

Board of Education Meeting – 7:00 pm
Tuesday, April 26, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
 - 4.01 PLC Presentation - Stefanie Hill
5. Public hearings petitions questions and comments from guests and visitors
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Contracts, Resignations, Retirement
7. Treasurer's Report
8. Old Business
 - 8.01 PRESS Policies
 - 8.02 GKHS Math Proposal
 - 8.03 GKHS Science Proposal
 - 8.04 Buildings, Grounds and Maintenance Summer 2016
 - 8.05 Summer School 2016
 - 8.06 School Handbook
 - 8.07 Amended Budget Hearing
 - 8.08 District Health Insurance
 - 8.09 School Board Resolution
 - 8.10 Superintendent Search
 - 8.11 Cost Containment
9. New Business
 - 9.01 Summer Girls Basketball and Volleyball
 - 9.02 Acceptance of Donations
 - 9.03 FOIA Request
10. Superintendent/Board Communication

11. Future Agenda Items

12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5).

13. Reconvene to Open Session

14. Adjournment

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Call to Order

Paul Kruse called the Genoa-Kingston Community Unit School District #424 Board of Education meeting to order at 7:00 pm.

Present: Taunya Fischer, Angie Lauderdale, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, and Paul Kruse.

Absent: None

Pledge of Allegiance

Mr. Burgess led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Barb Gustafson read the Mission Statement "Preparing students to excel and contribute to their community."

Correspondence/Presentation
PLC Presentation - Stefanie Hill

Mrs. Hill and Mrs. Simmons shared a PowerPoint presentation regarding PLC (Professional Learning Communities) with the Board of Education.

Mrs. Hill stated this is the second year PLC's has been implemented into the district. She also shared the ongoing priorities and focus regarding PLC's for the current school year. She further stated collaborating with staff, problem solving, assessments and growth as the current PLC accomplishments. Mrs. Hill also stated PLC's has had a positive impact on students. Mrs. Hill shared the PLC goals for the 2016-2017 school year.

Mrs. Simmons stated PLC time has been very positive for staff and students.

Edwards asked about feedback from parents regarding PLC's.

Andrews asked if teacher and staff attendance is mandatory.

Mrs. Hill stated PLC time is a priority and mandatory for teachers. She also stated parent feedback has been very positive.

Public hearings petitions questions and comments from guests and visitors

There were no public hearings petitions questions and/or comments from guests or visitors.

Consent Agenda

A motion was made by Brynteson, and seconded by Gustafson, to approve the March 24, 2016 payroll in the amount of \$531,955.63, the April 8, 2016 payroll in the amount of \$540,438.59, the April 15, 2016 KEC payroll in the amount of \$98,148.97, the April 2016 Payable Board Report in the amount of \$279,307.16, the March 15, 2016 Board of Education Meeting minutes, the April 12, 2016 Committee of the Whole Meeting minutes, and the April 12, 2016 closed session meeting minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

***To approve the Assistant Superintendent Contract - Dr. Brad Shortridge.**

***Lauderdale recommended removing the Assistant Superintendent Contract from the consent agenda for further discussion in closed session.**

To approve the following resignations:

Leah Blocker - ESP - Effective April 6, 2016

Molly Caldwell - Middle School Volleyball Coach - Effective April 11, 2016

Kelly Heiniger - Cook - Effective - March 24, 2016

To approve the following retirement:

Sharon Simonson - Davenport Elementary School Teacher - Effective at the end of the 2018-2019 School Year.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Kruse
Motion Carried

Treasurer's Report

Ms. Hoffman presented the March Treasurers Report in detail to the Board.

Ms. Hoffman stated the 2015-2016 unpaid registration fees have gone to collections. She also stated the State has been keeping up with payments to the district. She further stated the March voucher will be 303K.

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Edwards asked about the fees incurred by the collection agency. She also asked about the amount of registration fees still owed to the district.

Ms. Hoffman stated the district is using a new collection agency and will retain more of the collected registration fees than in the past. She also stated the new collection agency reports to the bureaus and impacts the consumer. She further stated the current unpaid registration fees are under 15K.

A motion was made by Andrews, and seconded by Fischer, to approve the March Treasurer's Report as presented.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Andrews, Kruse
Motion Carried

Kruse asked Ms. Hoffman for an update regarding new financial software for the district. Kruse also asked how difficult it is with current software to pull specific information recently requested by a board member.

