

Board of Education Meeting – 7:00 pm
Tuesday, August 23, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Board Member Appointment
5. Correspondence/Presentation
 - 5.01 GKHS-Brett McPherson-SAT
6. Public hearings petitions questions and comments from guests and visitors
7. Consent Agenda
 - a. Payroll
 - b. Accounts Payable
 - c. Minutes
 - d. Employment, Coaches, Leave of Absence, Resignations
8. Treasurer's Report
9. Old Business
 - 9.01 Tentative FY17 Budget for Display, Authorizing Publishing of Notice and Schedule Public Hearing
 - 9.02 PRESS Policies for 30 Day Public Display
 - 9.03 Review of Closed Session Meeting Minutes
 - 9.04 Destruction of Audio of Closed Session Minutes
 - 9.05 Community Building Usage Fees
 - 9.06 Community Committee Meeting
10. New Business
 - 10.01 Application for Recognition of Schools
 - 10.02 Concussion Protocol
 - 10.03 FOIA Report
 - 10.04 Donations
11. Superintendent/Board Communication
12. Future Agenda Items
13. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District 5 ILCS 120/2(c)(1)
14. Reconvene to Open Session
15. Adjournment

Board of Education Meeting – 7:00 pm
Tuesday, August 23, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

Call to Order

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:01pm.

Present: Taunya Fischer, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson and Paul Kruse

Absent:

Pledge of Allegiance

Mr. Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Edwards read the Mission Statement, "Preparing students to excel and contribute to their community."

Board Member Appointment

The board selected David Cleveland to fill the board vacancy created by the resignation of Angie Lauderdale on July 19, 2016.

A motion was made by Gustafson, and seconded by Brynteson, to appoint David Cleveland as a member of the Genoa Kingston Community Unit School District #424 Board of Education.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

The oath was read by David Cleveland; David Cleveland joined the Board of Education for the rest of the meeting at 7:04 pm.

Correspondence/Presentation
GKHS-Brett McPherson-SAT

Mr. McPherson shared a Power Point and information regarding SAT testing.

Mr. McPherson stated the state of Illinois will begin supporting the SAT. He also stated the SAT is new for our students, staff and community and the Genoa-Kingston website will help guide parents through the transition process. He further stated the new SAT is based on a point system and is a pencil and paper test. Mr. McPherson stated freshman through juniors will be taking their version of the SAT on April 5, 2016 from 9 am to 1pm while seniors will have a college visit day. He also stated there will be a parent presentation during Post Graduate Night on September 13, 2016. He further stated the PSAT NMSQT 10 will still be offered to select juniors in the fall (National Merit Scholars). Mr. McPherson stated the district will pay for the cost of the PSAT 8/9 and 10. He also shared a breakdown of the SAT scores and the ACT to SAT concordance table. He also stated there will be daily practice in the classroom to prepare students for the SAT. He also shared a breakdown of the SAT scores and sub scores. Mr. McPherson shared information regarding Khan Academy and SAT fee waivers.

Edwards asked about recommendations to take the SAT over the ACT.

Mr. McPherson stated continuing to encourage students to take the ACT. He also stated over the next few years the state of Illinois may be an SAT state.

Public hearings petitions questions and comments from guests and visitors

There were no public hearings, petitions, questions or comments from guests or visitors.

Consent Agenda

Payroll, Accounts Payable, Minutes, Employment, Coaches, Leave of Absence, Resignations

Edward requested the approval of the volunteer coaches be removed, and approved separately.

