

**Board of Education Meeting – 7:00 pm**  
**Tuesday, September 22, 2015**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Public hearings petitions questions and comments from guests and visitors
  - 4.01 Open Public Hearing on FY-16 Tentative Budget
  - 4.02 Close Public Hearing on FY-16 Tentative Budget
  - 4.03 Public hearings petitions questions and comments from guests and visitors
5. Correspondence/Presentation
  - 5.01 Student Services Presentation – Karen Simmons
6. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable
  - c. Minutes
  - d. Employment, Resignations, Retirements
7. Treasurer's Report
8. Old Business
  - 8.01 FY16 District Budget
9. New Business
  - 9.01 Acceptance of Donations
  - 9.02 FOIA Report
  - 9.03 Salary and Benefit Compensation Report
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS120/2(c)(1).
13. Reconvene to Open Session
14. Adjournment

**Board of Education Meeting Minutes– 7:00 pm**  
**Tuesday, September 22, 2015**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

**Call to Order**

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: Taunya Fischer, Angie Lauderdale, Kerri Sosnowski, Heather Edwards, Barb Gustafson, Kristin Brynteson and Paul Kruse.

Absent: None

**Pledge of Allegiance**

Mr. Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

**Mission Statement**

Kristin Brynteson read the Mission Statement, "Preparing students to excel and contribute to their community."

**Public hearings petitions questions and comments from guests and visitors**

**Open Public Hearing on FY-16 Tentative Budget**

A motion was made by Gustafson, and seconded by Sosnowski, to open the public hearing for the FY-16 Tentative Budget.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Sosnowski, Kruse  
Motion Carried

**Budget Hearing and Approval Information for 9-22-15 Board Meeting**

Dr. Shortridge stated the FY '16 Tentative Budget has been on display for the required days. He also stated the budgeted deficit is under \$400K. He further stated adjustments made since posting: for insurance expenditures, \$30,000 was removed from Fund 80 (Tort) Expenditures and \$30,000 was added to Fund 40 (Transportation) Expenditures in order to appropriately and efficiently maximize the Transportation reimbursement. Dr. Shortridge stated during part 8.01 of this meeting, we request the Board approve the FY '16 budget as posted with the above-mentioned adjustments.

Submitted by Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO.

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Dr. Shortridge shared a district budget presentation to the Board of Education.

Dr. Shortridge stated a district budget is a financial plan. He also stated financial plans can and do change. A budget is a management tool that determines what will be received and expended. Board policy states a healthy fund balance is 50% of its operating funds. Dr. Shortridge stated each building has a budget based on enrollment and each operations department has a budget based on prior needs. He also stated the district budget is organized into 9 different funds divided by approximately 2500 account numbers. He also stated the KEC payroll is about 8-9% of our district budget. Dr. Shortridge also discussed the nine funds, GSA (General State Aid), impact fees, interest, rent and student fees, CPPRT, milk and lunch money as well as donations and how they all impact the budget. Dr. Shortridge further stated the state revenue is mostly GSA (General State Aide) and is based on enrollment and attendance.

Dr. Shortridge stated he believes the FY 2016 budget provides what is needed for the district to be fiscally responsible.

Edwards asked if it would be important to push parents to understand how taking vacations during the school year negatively affects our districts GSA (General State Aid.)

Dr. Shortridge stated it would be important for parents to understand how taking vacations during the school year negatively affects a district's GSA. He further stated administrators should discuss the importance of overall attendance as well. He also stated the district loses 4-5K per student missing from attendance.

Mr. Burgess stated the importance of attendance throughout the school year and that students lose out on their education by not being in attendance on a regular basis.

Edwards asked at what point the district may be penalized for loss of enrollment.

Dr. Shortridge stated students need to do their best to maintain attendance throughout the school year. He further stated you do not want to have a bad month when reporting attendance to the state. He further stated the district reports the best three months of attendance to receive the largest possible amount in GSA (General State Aide).

Kruse asked if the Torte change complies with the tentative budget posting.

Dr. Shortridge stated the Torte changed did comply with the tentative budget posting. He further stated the change was made publically. Dr. Shortridge asked the board to approve the FY-16 Budget later in the meeting.

### **Close Public Hearing on FY-16 Tentative Budget**

A motion was made by Brynteson, and seconded by Fischer, to close the public hearing for the FY-16 Tentative Budget.

Ayes: Edwards, Fischer, Gustafson, Lauderdale, Sosnowski, Brynteson, Kruse  
Motion Carried.