Ms. Hoffman stated the current financial software is not very green and difficult to work with and does not have the technical support necessary to pull specific information when requested. She also stated meeting recently with two financial software companies. She further stated reviewing a few more financial software companies prior to bringing a full presentation to the board.

Old Business

PRESS Policies

Mr. Burgess stated to board members to let him know in advance if there were any policies they would like more information about.

FEBRUARY PRESS Policies Review

- 6:130 - Program for the Gifted
- 6:300 - Graduation Requirements
- 7:150 - Agency and Police Interviews
- 7:190 - Student Behavior (formerly known as Student Discipline)
- 7:200 - Suspension Procedures
- 7:210 - Expulsion Procedures
- 7:220 - Bus Conduct
- 7:230 - Misconduct by Students with Disabilities
- 7:240 - Conduct Code for Participants in Extracurricular Activities
- 7:305 - Student Athlete Concussions and Head Injuries

A motion was made by Gustafson, and seconded by Fischer, to approve the 30 day public display of the February PRESS Policies as presented.

Ayes: Edwards, Fischer, Gustafson, Lauderdale, Andrews, Brynteson, Kruse
Motion Carried.

GKHS Math Proposal

Edwards asked if any students were currently signed up for the new AP Calculus.

Mr. McPherson stated there were students signed up for AP Calculus.

A motion was made by Edwards, and seconded by Gustafson, to approve the high school math proposal as presented.

Ayes: Fischer, Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Kruse
Motion Carried.

GKHS Science Proposal

A motion was made by Brynteson, and seconded by Andrews, to approve the high school science proposal as presented.

Ayes: Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Fischer, Kruse
Motion Carried.

Buildings, Grounds and Maintenance Summer 2016

Mr. Burgess recommended the Board approve the additional summer 2016 maintenance staff.

Edwards asked if the additional summer staff will be paid minimum wage.

Mr. Burgess stated the additional summer staff is paid minimum wage.

A motion was made by Lauderdale, and second by Fischer, to approve the recommendation for additional summer staff for buildings, grounds and maintenance.

Ayes: Lauderdale, Andrews, Brynteson, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

Summer School 2016

Mr. Burgess shared the dates and sites of the 2016 summer school program,. Mr. Burgess recommended the 2016 summer school schedule and budget to remain under \$10,000.00.

A motion was made by Andrews, and seconded by Gustafson, to approve the 2016 Summer School schedule and budget to remain under \$10,000 presented.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Kruse
Motion Carried.

School Handbook

Mr. Burgess recommended approval of adding Saturday detentions to the 2016 - 2017 School Handbooks.

A motion was made by Fischer, and seconded by Edwards, to approve Saturday Detentions added to the 2016-2017 School Handbooks as presented.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Andrews, Kruse
Motion Carried.

Amended Budget Hearing

Dr. Shortridge stated if we need to amend the budget, a public hearing must be scheduled for the same night as the June 28, 2016 Board meeting and proper notifications must be posted.

Dr. Shortridge asked the Board to approve the scheduling of the public hearing for the amended budget for June 28, 2016.

Edwards asked which fund in the district budget would need to be amended.

Dr. Shortridge stated the Life Safety Fund.

A motion was made by Andrews, and seconded by Brynteson, to place the 2016 Proposed Amended Budget on display for not less than 30 days, schedule a Budget Hearing for June 28, 2016 and authorize publication of appropriate notice of these actions.

Ayes: Edwards, Fischer, Gustafson, Lauderdale, Andrews, Brynteson, Kruse
Motion Carried.

District Health Insurance

Dr. Shortridge shared a worksheet with the EBC Marketplace Exchange health and dental insurance premium rates for 2015-16 and 2016-17 with the board. Dr. Shortridge stated coverages and deductibles are the same. He also stated an additional PPO option has been added. He further stated the "Board Paid Benefit" column reflects the Board approving PPO 2 as the plan to fund at the percentages described in the Negotiated GKEA Agreement.

Dr. Shortridge recommended the Board approve PPO 2 as the plan to fund. He also stated during open enrollment, employees will have the option to choose any of the listed Exchange plans for their health insurance coverage.

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A motion was made by Gustafson, and seconded by Fischer, to approve PPO 2 as the district's health insurance plan to fund according to the percentages described in the current GKEA Agreement.

Ayes: Fischer, Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Kruse
Motion Carried.

School Board Resolution

Mr. Burgess shared a draft resolution with the Board of Education.

