opportunities Within the School Community.
- 7:270 - Administering Medicines to Students 7:270-AP1, Administrative Procedure — Dispensing Medication
- 8:90 - Parent Organizations and Booster Clubs
- 8:110 - Public Suggestions and Concerns

Five Year Review

- 1:10 - School District Legal Status
- 1:20 - District Organization, Operations, and Cooperative Agreements
- 1:30 - School District Philosophy
- 2:10 - School District Governance
- 2:130 - Board-Superintendent Relationship
- 3:10 - Goals and Objectives
- 3:30 - Chain of Command
- 4:80 - Accounting and Audits
- 5:150 - Personnel Records
- 6:255 - Assemblies and Ceremonies
- 6:260 - Complaints About Curriculum, Instructional Materials, and Programs
- 7:280 - Communicable and Chronic Infectious Disease
- 7:285 - Food Allergy Management Program

A motion was made by Edwards, and seconded by Cleveland, to approve the July PRESS Policies as presented:

Ayes: Brynteson, Cleveland, Edwards, Andrews, Kruse
Motion Carried.

Building Usage

Mr. Burgess shared numerous documents for the board to review. Mr. Burgess thanked Dr. Shortridge the principals and Mr. Slater for all of the work putting the building usage materials together. He also stated building usage items have been discussed in length at previous committee and board meetings.

Kruse publically thanked Mr. Slater and Mr. Ratliff for their hard work in saving the district in energy costs.

Edwards asked about the energy price breakdowns per building. She also asked why Davenport Elementary was higher.

Mr. Slater stated Davenport Elementary School is used more by the staff on the weekends. He also stated the district is 12% below any other district's energy costs and the first in northern Illinois to have smart readers which tell within a 30 minute period how much electricity is being used.

Andrews asked why the middle school energy costs were so much lower.

Mr. Slater stated the middle school gyms are not air conditioned and total overall square footage is not air conditioned.

Edwards asked Mr. Ratliff and Mr. Slater about recovering costs of repairing the middle school roof, heating and cooling system. She also asked if the \$1.7M estimate was accurate and if it was possible to get a more accurate estimate.

Mr. Slater stated the middle school system was installed in 1979 and the building cannot be zoned. He also stated you do not recover the cost of routine building maintenance. Mr. Slater stated the estimate is very accurate based on previous and similar work done in the district.

Brynteson asked about the timeline for the repairs.

Mr. Burgess asked about the cost in obtaining an accurate estimate.

Kruse asked which elementary school building should close when factoring in the middle school repairs. He also stated it important to close one elementary building without incurring any costs of repair to a facility.

Edwards asked Mr. McPherson for a recommendation regarding placing middle school students in the high school and an addition.

Mr. McPherson stated an addition would not be necessary to place the middle school students at the high school.

Edwards asked about building roofs in need of repair.

Mr. Slater stated all building roofs will need future repairs.

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Mr. Burgess stated the committee discussed future growth.

Andrews stated the board discussed closing one building and selling it. She also asked if the board chose to close two elementary schools but moth ball one which building would be the least expensive to re-open.

Mr. Burgess stated having to go through the Regional Office of Education (ROE) to allow for occupancy again.

Edwards asked for a recommendation regarding closing Davenport Elementary School next year.

Kruse asked if the building usage committee recommended which building to close next year.

Andrews stated the committee presented three recommendations to the board and asked the board to make the final decision regarding which building to close.

Kruse asked the board for further information needed regarding building usage prior to the next committee meeting.

Mr. Burgess stated when a building usage decision is made a transition team will be important.

Brynteson stated she would like to see the cost of closing a building and reopening a moth balled building.

Andrews asked Mrs. Hill about closing Kingston Elementary School.

Mrs. Hill shared concerns over Kingston Elementary School being the largest employer in Kingston. She also shared concerns over losing support of the community.

Edwards asked Mr. Burgess about closing or selling Davenport Elementary School.

Mr. Burgess shared several options for selling Davenport Elementary School.

Andrews asked about cost to place 7th and 8th grade at the high school.