A motion was made by Andrews, and seconded by Fischer, to approve the July 25, 2016 payroll in the amount of \$448,430.00, the August 10, 2016 payroll including ERO payment in the amount of \$471,978.67, the July 15, 2016 KEC payroll in the amount of \$129,894.97, the August 15, 2016 KEC payroll in the amount of 122,525.78, the August 2016 Payable Board Report in the amount of \$363,675.02, and the July 19, 2016 Board of Education Meeting Minutes, the August 9, 2016 Committee of the Whole Meeting Minutes, the July 19, 2016 Closed Session Meeting Minutes and the August 9, 2016 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

Tuesday, August 23, 2016
Board of Education Meeting Minutes
Page 3

To approve the following employment considerations:

Michelle Mathis - Transportation Coordinator - Effective the 2016-17 School Year
Bradley Crim - Middle School Math Teacher - Effective the 2016-17 School Year
Megan McCoy - 4th Grade Teacher - Effective the 2016-17 School Year - (For a one year appointment)
Mary Atkins - ESP - Effective the 2016-17 School Year
Rebecca Johnson - ESP - Effective the 2016-17 School Year
Vicki Littlefair - ESP - Effective the 2016-17 School Year
Michael Dander - Custodian - Effective 2016-17 School Year
Brett Lucca - Custodian - Effective the 2016-17 School Year
Christian Ordlock - Custodian - Effective the 2016-17 School Year

To approve the following coaches:

Corey Jenkins - JV Soccer - Effective the 2016-17 School Year

To approve the following assistant coaches:

Danny Jack - Marching Band Assistant - Effective the 2016-17 School Year

To approve the following leave of absence:

Kristen Engel - GES Teacher - Effective the 16-17 School Year (For one year only)
Katherine Hopp - GES Teacher - Effective November 8, 2016 to January 2, 2017
Jaime Wolfe - Cook - Effective August 15, 2016 to September 6, 2016

To approve the following resignations:

Tracey Busby - School Nurse - Effective August 26, 2016
Glenna Godinsky - ESP - Effective 2016-17 School Year
Amanda Lancaste - Cook - Effective August 2, 2016
Jason Uecker - JV Soccer Coach - Effective August 2, 2016
Jake Walitzer - Custodian - Effective August 12, 2016

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse
Motion Carried.

Consent Agenda
Volunteer Coaches

To approve the following volunteer coaches:

A motion was made by Fischer, and seconded by Gustafson, to approve the following volunteer coaches:

Dan Dennis - Marching Band - Effective the 2016-17 School Year
Brad Edwards - Marching Band - Effective the 2016-17 School Year
John Elko - Marching Band - Effective the 2016-17 School Year
Molly Malone - Color Guard - Effective the 2016-17 School Year

Ayes: Gustafson, Andrews, Brynteson, Cleveland, Fischer, Kruse
Abstain: Edwards
Motion Carried.

Treasurers Report

Ms. Hoffman presented the July treasurers report in detail to the board of education.

Ms. Hoffman stated state aid payments are generally not made in July. She also stated recent payments in the amount of \$172K to workmen's compensation as well \$212K for the annual bus lease. She further stated the state of Illinois currently owes the district 276K and there were no current vouchers for FY-17.

A motion was made by Gustafson, and seconded by Brynteson, to approve the July Treasurer's Report as presented.

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse
Motion Carried.

Old Business

Tentative FY17 Budget for Display, Authorizing Publishing of Notice and Schedule Public Hearing

Dr. Shortridge shared the FY 2017 Tentative District Budget with the board. He also stated the budget shows a total deficit of just over \$339,000 and an operating funds deficit of a little under \$266,000. He further stated as discussed previously, this budget assumes all state revenues will be received. Dr. Shortridge stated we will ask the board for approval of the Tentative FY 2017 budget so that it can be posted in compliance with state statutes and school code. The final district budget hearing and approval will take place at the September 27, 2016 Board of Education meeting.

Tuesday, August 23, 2016
Board of Education Meeting Minutes
Page 5

Edwards asked about the district's expenditures including staff salaries. She also asked about the percentage of salary increases for the current school year as well as the KEC payroll.

Dr. Shortridge stated salary increases were approximately 3%. He also stated the KEC has an impact on the district budget. He further stated the KEC payroll is approximately \$500K - \$600K which flows in and out of the district budget.