Mr. Burgess stated the resolution statement and rationale was sent to Ben Schwarm, Deputy Executive Director of IASB, for review and returned with recommendations. Mr. Burgess also stated there is research from Texas which legislature passed regarding school days and clock hours. The resolution will need to be sent to the IASB by the submission deadline of June 22, 2016. Mr. Burgess stated he would be happy to forward the final copy to the IASB.

A motion was made by Gustafson, and seconded by Edwards, to approve the School Board Resolution as presented.

Ayes: Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Fischer, Kruse
Motion Carried.

Superintendent Search

Mr. Burgess shared the IASB agreement with the Board of Education to do the Superintendent Search.

Mr. Burgess stated the agreement reflects the cost of the search, screening process and online survey. He also stated there would be additional charges for face to face survey's that IASB would come in and complete.

Edwards asked if the cost of the face to face surveys could be added later.

Mr. Burgess stated the face to face surveys could be added later.

A motion was made by Lauderdale, and seconded by Fischer, to approve the IASB Executive Search Contract as presented.

Ayes: Lauderdale, Andrews, Brynteson, Edwards, Fischer, Gustafson, Kruse
Motion Carried.

Cost Containment

Mr. Burgess continued discussions of building usage and cost savings with the Board of Education. He also shared an updated PowerPoint Presentation to use at public meetings.

Mr. Burgess thanked the administrative team for their feedback regarding building usage and cost containment measures. Mr. Burgess stated the presentation will include information about reducing educational buildings with a timeline, recap and time for questions.

Edwards asked about dates in May to hold a community meeting.

Brynteson recommended a community meeting prior to graduation and the end of the school year.

Mr. McPherson stated the high school auditorium would be available May 17 – 20.

Kruse stated that he would not be able to attend the week of May 17 – 20. He also stated the meeting will be held to inform the community what the board is considering. He further stated he would like the board to review the presentation prior to sharing it with the community.

The Board recommended Tuesday, May 17, 2016 at 7:00 pm. for holding a community meeting in the high school auditorium.

Mr. Burgess stated he will prepare a presentation and share it with the board prior to the community meeting.

Andrews asked about working around students while under construction.

Gustafson stated the district has worked around students in past during construction.

Andrews recommended obtaining information from similar schools where 7-12 is housed under one roof.

New Business

Summer Girls Basketball and Volleyball

Mr. Burgess recommended approval for the girls' volleyball team to travel out of state to Ohio for summer tournaments. He also stated the girls' varsity basketball tournament was canceled.

Edwards asked if summer tournaments have been done in the past and if all school rules apply while out of state.

Mr. McPherson stated this is the first time the volleyball team will be participating in a summer travel tournament and all school rules apply while traveling out of state.

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A motion was made by Fischer, and seconded by Brynteson, to approve the Girls Varsity Volleyball Team traveling to Ohio to participate in a summer tournament July 14-16, 2016.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Kruse
Motion Carried.

Acceptance of Donations

Mr. Burgess stated there were six generous donations to accept. He also asked Mrs. Pennington to present and discuss the donation from the Genoa-Kingston Education Foundation and the achievements of the Future Problem Solvers.

Mrs. Pennington shared information regarding the donation from the Genoa-Kingston Education Foundation to Genoa-Kingston CUSD#424 in the form of 2016 mini grants. She also shared the Future Problem Solvers achievements at the state and international level.

A motion was made by Gustafson, and seconded by Brynteson, to accept with gratitude these generous donations; \$50.00 to Genoa-Elementary School and \$25 to Genoa-Kingston Middle School from Mathnasium, \$158.89 to Genoa-Kingston High School and \$103.28 to Davenport Elementary School from AmeriGas Propane, LP (obtained from cumulative receipts from community members). \$200 to the Genoa-Kingston High School Art Program from James and Ann Marie Clark in honor of Debbie Ryan and \$13,656.34 to Genoa-Kingston CUSD #424 in the form of 2016 mini grants from The Genoa-Kingston Education Foundation.

Ayes: Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Andrews, Kruse
Motion Carried.

Mr. Burgess stated the donations that the District receives are outstanding and greatly appreciated.

FOIA Request

Mr. Burgess stated there were two FOIA to report

Mr. Burgess stated redirecting both FOIA requests to the district website regarding retirees and curriculum.

Superintendent/Board Communication

Brittney Foster - Teacher of the Week Recognition

Mr. Burgess stated Brittney Foster received an outstanding nomination for Teacher of the Week.

