

Board of Education Meeting – 7:00 pm
Tuesday, June 28, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
 - 4.01 Night School Report
5. Public hearings petitions questions and comments from guests and visitors
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 - 5.02 Open Amended Budget Hearing
 - 5.03 Close Amended Budget Hearing
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Bid Approval
 - e. Amended Administrative Contracts
 - f. Employment, Coaches, Resignations
7. Treasurer's Report
8. Old Business
 - 8.01 Amended Budget
 - 8.02 Community Committee Meeting
 - 8.03 1% Sales Tax
 - 8.04 Superintendent Evaluation Tool
 - 8.05 Superintendent Search Committee
 - 8.06 July 19, 2016 Board Meeting Reminder
9. New Business
 - 9.01 Donations
 - 9.02 FOIA Report
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9)
13. Reconvene to Open Session
14. Adjournment

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Call to Order

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 p.m.

Present: Taunya Fischer, Kristen Andrews, Heather Edwards, Barb Gustafson, and Paul Kruse

Absent: Angie Lauderdale, Kristin Brynteson.

Pledge of Allegiance

Joe Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Barb Gustafson read the Mission Statement, "Preparing students to excel and contribute to their community."

Correspondence/Presentation

Night School Report – Karen Simmons

Mrs. Simmons shared a Power Point presentation regarding Genoa-Kingston CUSD #424 Night School Program with the Board of Education.

Mrs. Simmons shared the statistics of At-Risk students stating every year over 1.2 million students drop out of high school. She further stated the eligibility requirements for high school At-Risk students to attend night school. Mrs. Simmons stated once a student is placed in night school it is considered to be their permanent placement and changes will be made on an individual basis. Mrs. Simmons shared night school general information, hours, credits and graduation requirements. She also stated all regular school rules and discipline procedures are to be followed during night school in addition to night school rules. Mrs. Simmons also shared information regarding Night School Light. Night School Light is a program designed for students that meet the criteria for night school but may have attendance or behavioral concerns. She also shared information regarding APEX Learning, a digital online curriculum that prepares students for college and work. Mrs. Simmons stated APEX is widely used for original credit, credit recovery, remediation, intervention, acceleration and exam preparation. She further stated students are expected to make reasonable progress completing credits towards graduation. Mrs. Simmons also shared several examples of APEX learning. She also shared Apex enrollment and graduation statistics. Mrs. Simmons concluded by stating the cost savings of approximately \$3,500 to transition a student into night school rather than outside facilities. She also stated the importance of earning a high school diploma.

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 2

Edwards asked about the number of night school students anticipated for the 2016-2017 school year.

Mrs. Simmons stated 15-16 students will be enrolled in night school for the 2016-2017 school year.

Mr. McPherson stated some students take APEX classes for credit recovery or as a regular class period. He also stated APEX is also used for the summer school math program. He further stated the APEX program is valuable to the G-K students and staff.

Mr. Burgess stated APEX classes are used for blended learning as well as course prerequisites. He also stated blended learning will soon be used nationally. He further stated APEX classes are an alternative to KEC. Mr. Burgess stated APEX classes have helped many students achieve a high school diploma.

Mrs. Simmons thanked the high school staff for their hard work and effort working with the APEX students in encouraging them to stay on task.

Mr. McPherson stated without the APEX program some students would not graduate. He also thanked Mrs. Rasmussen and Mr. Frankowiak for all their efforts with the APEX and night school programs.

Public hearings petitions questions and comments from guests and visitors

There were no questions and comments from guests and visitors

Open Amended Budget Hearing

The Amended Budget Hearing was not necessary.

Dr. Shortridge stated the need to hold a public hearing to amend the FY-16 budget was no longer necessary. He stated reclassifying budget items rather than amending the budget. He further stated the budget will remain as is.

Close Amended Budget Hearing

An Amended Budget Hearing was not held.

Consent Agenda

Payrolls, Accounts Payable, Minutes, Bid Approval, Amended Administrative Contracts, Employment, Coaches, and Resignations.

Edwards asked for clarification on the amended contracts.

Mr. Burgess stated the superintendent's contract was amended due to additional days of retirement pay, Dr. Shortridge's contract due to the cycle of the contract and Mr. McCarty's contract due to athletic pay due after retirement.