A motion was made by Fischer, and seconded by Andrews, to place the FY-17 Tentative Budget on public display for not less than thirty (30) days, authorize publishing of appropriate notice and schedule the public hearing for September 27, 2016.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Cleveland, Kruse
Motion Carried.

PRESS Policies for 30 Day Public Display

Mr. Burgess stated the July PRESS policies were discussed and reviewed in a previous committee of the whole meeting.

A motion was made by Brynteson, and seconded by Edwards, to approve the 30 day public display of the July PRESS Policies as presented:

Ayes: Fischer, Gustafson, Andrews, Brynteson, Cleveland, Edwards, Kruse
Motion Carried.

2:70 - Vacancies on the School Board — Filling Vacancies

2:70-E - Exhibit — Checklist for Filling Board Vacancies by Appointment

2:120-E1 - Exhibit — Guidelines for Serving as a Mentor to a New School Board Member

2:120-E2 - Exhibit — Website Listing of Development and Training Completed by Board Members

2:240-E1 - Exhibit — PRESS Issue Updates

2:240-E2 - Exhibit — Developing Local Policy

6:100 - Using Animals in the Educational Program

7:10-E - Exhibit — Equal Educational Opportunities Within the School Community.

7:270 - Administering Medicines to Students 7:270-AP1, Administrative Procedure — Dispensing Medication

8:90 - Parent Organizations and Booster Clubs

8:110 - Public Suggestions and Concerns

Five Year Review

1:10 - School District Legal Status

1:20 - District Organization, Operations, and Cooperative Agreements

1:30 - School District Philosophy

2:10 - School District Governance

2:130 - Board-Superintendent Relationship

3:10 - Goals and Objectives

3:30 - Chain of Command

Tuesday, August 23, 2016
Board of Education Meeting Minutes
Page 6

4:80 - Accounting and Audits

5:150 - Personnel Records

6:255 - Assemblies and Ceremonies

6:260 - Complaints about Curriculum, Instructional Materials, and Programs

7:280 - Communicable and Chronic Infectious Disease

7:285 - Food Allergy Management Program

Review of Closed Session Meeting Minutes

Mr. Burgess reviewed the closed session minutes for August 12, 2014 through January 27, 2015 and recommend that they stay closed to the public due to personnel.

A motion was made by Gustafson, and seconded by Andrews, to continue to keep the closed session minutes from August 12, 2014 to January 27, 2015 closed to the public.

Ayes: Gustafson, Andrews, Brynteson, Cleveland, Edwards, Fischer, Kruse
Motion Carried.

Destruction of Audio of Closed Session Minutes

Mr. Burgess recommended destruction of the following dates of audio of closed session minutes regarding the series dated August 12, 2014 to January 27, 2015:

October 21, 2014, January 13, 2015 and January 27, 2015 while all others remain closed.

A motion was made by Edwards, and seconded by Gustafson, to destroy only the following dates of audio of closed session minutes regarding the series dated August 12, 2014 to January 27, 2015: October 21, 2014, January 13, 2015 and January 27, 2015 while all others remain closed to the public.

Ayes: Andrews, Brynteson, Cleveland, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

Community Building Usage Fees

Mr. Burgess continued the discussion of building usage and the current process for rental of district facilities.

The information shared with the board detailed what currently is charged to groups renting district facilities.

Edwards asked about the current cost of district disposal services. She also recommended garbage disposal fees be added to the current building usage fees form.

Mr. Burgess stated he will have Mrs. Volkening add garbage disposal fees to the building usage form.

Community Committee Meeting

Mr. Burgess shared the notes and discussion from the August 16, 2016 community committee meeting.

Mr. Burgess thanked Mrs. Mulso for taking clear notes at the community committee meetings.

Andrews thanked Kristin Brynteson presenting information regarding 21st Century Learning Environments to the committee.

