

Board of Education Meeting – 7:00 pm
Tuesday, July 19, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. IASB - Tom Leahy
5. Public hearings petitions questions and comments from guests and visitors
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Bid Approval
 - d. Minutes
 - e. Resignations
7. Treasurer's Report
8. Old Business
 - 8.01 Cost Containment
9. New Business
 - 9.01 Tentative Budget Discussion
 - 9.02 Board Vacancy
 - 9.03 Acceptance & Preliminary Approval of Resignations and Hiring's
 - 9.04 Park District After-School Child Care Program Intergovernmental Agreement
 - 9.05 FOIA Report
 - 9.06 Donations
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance in compliance with ILCS 120/2(c)(3).
13. Reconvene to Open Session
14. Adjournment

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Call to Order

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: Taunya Fischer, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, Paul Kruse.

Kristin Brynteson attended the board meeting via conference call.

Absent: None

Pledge of Allegiance

Joe Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Taunya Fischer read the Mission Statement, "Preparing students to excel and contribute to their community."

IASB - Tom Leahy

Dr. Leahy of the IASB provided guidance on the superintendent search process.

Dr. Leahy shared a tentative timeline for the superintendent search.

The board agreed October 4, 2016 would be the deadline to receive superintendent candidate applications. Interviews would be held approximately 10 days after this deadline.

Kruse recommended to start advertising the superintendent search beginning Wednesday, July 20, 2016.

Dr. Leahy stated the timeline reflects second interviews conducted in November and hiring a superintendent by the end of December.

Kruse asked about the December deadline.

Dr. Leahy stated the timeline can be adjusted. He also stated being conscience of delaying the process.

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Kruse recommended the proposed timeline remain as is.

Dr. Leahy asked about the statement for anticipated compensation.

Kruse stated compensation is public record.

Dr. Leahy shared the superintendent survey results obtained from the board, staff and community. He stated there was a large consensus in the survey results from the board. He further stated most staff and community members agreed administrative experience was preferred in a future superintendent. Dr. Leahy also stated the survey results showed it was preferred the superintendent reside in the district. He also stated most boards require a full package and a commitment to reside in the district.

Edwards recommended not limiting the superintendent search to experienced superintendents.

Gustafson recommended residency of the superintendent after two years.

Edwards recommended the superintendent search brochure state it is required for the superintendent to reside in the district.

Dr. Leahy asked the board to review the draft copy of the superintendent brochure. He also stated once the edits are received a formal final copy will be sent to the board.

Kruse asked for all superintendent brochure edits be emailed to Mrs. Mulso by Thursday July 21, 2016

Public hearings petitions questions and comments from guests and visitors

There were no public hearings petitions or comments from guests or visitors.

Consent Agenda

Mr. Burgess stated one of the resignations, Dustin Gurnitz, has been employed by the district as a part-time custodian for a long time. He also stated the district has been successful in employing G-K graduates. Mr. Burgess stated being pleased to hear one of the districts part-time employees is gainfully employed after attending Genoa-Kingston Schools and furthering his education in college.

A motion was made by Fischer, and seconded by Gustafson, to approve the June 23, 2016 payroll in the amount of \$558,899.00, the July 7, 2016 payroll in the amount of \$447,774.89, the final June 2016 Payable Board Report in the amount of \$449,271.93, the July 2016 Payable Board Report in the amount of \$547,330.79, and the June 28, 2016 Board of Education Meeting Minutes and the June 28, 2016 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

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To approve Drive Right Driving School as the districts Drivers-Ed provider for the 2016-17 and 2017-18 school years by virtue of Drive Right Driving School winning the bid process.

To approve the following resignations:

Dustin Gurnitz - HS Custodian - Effective 7/25/2016
Adam Jankovich - HS Math Teacher - Effective 7/10/2016
Darrien Pietrzak - Bus Driver - Effective 7/13/2016

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

Treasurer's Report

Ms. Hoffman presented a detailed Treasurers Report including an end of the year report of revenues, and expenditures to the Board of Education.

Ms. Hoffman stated district office received an annual audit of accounts.

Ms. Hoffman stated the district received approximately 4.5M in revenue from DeKalb County Property Taxes. She also stated the state still owes the district 279K. She further stated most funds have been received at 90% or higher and the district received 102% of the anticipated GSA. She further stated some of the GSA revenue was prior money owed to the district. Ms. Hoffman also stated the anticipated deficit was 280K and came in at 244K. She also stated if the state would have paid the 5th payment owed to the district the scenario would be different.

Dr. Shortridge stated supplies and materials as well as food service came in below what was anticipated. He also thanked Food Service Director, Regan Peterson and Transportation Director, Cam Fradkin for doing a good job and staying within their budgets.