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 3

A motion was made by Fischer, and seconded by Gustafson, to approve the May 25, 2016 payroll in the amount of \$551,910.17, the June 9, 2016 payroll including district & building committee pay, athletic stipends, club sponsor stipends, in the amount of \$612,949.25, the June 15, 2016 KEC payroll in the amount of \$101,889.92, the June 2016 Payable Board Report in the amount of \$394,715.56, the May 24, 2016 Board of Education Meeting minutes, the June 14, 2016 Committee of the Whole Meeting minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

To approve:

Contract Paper Group as the district copy paper provider for the 2016-2017 school year by virtue of CPG winning the bid process.

To approve:

CHS Elburn as the district fuel provider for the 2016-2017 school year by virtue of CHS Elburn winning the bid process.

To approve:

Additional accounts payable runs before the end of FY '16

To approve:

A payment in the amount of \$ 212,069.00 to Santander Leasing for the 2016-2017 bus lease.

To approve the following amended 2016-2017 Administrative Contracts and resolutions for:

Mr. Joe F. Burgess, Dr. Bradley Shortridge and Mr. William McCarty.

To approve the following employment considerations:

Madilin Euhus - DES Summer School - Effective - 8/1/2016 - 8/9/2016
Michelle Ferrara - DES Summer School - Effective - 8/1/2016 - 8/9/2016
Pam Whittenhall - DES Summer School - Effective - 8/1/2016 - 8/9/2016
Kara Atwater - GES Summer School - Effective - 8/1/2016 - 8/9/2016
Marie Leahy - GES Summer School - Effective - 8/1/2016 - 8/9/2016
Karen Baker - KES Summer School - Effective - 8/1/2016 - 8/9/2016
Cameron Davekos - KES Summer School - Effective - 8/1/2016 - 8/9/2016
Stephanie Born - Third Grade - Effective - 16 - 17 School Year
Ethan Franklin - GKMS Math Teacher - Effective - 16 - 17 School Year

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 4

To approve the following coaches:

Ethan Franklin - Freshman Boys Basketball - Effective - 6/28/2016
Kyle Henkel - HS Girls Golf - Effective - 6/28/2016
Shelby Huffman - MS Volleyball 8th Grade - Effective - 6/28/2016

To approve the following volunteer coaches:

Kelly Bolander - Dance - Effective - 16-17 School Year
Scott Franson - Baseball - Effective - 16-17 School Year
Andrew Freund - Baseball - Effective - 16-17 School Year
TC Holterhaus - Football/Track - Effective - 16-17 School Year
Marv Leavitt - Volleyball Effective - 16-17 School Year
KC McCarty - Football - Effective - 16-17 School Year
Scott Miller - Boys Basketball/Softball - Effective - 16-17 School Year
Ashley Paulson - Softball - Effective - 16-17 School Year
Jay Wisniewski - Dance - Effective - 16-17 School Year

To approve the following resignations:

David Boyce - HS Girls Golf Coach - Effective - 6/8/2016
David Hansen - Part time Custodian - Effective - 6/20/2016
Stephanie Born - ESP - Effective - 6/20/2016
Alissa Magoch - ESP - Effective - 5/20/2016

Ayes: Fischer, Gustafson, Andrews, Edwards, Kruse
Motion Carried.

Treasurer's Report

Ms. Hoffman presented a detailed May Treasurers Report to the Board of Education.

Edwards asked about additional property tax payments due in June.

Ms. Hoffman stated the district is expecting additional payments in June.

A motion was made by Gustafson, and seconded by Edwards, to approve the May Treasurer's Report as presented.

Ayes: Gustafson, Andrews, Edwards, Fischer, Kruse
Motion Carried.

Old Business

Amended Budget

Amending the budget was not necessary at this time.

Community Committee Meeting – June 21, 2016

Mr. Burgess shared the Power Point presentation and notes from the June 21, 2016 community committee meeting on building usage. He also stated a link will be added to the G-K website to communicate information about meetings and building usage to the community. Mr. Burgess thanked board members, Kristen Andrews and Barb Gustafson for their input during the recent meeting. He also stated the committee will meet again on Tuesday, August 2, 2016 and Tuesday, August 16, 2016 at 6:30 pm in the high school library.

Andrews stated the recent meeting was very positive.

Edwards asked about options community members were considering.

Gustafson stated the committee did not commit to any one option. She also stated the committee asked several questions to gain more information about what the needs are for the district.

Andrews stated the committee did agree that doing nothing was not an option.

