

Committee of the Whole Meeting – 6:30 pm
Tuesday, April 12, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Summer School 2016
3. Building and Grounds Summer Help
4. School Handbook Committee
5. School Board Resolution
6. PRESS Policies for Review
7. Amended Budget
8. District Health Insurance Renewal
9. Cost Containment
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5).
13. Reconvene to Open Session
14. Adjournment

Committee of the Whole Meeting – 6:30 pm
Tuesday, April 12, 2016
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

Call to Order

President Paul Kruse called the Genoa-Kingston CUSD #424 Committee of the Whole meeting to order at 6:30 p.m.

Present: Taunya Fischer, Angie Lauderdale, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, and Paul Kruse.

Absent: None

Summer School 2016

Mr. Burgess shared details of summer school 2016 with the Board of Education. Mr. Burgess stated the district has kept expenses under a \$10,000 benchmark and the district will continue to do so for 2016. He also stated the elementary portion will be a “jump start” to the 2016-2017 school year.

The summer school 2016 agenda item will be placed on the April 26, 2016 Board of Education Meeting for approval.

Building and Grounds Summer Help

Mr. Ratliff shared a timeline of the 2016 summer buildings and grounds projects as well as recommendations for hiring 10 additional summer employees. Mr. Burgess stated in light of recent cost containment conversations the savings of doing most of the summer work in house is greatly appreciated.

Kruse asked if all gym floors will be completed in house.

Mr. Ratliff stated the new gym floor prep machines along with materials will allow the buildings and grounds department to maintain all gym floors in house at a significant cost savings to the district.

Andrews asked for clarification regarding the new computer lab at Kingston Elementary School.

Mrs. Hill stated computer labs remain closed to other students for several weeks due to PARCC and other testing. She further stated moving several classrooms around will allow for more room in the library as well as space for a new computer lab.

Mr. Slater stated all updates to Kingston Elementary School’s computer lab will be done in house including counter tops, wiring, labor, and technical needs for under \$2,000.

Tuesday, April 12, 2016
Committee of the Whole Meeting Minutes
Page 2

Mr. Burgess asked about the cost savings of seal coating the district.

Mr. Ratliff stated outsourcing seal coating would cost the district over \$20,000. He also stated the district recently invested in seal coating equipment. He further stated after the initial investment all five schools will be seal coated for a total of \$8,000. Mr. Ratliff stated the significant savings by purchasing seal coating supplies in bulk. He also stated the district seal coating equipment will now allow for seal coating to be maintained on an annual basis.

Mr. Slater stated in the past the bidding process and rising costs would delay resurfacing for three years and that is too long.

Buildings and Grounds Summer Work and additional 10 employees will be placed on the Tuesday, April 26, 2016 Board of Education Meeting for approval.

School Handbook Committee

Mr. Burgess stated handbooks are generally reviewed this time of the year. He also shared a proposal for Saturday Detentions. He also stated detentions were eliminated several years ago as a cost containment item. He further stated Senate Bill 100 brings this option back as an additional step to take regarding discipline. Mr. Burgess recommended adding Saturday Detentions to the school handbook as an option to assist in meeting the new standards that Senate Bill 100 created.

Edwards asked about the stipend staff would receive for working Saturday detentions. She also asked about the time frame of the detentions.

Dr. Shortridge stated stipends would be between \$11.00 and \$14.00 an hour.

Mr. Burgess stated Saturday detentions would take place between 8 am -12noon.

Kruse asked if the infraction will determine how long each student serves a detention.

Mr. Burgess stated the infraction will determine how long a student serves a detention.

Mr. Francis stated depending on the infraction the detention could be a 2 hour or a 4 hour Saturday detention.

Lauderdale asked who would sign up to supervise the detentions.

Mr. Burgess stated teachers would sign up to supervise Saturday detentions.

Kruse stated Saturday detentions are not a huge cost but clearly show how deeply the district made cuts in the past; however this step is needed due to Senate Bill 100.

The school handbooks Saturday Detention proposal will placed on the Tuesday, April 26, 2016 Board of Education Meeting for approval.