Hope for the Day

Mr. Burgess thanked the DeKalb County Health Board and district nurses for bringing the organization Hope for the Day to his attention. Mr. Burgess stated Hope for the Day brings awareness

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of suicide prevention, self-harm and bullying to students with positive resources. He further stated Genoa-Kingston will host a Hope for the Day event during fall kickoff. Mr. Burgess stated this is a great organization to help our students and families.

BFS changes for the summer

Mr. McPherson apologized to the Board of Education for the miscommunication regarding BFS as an elective. Mr. McPherson stated BFS was presented to the Board of Education in 2014 recommending BFS for elective credit in the summer; .25 credit in June and .25 credit in July if students met the participation requirements. He also stated staff members miscommunicated that BFS was a PE credit. He further stated meeting with a few students in December of 2015 who wanted the BFS credit to be applied to the PE credit. Mr. McPherson stated he apologized to the students and explained the original intent of BFS. He also stated the students were very respectful.

Mr. Burgess asked if BFS will continue to be offered next year.

Mr. McPherson stated BFS will be offered but scaled back and not offered as elective credit for 2016-2017. He also stated Athletic PE currently incorporates lifting into the program helping our student body. Mr. McPherson stated the intent to summer school is credit recovery. He also stated although he did not do a good job communicating what BFS was to be used for we can't be afraid to try new things. He further stated BFS is still a very good program.

Superintendent Award

Mr. Burgess stated he recently received the IASA Superintendent of Distinction Award. He also stated this award is a reflection of the Genoa-Kingston School District. He further stated Genoa-Kingston is an easy district to lead and thanked everyone for the many opportunities to serve the district.

The Board thanked Mr. Burgess for his service to the community and district.

Teacher Appreciation Week May 2-6

Mr. Burgess stated May is a good month to recognize teachers

New Online Registration

Mr. Burgess thanked Mrs. Mulso and all the building secretaries for their hard work developing the new online registration process.

Mrs. Mulso stated over 200 students are currently registered for the 2016-2017 school year. She also shared feedback that several like the ease of the new online format. Mrs. Mulso publically thanked Mrs. Bock, Mr. Burkhalter, and Mr. Henkel as well as building secretaries, and the technology department for all their hard work and dedication implementing the new online registration and kiosks.

District Building Access Badges

Edwards asked Mr. Burgess if he was able to follow up with the G-K Fire Department and G-K Rescue Squad regarding the assignment of district building access badges.

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Mr. Burgess stated G-K Rescue and G-K Fire received district building access badges in the past, but could not decide on how to issue them to their staff.

Mr. Slater stated G-K Fire and G-K Rescue were given badges by the district but could not decide how to issue them. He further stated G-K Fire stated a lock box would be put in place to keep the key fobs (access badges). Mr. Slater further stated all organizations access badges have been located and work 24/7 - 365 days a year.

Mr. Burgess stated access badges will be reviewed with both organizations at the annual safety meeting in a few weeks.

Gustafson asked when badges could be deactivated or shut off.

Mr. Slater stated typically badges are deactivated after 60 days; however the G-K Fire and G-K Rescue badges will stay active.

Future Agenda Items

Committee of the Whole Meeting – May 10, 2016

Tara Wilkins Anti-Bullying Presentation
Treasures Bond
2020 Survey
Cost Containment

Board of Education Meeting – May 24, 2016

Building and Grounds Presentation
Treasurers Bond
2016-17 Board Meeting Date Approval
2016-17 Building and District Handbooks
Prevailing Wage Resolution
PRESS Policies Approval
Contracts
Cost Containment

Board Communication

Kruse stated the discussion of the Assistant Superintendent Contract will be discussed in Closed Session.

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5).

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A motion was made by Gustafson, and seconded by Lauderdale, to convene to closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) at 8:10 pm.

Ayes: Edwards, Fischer, Gustafson, Lauderdale, Andrews, Brynteson, Kruse
Motion Carried.

Reconvene

The board reconvened to open session at 9:24 pm.

A motion was made by Paul Kruse seconded by Kristin Brynteson to approve Assistant Superintendent Brad Shortridge contract.

Roll call vote:

Ayes: Taunya Fischer, Angie Lauderdale, Kristen Andrews, Heather Edwards, Paul Kruse, Barb Gustafson, and Kristin Brynteson.

Nays: 0.

Motion Carried.

Adjournment

A motion was made by Taunya Fischer, seconded by Angie Lauderdale, to adjourn the Board of Education meeting at 9:25 pm.

Voice vote: Ayes: 7

Nays: 0.

Motion carried.

Paul Kruse, Board President

Heather Edwards, Board Secretary