### **Public hearings petitions questions and comments from guests and visitors**

There were no petitions, questions and/or comments from guests and visitors.

### **Correspondence/Presentation**

#### **Student Services Presentation - Karen Simmons**

Karen Simmons presented the 2015-2016 Student Services report to the Board of Education.

Mrs. Simmons stated approximately 5.1 million (10.5%) of the U.S. student population in K-12 are ELLs. Approximately 79% are from Spanish language backgrounds. 61% are located in six states: Arizona, California, Texas New York, Florida and Illinois. Mrs. Simmons stated there are two questions that are asked to identify ELLs;

1. Is a language other than English spoken at home? If so, what language?
2. Dos the student speak a language other than English? If so, what language?

Mrs. Simmons stated the district uses a prescribed screening instrument (W-APT) within 30 days of enrollment and that the proficiency score is defined by the State Superintendent. There is a minimum composite score of 5.0 as well as 4.2 in literacy and 4.2 in writing. All ELLs must annually take the state English language proficiency assessment (ACCESS), until they test proficient. She also stated accountability for ELLs rests with schools, districts and the state. Annual Measurable Achievement Objectives (AMAOs) are determined annually meeting the following three criteria. Failure to meet the following criteria is a failure to meet the Title III AMAO's.

1. Making progress in learning English.
2. Attaining English proficiency.
3. Making adequate yearly progress (AYP).

Mrs. Simmons also stated that if a district fails to meet AMAO's for two consecutive years the State must provide technical assistance to that district and require that the district develop a District Improvement Plan (DIP) to ensure that AMAOs are met in the future. The Genoa-Kingston District has maintained AMAOs for the past 4 years.

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Mrs. Simmons discussed the future trends and screening process for children. She also stated the early intervention referral where children must be evaluated by their 3<sup>rd</sup> birthday. Students are also evaluated beginning Preschool thru 8 in literacy and math. This evaluation can be by parent referral, physician referral or team referral. Mrs. Simmons also discussed Section 504 of the Americans with Disabilities Act and Post high school transition program for ages 18-22 focusing on vocational needs. Mrs. Simmons concluded stating the future trends in guidance for students with disabilities.

**Consent Agenda**

Kruse asked if there were any questions regarding the consent agenda.

Edwards suggested reviewing the food service purchasing cooperative mid-year or year end.

Dr. Shortridge agreed it would be a good idea to review the food service purchasing cooperative.

A motion was made by Lauderdale, and seconded by Gustafson, to approve the August 25, 2015 payroll in the amount of \$483,617.24, the September 10, 2015 payroll in the amount of \$557,028.06, the September 15, 2015 KEC payroll in the amount of \$95,464.18, the September 2, 2015 Retirement/Severance Payroll in the amount of \$18,793.64, the September 2015 Payable Board Report in the amount of \$249,050.23 the August 25, 2015 Board of Education Meeting minutes, the September 8, 2015 Committee of the Whole meeting minutes, and the September 8, 2015 Closed Session meeting minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

**Approval of the following employment considerations:**

Leah Blocker - ESP - Effective for the 2015-2016 School Year.

**Approval of the following resignations:**

Virginia Helton - Cook - Effective August 28, 2015

Barry Schmidt - 7th Grade Basketball Coach - Effective August 25, 2015

Coty Waxman – Custodian – Effective September 18, 2015

**Approval of the following retirements:**

Jane Olson - District Nurse - Effective at the end of the 2018 - 2019 School Year

Ayes: Fischer, Gustafson, Lauderdale, Sosnowski, Brynteson, Edwards, Kruse  
Motion Carried.

### **Treasurer's Report**

Ms. Hoffman presented the August Treasurers Report to the Board of Education in detail.

Ms. Hoffman stated the district has received 743K of tax revenue in the month of August. She also stated the new GSA (General State Aid) allocation is 513K. She further stated the district will receive 92% of this allocation. Ms. Hoffman stated the district has received both the July and August KEC payroll payment. She also stated several of the larger annual payments are typical for this time of year. She further stated at the end of August the State of Illinois owed the district 2K.

Edwards asked if the district could expect to receive 92% of the allocation of GSA for the rest of the year.

Ms. Hoffman stated the allocation will remain consistent for the rest of the year with two payments each month around the 14<sup>th</sup> and 22<sup>nd</sup>. She further stated that Dr. Shortridge planned for this allocation when preparing the current FY-16 Budget.