Mr. Burgess commented on the state of Illinois and the current budget crisis. Mr. Burgess also stated after final discussions with legislature he has prepared a letter to share with the community on the G-K website.

Edwards asked about future committee meetings and the next step regarding building usage.

Mr. Burgess stated there will be further discussions of unanswered questions as well as a review of information for members that were unable to attend the first meeting. He also stated expanded discussions of options 1 and 2 will continue.

Edwards recommended sharing an actual property tax bill explaining in detail how the balloon bond payment will affect tax payers.

Mr. Burgess stated community members shared detailed information and data regarding the impact of the bond payment to tax payers. He further stated community members also stated the effect on not only residential property but farm land as well.

Mr. Burgess stated the next building usage community committee meeting will be held on August 2, 2016 @ 6:30 pm.

1% Sales Tax

Mr. Burgess shared information regarding the 1% Sales Tax from the committee of the whole. He also stated several options of support or no support the board can take. He further stated the City of Genoa and Chamber of Commerce have informed Mr. Burgess they are against the sales tax initiative.

Mr. Burgess stated he has not received anything in writing from the City of Genoa coming out against the 1% Sales Tax. The next meeting is August 2, 2016.

The Board will further discuss the 1% Sales Tax after the August 2, 2016 1% sales tax meeting

Edwards asked about the resolution regarding the 1% Sales Tax being completed by August 22, 2016.

Mr. Burgess stated the resolution would have to be completed by August 22, 2016 to be placed on the November ballot.

Superintendent Evaluation Tool

Mr. Burgess shared a draft document of ideas and suggestions for the new superintendent evaluation tool. The board reviewed the document and Mr. Burgess will make additions, etc. as requested by the board.

Edwards asked about the staff survey portion of the evaluation tool. She also asked about administrative staff being included in survey participation.

Kruse stated labor management leaders will have their pulse on the body of employees and would represent the voice of the teachers.

Mr. Burgess asked how the board would review extremely negative responses from staff.

Gustafson stated staff responses could help determine areas in need of work. She also commented on having GKEA representation from all buildings.

Mr. Burgess commented on staff members giving negative scores due to discipline or a violation of school code. He also recommended a communication piece to assure negative comments could not be stated due to a superintendent doing their job.

Edwards stated the board would need to understand staff members could give a poor evaluation score due to a particular situation. She also stated making sure only the questions on the survey were to be commented on.

Kruse stated administrators could also receive a negative review out of spite from an employee.

Mr. Burgess advised the board to clearly understand what they expect to gain from a staff survey or GKEA survey.

Gustafson asked about an area for the superintendent to share their own goals and objectives.

Edwards commented on professional practices. She also recommended a table within the evaluation for the superintendent to share evidence of goals and objectives.

Andrews recommended a new timeline for the superintendent evaluation beginning with the superintendent self-evaluation first.

Mr. Burgess stated he will add an area for self-evaluation as well as evidence of goals and objectives to the new superintendent evaluation tool.

Edwards recommended the self-evaluation be held in in January or February and the remainder of the evaluation process including the GKEA survey to be done at a later date determined by the board.

Mr. Burgess stated the new superintendent contract should include the new superintendent evaluation tool cycle.

Edwards stated the new evaluation tool will be good for the board to see what is being accomplished by the superintendent on an annual basis.

Superintendent Search Committee

Mr. Burgess shared a general information working document for the superintendent search with the board of education. He also stated Mr. Leahy from the IASB will be attending the July 19, 2016 board meeting to present a draft brochure for the board to review.

July 19, 2016 Board Meeting Reminder

Mr. Burgess stated there is only one board meeting in July that will take place on Tuesday, July 19, 2016 at 7:00 pm.

New Business

Donations

Mr. Burgess stated there were 11 generous donations to accept.

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 8

A motion was made by Fischer, and seconded by Andrews, to accept with gratitude these generous donations; A generous amount of weight room equipment to GKHS from Bert Becker and Christian Wilmarth (see attached list) \$75.88 to GKMS, \$20.44 to KES, \$89.45 to GES \$103.33 to DES, from Target "Take Charge of Education", \$1500 to DES, \$1500 to GES, \$1500 to GKMS from the GK PTO, a nebulizer to the G-K District from Tom and Louise Hoffman in memory of their son Ron, \$25.00 to GES from Mathnasium, and \$500 to Project Lead the Way from Heartland Bank & Trust Co.