Kruse stated obtaining the cost of moving the 7th and 8th grade to the high school is important. However it is more important to decide which building to close for the next school year.

Mr. Burgess stated when moving the 7th and 8th grade students to the high school it is more important to look at the quality of the academic setting rather than an inexpensive fix.

Cleveland asked about the increase in transportation costs if the board chooses to close Davenport Elementary School.

Dr. Shortridge stated fuel costs may increase; however by eliminating one bus.

Brynteson asked about renovation costs to accommodate students in all other buildings.

The board agreed to continue building usage discussions at the Committee of the Whole Meeting scheduled for Tuesday, October 11, 2016 at 6:30 pm.

New Business

Acceptance of Donations

There were two generous donations to accept.

A motion was made by Brynteson, and seconded by Andrews, to accept with gratitude these generous donations; \$500 from First Midwest Bank to support Project Lead the Way, \$90 in office supplies to Genoa Elementary School from Steve Sprout.

Ayes: Cleveland, Edwards, Andrews, Brynteson, Kruse
Motion Carried.

FOIA Report

Mr. Burgess stated there was only one FOIA to report from Smart Procure.

Salary and Benefit Compensation Report

Mr. Burgess stated the salary and benefit compensation report is annually approved by the board. He also expressed his gratitude to Mrs. Pickerill, the district's payroll assistant, for preparing this annual report for the board in a timely manner.

A motion was made by Andrews, and seconded by Edwards, to approve the posting of the 2016-2017 Salary and Benefit Compensation Report on the Genoa-Kingston CUSD #424 website.

Ayes: Edwards, Andrews, Brynteson, Cleveland, Kruse
Motion Carried.

Superintendent/Board Communication

Hall of Fame Dinner

Mr. Burgess shared information regarding the recent Hall of Fame dinner. Mr. Burgess publically thanked Mr. McPherson for bringing the Hall of Fame concept to the district. He also thanked Mrs. Butler, Mrs. Volkening and Mrs. Peterson for their hard work regarding the Hall of Fame event. He further stated it was nice to see the accomplishments and what the recognition means to the Hall of Fame recipients.

Homecoming week

Mr. Burgess stated homecoming week was successful.

Vision 2020

Mr. Burgess stated Vision 2020 will hold a community outreach workshop on Wednesday, October 19, 2016 at 6:30 pm. He stated the meeting will include education on Chrome book use for parents and community members as well as other devices and technology of interest. Mr. Burgess also stated Vision 2020 has started preliminary discussions regarding the annual G-K Tech Expo held in combination with the Genoa Area Chamber Business Expo scheduled for Saturday, March 4, 2017 from 10 am – 2 pm.

PEAC Committee

Mr. Burgess stated the PEAC Committee required by Senate Bill 7 will meet in October.

2017 Consolidated Election

Mr. Burgess shared information about the 2017 Consolidated Election process. He also stated election materials are currently on the website.

Board Conference in November

Mr. Burgess stated the Triple I Board Conference is scheduled for November 18th, 19th, and 20th.

IASB Kishwaukee Division Dinner

Mr. Burgess stated Board President, Paul Kruse was recognized at the recent IASB Kishwaukee Division Dinner - Paul Kruse received two awards; New Master Board Member Award, and the New Leadership Fellows Award.

Superintendent Search

Mr. Burgess stated new superintendent applications close Tuesday, October 4, 2016.

ESSA Listening Tour

Mr. Burgess stated Representative Robert Pritchard is hosting the ESSA Listening Tour scheduled for Wednesday, October 5, 2016 at the DeKalb County Farm Bureau.

Future Agenda Items

Building and Grounds Presentation
Triple I Conference Update
ERO 2016
Levy Information
Building Usage

Board Member Comment

Board member, Heather Edwards expressed concern and disapproval regarding guest speaker Ms. Millers comments earlier in the evening regarding her timing and beseeching of athletes to sign her petition.

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)

A closed session meeting was not needed at this time.

Adjournment

A motion was made by Cleveland, and seconded by Brynteson, to adjourn the Board of Education meeting at 8:51 pm.

Voice vote:
Motion

Paul Kruse, Board President

Heather Edwards, Board Secretary