Ms. Hoffman shared a consolidated report of the Imprest accounts.

Edwards asked about the activity and Imprest accounts being included in the balance sheet.

Hoffman stated they are not included in the balance. She also stated these funds are not included in the district assets.

Edwards asked where class funds go after graduation.

Ms. Hoffman stated typically a class will donate a gift to the district with the remaining funds.

A motion was made by Gustafson, and seconded by Fischer, to approve the June Treasurer's Report as presented.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Andrews, Kruse

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Motion Carried.

Kruse expressed his gratitude to the district staff for their hard work maintaining the budget.

Old Business

Cost Containment

A discussion was held on the budget and further projections and impacts of the FY16 and FY17 budget's and their bearings on instruction and building usage.

Mr. Burgess stated the FY-17 Tentative Budget and forecast will help the district moving forward.

Mr. Burgess thanked everyone for their hard work on the budget. He also stated it was uncertain a few months ago what the end of the year would look like and still unknown what the future will look like.

Dr. Shortridge stated it is important to discuss the amount of empty classrooms in the district.

Mr. Burgess stated the next building usage meeting will take place on Tuesday, August 2, 2016 at 6:30 pm.

New Business

Tentative Budget Discussion

Dr. Shortridge shared a Tentative FY 2017 Budget and information with the Board of Education. He also stated Governor Rauner is promising to pay districts 100% of General State Aid. He further stated if the state paid us what it owed us, we would have close to a balanced budget. Dr. Shortridge stated for FY 2017 he anticipates the deficit to be less than \$1M. This assumes the district receives 100% of GSA and will also receive all categorical payments. Dr. Shortridge stated he will create the FY 2017 budget on the assumption for revenues. He also stated asking for approval of the Tentative FY 2017 budget at the August 23rd Board of Education meeting and final budget at the September 27, 2016 Board of Education Meeting.

Kruse asked about the anticipation of closing one school.

Dr. Shortridge stated a school will not be closed this fall. He also stated creating a projection model and discussing closing one school for the 2017-18 SY soon after the first of the year.

Edwards recommended the board view different cost containment scenarios with the anticipated revenues. She also asked about revenues from testing and a breakdown of grants and other unfunded mandates.

Mr. Burgess stated there are partial reimbursements for testing but not 100%.

Dr. Shortridge stated there are revenues from testing but not all. He also stated it depends if it was

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included in a grant. He further stated MAP testing is not required but covered under grants and the data is very important for the staff to see.

The FY 2017 Tentative Budget will be placed on the August 23, 2016 Board of Education Meeting to approve posting the 30 day public notice for the FY 2017 Tentative Budget Hearing and approval.

Board Vacancy

The board accepted the resignation of Angie Lauderdale.

The board has a plaque to present to Mrs. Lauderdale for her service.

The board discussed the timeline and interview process in seeking a board member replacement for Angie Lauderdale.

Kruse stated the board has 45 days to fill the vacancy.

Edwards asked about the requirements to post the board vacancy publically.

Mr. Burgess shared board policy 2.70 regarding board vacancies with the board.

Fischer recommended posting the vacancy immediately and to interview potential board candidates on Tuesday, August 9, 2016.

The board agreed to end applications for board candidate on Thursday, August 4, 2016 at 12 noon.

Kruse recommended board candidate interviews take place in closed session on Tuesday, August 9, 2016 prior to the regular Committee of the Whole Meeting.

Acceptance & Preliminary Approval of Resignations and Hiring's

Mr. Burgess stated this is an annual approval of the superintendent's responsibility of accepting resignations and hiring staff prior to board approval.

A motion was made by Edwards, and seconded by Andrews, to give authority to the Superintendent to accept preliminary hires and resignations prior to formal approval by the Board of Education.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse
Motion Carried.

Park District After-School Child Care Program Intergovernmental Agreement

Mr. Burgess stated this is the annual agreement for the after-school program at GES.

Dr. Shortridge stated this is our annual agreement with the Genoa Park District. He also stated their board would like to continue the intergovernmental agreement and has approved it.

Mr. Burgess stated this is the last year for the Genoa Park Districts intergovernmental agreement for facilities use. He further stated this agreement with the park district will end in 2017.

Edwards asked if the Genoa Park District would like to renew the facilities use intergovernmental agreement.

Mr. Burgess stated the park district agreement would be a great topic for a community meeting.

Edwards asked about background checks for employees of the park district after school program.

Mr. Francis stated most of the park district employees are currently employed by the district.

A motion was made by Gustafson, and seconded by Fischer, to approve the 2016-2017 Intergovernmental Agreement between Genoa-Kingston CUSD #424 and the Genoa Township Park District for the After-School Child Care Program.