Ayes: Edwards, Fischer, Gustafson, Andrews, Kruse
Motion Carried.

FOIA Report

Mr. Burgess stated there were two FOIA to report. He stated one FOIA was regarding the athletic program and the other FOIA was from smart procure.

Edwards asked if the athletic FOIA received all information requested.

Mr. Burgess stated the athletic FOIA received all information requested.

Superintendent/Board Communication

Policy 7:60

Mr. Burgess shared Policy 7:60 regarding residency with the board. Mr. Burgess stated he was not employed by the district when the board took action on the policy not allowing out of district tuition students to attend G-K. He also stated a student or family typically runs to a neighboring district when they are upset with their current district rather than getting assistance from their home district. He further stated it is not always a true academic need but another districts problem at the expense of our district. Mr. Burgess stated the potential cost of \$8K - \$9K. He also stated the impact on those that pay taxes to the district. He further stated the school board attorney has written this policy to protect all schools.

Fischer stated people often look at whether a district is desirable or not where they currently live or prior to relocating their family.

Chrome Book Survey

Mr. Burgess shared the results of a recent Chromebook survey Dr. Steinbach prepared for the district. Mr. Burgess stated the survey results revealed 90% of households have internet access. He also stated parents had a concern over available bandwidth in the district. He further stated parents would be interested in Chromebook training. Mr. Burgess stated the overall feedback was very positive.

Mr. Burkhalter stated beginning this school year student's access to the district network on their personal devices will be restricted. He also stated the district has plenty of bandwidth to support

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 9

Chrome books.

Edwards asked how the network will be secure.

Mr. Burkhalter stated guests may obtain a password from one of the district kiosks to gain access to the district network.

Dr. Shortridge stated students will be restricted from using their personal devices on the district network; however they can access their devices from their personal data packages.

Edwards asked about areas in district buildings where network access may not be available.

Mr. Burkhalter stated there is plenty of bandwidth capacity throughout the district. He also stated addressing the deficiencies once all students, staff and devices are running in the buildings.

Board Member Resignation.

Kruse stated Angie Lauderdale will be resigning from the Board of Education.

Kruse stated the board will take action at the July board meeting and give the superintendent direction to proceed with filling the board vacancy. He also stated the board will have 45 days to fill the vacancy position.

Board vacancy will be added to the July 19, 2016 board meeting agenda.

Future Agenda Items

IASB - Tom Leahy
Tentative Budget Discussion
Park District After-School Child Care Program Intergovernmental Agreement
Acceptance & Preliminary Approval of Resignations and Hiring's
Cost Containment
Board Vacancy

August Committee Meeting

Superintendent Evaluation Tool

Board Communication

Edwards asked the board if they would be in favor of reviewing the PE exemption waiver for students involved in sports and/or band under cost containment.

Fischer stated most students involved in a sport take athletic PE.

Tuesday, June 28, 2016
Board of Education Meeting Minutes
Page 10

Mr. McPherson stated the PE exemption waiver is currently in place for juniors and seniors and only for the semester they are involved in. He also stated the board would have to approve the exemption for freshman and sophomores. He further stated he was uncertain it would save the district money due to other classes growing due to students waiving out of PE.

Kruse stated looking into the PE exemption waivers only if there was a true cost savings to consider.

Gustafson stated there would not be a significant cost savings to initiate a discussion about the PE exemption waiver.

Edwards commented on the possible cost savings to the district if the board decided to add 7th and 8th grade to the high school.

Mr. Burgess stated it would be a different scenario if 7th and 8th grade were added on to the high school.

Andrews was in favor of reviewing the PE exemption waiver.

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9).

A motion was made by Gustafson, seconded by Fischer, to convene to closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9) at 8:19 pm.

Ayes: Fischer, Gustafson, Andrews, Edwards, Kruse
Motion Carried.

Reconvene to Open Session

The board reconvened to open session at 8:44 pm.

The board discussed how to address the issue of public perception with regard to the district having nice items/spending too much money with a deficit.

Superintendent Burgess commented her responded to Pam Hill's email.

Adjournment

A motion was made by Taunya Fischer, seconded by Heather Edwards, to adjourn the Board of Education meeting at 9:04 pm.

Voice vote: Ayes: 5.
Nays: 0.
Motion carried.

Paul Kruse, Board President

Heather Edwards, Board Secretary