Edwards asked if there was a reason the July KEC payment was late.

Ms. Hoffman stated KEC made an error when selecting the correct vendor to pay and selected the high school instead of the district office for payment; therefore the payment was delayed.

Kruse stated the board was pleased the district will be receiving 92% of the GSA allocation.

A motion was made by Sosnowski, and seconded by Lauderdale, to approve the August Treasurer's Report as presented.

Ayes: Gustafson, Lauderdale, Sosnowski, Brynteson, Edwards, Fischer, Kruse  
Motion Carried.

### **Old Business**

#### **FY16 District Budget**

Dr. Shortridge stated the FY '16 Tentative Budget has been on display for the required days. He also stated the budgeted deficit is under \$400K. He further stated adjustments made since posting: for insurance expenditures, \$30,000 was removed from Fund 80 (Tort) Expenditures and \$30,000 was added to Fund 40 (Transportation) Expenditures in order to appropriately and efficiently maximize the Transportation reimbursement. Dr. Shortridge requested the Board approve the FY '16 budget as posted with the above-mentioned adjustments.

Submitted by Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO.

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A motion was made by Gustafson, and seconded by Fischer, to approve the FY-16 budget as presented.

Ayes: Lauderdale, Sosnowski, Brynteson, Edwards, Fischer, Gustafson, Kruse  
Motion Carried.

**New Business**

**Acceptance of Donations**

A motion was made by Brynteson, and seconded by Edwards, to accept with gratitude these generous donations; \$500.00 from Heartland Bank and Trust Company to support Project Lead the Way, 3 bags of school supplies to Genoa-Kingston Middle School from Kingston United Methodist Church, A t-shirt donation in the amount of \$250.00 to Davenport Elementary School from Robin and Cindy Wills, a bag of trinkets and toys for the COGS store from the Kleba Family, and 10 brand new jump ropes from Doreen Meier all to Kingston Elementary School.

Ayes: Sosnowski, Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Kruse  
Motion Carried.

**FOIA Report**

Mr. Burgess stated there were two FOIA to report from the same correspondence.

**Salary and Benefit Compensation Report**

Mr. Burgess asked the Board of Education to approve the annual salary and compensation report as presented. He also stated this report is an annual requirement by the state of Illinois.

A motion was made by Fischer, and seconded by Brynteson, to approve the posting of the 2015-2016 Salary and Benefit Compensation Report on the Genoa-Kingston CUSD #424 website.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Sosnowski, Kruse  
Motion Carried.

**Superintendent/Board Communication**

**PLTW**

Mr. Burgess discussed his upcoming presentations to community groups regarding Project Lead the Way at GKMS.

### **Update on the Task Force Meeting**

Mr. Burgess shared notes from a recent substance abuse and bullying task force meeting with the board. . He further stated Matt Miller of Ben Gordon Center discussed substance abuse and the services they provide and Michelle Demery of NIU discussed bullying. It was recommended that bullying boxes be placed in all schools, the Impact Club will continue the Anti-Bullying Campaign and present the video to parents as well as a survey will be created. Mr. Burgess stated he is very excited about working with these resources to create a strong task force.

### **Vision 2020**

Mr. Burgess stated Vision 2020 will begin October 7, 2015 at 6:30 pm.

### **Homecoming Week**

Mr. Burgess stated Homecoming Week has begun.

### **County Institute**

Mr. Burgess shared details of the October 9, 2015 County Institute with the board.

Mr. Burgess thanked Mrs. Hill for all her hard work with the County Institute.

### **PARCC**

Mr. Burgess discussed the State of Illinois PARCC preliminary test scores with the board.

### **State Superintendent Conference/Region Meeting**

Mr. Burgess stated he will be attending the State Superintendent Conference and Region Meeting.

Board member Fischer asked on behalf of the Athletic Booster Club if any board member would be willing to help with the varsity game on Friday, October 23, 2015.

### **Future Agenda Items**

Building and Grounds Presentation  
Triple I Conference Update  
ERO 2015  
Levy Information  
Future Board Retreat  
Food Service / Purchasing Cooperative Review.



**Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)**

Closed Session was not needed at this time.

**Adjournment**

A motion was made by Fischer, seconded by Sosnowski, to adjourn the Board of Education meeting at 8:04 pm.

Voice vote: All  
Motion carried.

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Paul Kruse, Board President

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Heather Edwards, Board Secretary