Ayes: Fischer, Gustafson, Andrews, Brynteson, Edwards, Kruse
Motion Carried.

FOIA Report

There are no FOIA to report at this time.

Donations

Mr. Burgess stated there is only one donation to report from Sycamore Precision to Project Lead the Way.

A motion was made by Andrews, and seconded by Edwards, to accept with gratitude a generous donation in the amount of \$500 to Project Lead the Way from Sycamore Precision.

Ayes: Gustafson, Andrews, Brynteson, Edwards, Fischer, Kruse
Motion Carried.

Superintendent/Board Communication

Maintenance projects

Mr. Burgess thanked all of the directors for their hard work over the summer. He also stated the high school and middle school gym floors have been resealed and look brand new.

PLTW Donations

Mr. Burgess shared a recent donation in the amount of \$1000 from First Midwest Bank to PLTW.

GKHS Incubator Class update

Mr. Burgess stated a high school classroom has been updated into a business environment to be used for the new Incubator EDU classroom. Mr. Burgess thanked everyone for their hard work completing this classroom.

Mr. Burgess also shared an article regarding a school district that has had tremendous success with their incubator program. Mr. Burgess stated he is very excited about Genoa-Kingston offering this program to students.

IASB

Mr. Burgess shared information regarding future school board member dinners with the board.

Community Meeting Power Point

Mr. Burgess shared a tentative Power Point including priorities and highlights for the next community committee meeting scheduled for Tuesday, August 2, 2016 at 6:30 pm. Mr. Burgess stated one of the questions that will be asked is when a recommendation will be needed.

Kruse asked for a realistic timeline for a recommendation.

Andrews and Gustafson stated having a recommendation in September to bring to the board in October.

Andrews asked what the timeline would look like if the committee decided to move forward renovating the high school and Genoa Elementary School.

Mr. Burgess stated it was important to speak on behalf of the future superintendent for a natural progression so renovations were completed prior to starting school. He also stated renovations could take a year to year and a half to complete. He further stated if you are going to close a school you would need that decision made prior to February for reduction of staff and other decisions that would have to be made.

Edwards asked about renovations and still closing one school next fall.

Andrews stated empty classrooms throughout the district tell it all.

Kruse asked Dr. Shortridge about the budget and finances for renovations.

Dr. Shortridge stated it would cost approximately 15M without a referendum; however we anticipate the projects discussed to be approximately 10M.

Districts of Distinction

Mr. Burgess shared an article regarding school districts of distinction. He stated the article included a district in North Carolina who launched a program teaching innovation. He further stated revenue for this program was acquired from a building usage fee.

Mr. Burgess asked the board to consider charging certain groups that use our buildings and facilities a nominal fee. He also stated these organizations need to understand it is not free to keep the buildings open and cleaned. He further stated the fee would be used to grow innovative programs and practices, as well as purchase additional equipment and keep our buildings maintained and cleaned.

Edwards asked the groups to be considered.

Mr. Burgess stated girl scouts, boy scouts as well as churches.

The board decided to add building usage fees to the next Committee of the Whole Meeting agenda scheduled for Tuesday, August 9, 2016 at 6:30 pm.

Brynteson entered the room at 8:29 pm

Future Agenda Items

Committee of the Whole:

Tuesday, August 9, 2016 beginning at 5:00 in closed session for board candidate interviews.

Tentative Budget
July PRESS Policies for Review
Review of Closed Session Minutes
Review of Closed Session Audio
Superintendent Evaluation Tool
Superintendent Search
Community Committee Meeting
Community Building Usage Fees

Board of Education Meeting: Tuesday, August 23, 2016 7pm.

Presentation - Brett McPherson - GKHS
Tentative Budget Public Hearing Approval
Conference Delegate
PRESS Policies for Public Display
Approval of Destruction of Closed Session Minutes
Approval of Destruction Closed Session Audio
Application for Recognition of Schools
Northwestern Illinois Association Ballot
Community Committee Meeting

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance in compliance with ILCS 120/2(c)(3).

A motion was made by Brynteson, and seconded by Gustafson, to convene to closed session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance in compliance with ILCS 120/2(c)(3) at 8:36 pm.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

Reconvene

The board reconvened to open session at 9:03 pm.

Heather Edwards informed the board Judy Thompson brought a letter into the district addressed to the board with regard to closing buildings and building a new or adding on to an existing building. Ms. Thompson was hoping she would be acknowledged. Kristen Andrews commented she would reach out to her.

Adjournment

A motion was made by Taunya Fischer, seconded by Heather Edwards, to adjourn the Board of Education meeting at 9:06 pm.

Voice vote: Ayes: 6.
Nays: 0.
Motion carried.

Paul Kruse, Board President

Heather Edwards, Board Secretary