Mr. Burgess stated committee members would like to attend the next committee of the whole meeting scheduled for, Tuesday, September 13, 2016, to present a recommendation and approximately four scenarios for the board to consider. Mr. Burgess stated the community should feel good that the committee took their job very serious when considering students, staff and the community in all building usage options for our district.

Mr. Burgess publically thanked the committee for their work and efforts.

Kruse asked if the committee understood the board's vision.

Andrews stated the committee understood the board's vision as well as current 21st century learning that have already been implemented in the district.

New Business

Application for Recognition of Schools

Mr. Burgess stated the state application is an annual board approval that goes to ISBE. He also cited the reason by the state board for the (ARS).

A motion was made by Gustafson, and seconded by Brynteson, to approve the Application for Recognition of Public Schools for the 2016-2017 school year for the 5 (five) buildings in the district.

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse
Motion Carried.

Concussion Protocol

Mr. Burgess stated districts are required to have a concussion protocol and process in place. He also shared the process and protocol documents with the board.

Mr. Burgess thanked Mr. Jerbi and committee for their hard work regarding the concussion protocol and process.

Edwards asked about the physician and the athletic trainer that were present at the recent sports parent meeting.

Tuesday, August 23, 2016
Board of Education Meeting Minutes
Page 8

Mr. Burgess stated the IHSA is making every effort to make sure the athletes are safe.

Cleveland stated the district has always had an athletic trainer.

Andrews asked if the same protocol is consistent throughout other districts.

Dr. Shortridge stated a concussion protocol is widely used by other districts.

A motion was made by Fischer, and seconded by Cleveland, to approve the G-K CUSD #424 Athletic Concussion Protocol as presented.

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse
Motion Carried.

FOIA Report

Mr. Burgess stated there were two FOIA to report that were standard requests about leases and school acceleration policies. These requests are generally sent to every district in the state.

Donations

A motion was made by Brynteson, and seconded by Edwards, to accept with gratitude these generous donations: \$75 in school supplies to Genoa-Kingston Middle School from the Kingston United Methodist Church, \$100 donation to Genoa-Kingston Middle School from Chiropractic First of Rockford.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Cleveland, Kruse
Motion Carried.

Superintendent/Board Communication

CTE

Mr. Burgess stated he recently worked with Board Member, Kristin Brynteson to write a CTE grant. He also stated the grant made it to the 3rd round and the district received a trophy made by a 3-D printer.

Mr. Burgess stated the district was also recently invited to apply for another grant through the DeKalb County Community Foundation for the new soft skills incubator class.

Start of School items

Mr. Burgess shared open house dates with the board.

COGSApaloosa

Mr. Burgess stated the 2nd annual COGSApaloosa Tailgate will be held on Friday, September 2, 2016 at 5:00 pm.

Vision 2020

Mr. Burgess stated Vision 2020 will focus on community outreach. He also stated presenters and students will be assisting parents and seniors with questions regarding electronic devices such as; Chrome books, computers and other technology. Mr. Burgess shared the importance of giving back to the community.

Hope for the Day

Mr. Burgess stated the district is partnering with the DeKalb County Mental Health Board to hold an event titled Hope for the Day on Saturday, September 10, 2016 at Genoa-Kingston High School. He also stated the community event will help bring awareness and information regarding tough topics such as; suicide prevention and bullying to parents and families in a positive atmosphere.

Future Agenda Items

Summer School - John Francis
Superintendent Evaluation Tool
Building usage fees
Community Committee Meeting to present
Community Committee Recognition

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District 5 ILCS 120/2(c)(1)

A closed session meeting was not needed at this time.

Adjournment

A motion was made by Gustafson, and seconded by Brynteson, to adjourn the Board of Education meeting at 8:00 pm.

Voice vote: Ayes 7
Nays 0
Motion Carried.

Paul Kruse, Board President

Heather Edwards, Board Secretary