School Board Resolution

Mr. Burgess shared a copy of an IASB form to create a resolution for the 2016 IASB conference in November. Mr. Burgess asked the board to review the IASB form and share what details the board would like added to the resolution. He also stated sample resolutions are located on the IASB website. Mr. Burgess asked for a board member to help with the resolution form.

The board recommended Paul Kruse to work on the IASB resolution.

Mr. Burgess stated the deadline to submit the IASB Resolution form is June 22, 2016.

PRESS Policies for Review

Mr. Burgess shared the current PRESS policies for review presented by the IASB PRESS Policy service. He also stated Student Discipline related to SB 100 and handbooks, a Memorandum of Understanding with local law enforcement (attached sample), Civics for high school graduation requirement and concussion protocol highlight the updates. Mr. Burgess asked the Board to let him know in advance policies the board would like to review in depth.

FEBRUARY PRESS Policies Review

- 6:130 - Program for the Gifted
- 6:300 - Graduation Requirements
- 7:150 - Agency and Police Interviews
- 7:190 - Student Behavior (formerly known as Student Discipline)
- 7:200 - Suspension Procedures
- 7:210 - Expulsion Procedures
- 7:220 - Bus Conduct
- 7:230 - Misconduct by Students with Disabilities
- 7:240 - Conduct Code for Participants in Extracurricular Activities
- 7:305 - Student Athlete Concussions and Head Injuries

The February PRESS Policies will be placed on the Tuesday, April 26, 2016 Board of Education Meeting for approval of 30 day public display.

Amended Budget

Dr. Shortridge stated the Amended Budget hearing is always requested in April. He also stated anytime you over spend in any one fund the budget needs to be amended. He further stated the elevator at the middle school was in need of repair which caused the district to spend more than anticipated in the Life Safety Fund.

Mr. Slater stated the middle school elevator is over 33 years old and is inspected twice a year. He also stated the repairs were completed in house and larger than anticipated.

Dr. Shortridge stated if we need to amend the budget, the public hearing must be scheduled for the same night as the June 28, 2016 Board meeting and proper notifications must be posted. At the April 26, 2016 Board meeting, we will be seeking Board approval to schedule the hearing and to post the notifications. If we do not need to amend the budget, then this hearing will not take place. However, the Board must approve the scheduling of this hearing just in case.

The approval for the Amended Budget will take place at the Tuesday, April 26, 2016 Board of Education Meeting.

District Health Insurance Renewal

EBC Marketplace Insurance Rates Information

Dr. Shortridge shared a worksheet with the EBC Marketplace Exchange Health and dental insurance premium rates with the Board of Education. Dr. Shortridge stated the health insurance increase for next year is 7.5%. Dr. Shortridge recommended the Board approve PPO 2 as the plan to fund. He also stated during open enrollment; employees will have the option to choose any of the listed Exchange plans for their health insurance coverage.

Dr. Shortridge stated the EBC Marketplace Information has been shared with the insurance committee and GKEA Association. He also stated the PPO 2 is similar to what the board has funded in the past.

Edwards asked about other districts in the EBC Marketplace.

Dr. Shortridge stated there are now five districts in the EBC Marketplace and many more moving to the format due to the amount of choices for employees.

Kruse asked about the previous projections regarding the 7.5% increase.

Dr. Shortridge stated the original projection was 10%. Dr. Shortridge stated the EBC Marketplace now offers a new PPO 4 option. He also stated once the Board approves the District Insurance Plan there will be communication sent to all staff. He further stated the EBC Marketplace will be presenting at the May 6, 2016 Teacher Institute Day. The Marketplace will open up ahead of time allowing over 3 weeks for employees to make decisions. He further stated the district will offer one on one assistance guiding staff through the process if requested. Dr. Shortridge stated not making decisions for employees but helping to guide employees through the process. He also stated PPO 2 is less expensive due to Business Solver Services being less than the previous Liason Services.

Edwards asked about deductibles and choices staying the same. She also stated health insurance is an important decision for many families.

Dr. Shortridge stated the deductible and choices are very similar. He also stated the handbook is very comprehensive and Blue Cross Blue Shield will remain the carrier.

Dr. Shortridge recommended the Board approve PPO 2 as the district's plan to fund according to the

Tuesday, April 12, 2016
Committee of the Whole Meeting Minutes
Page 5

percentages described in the current GKEA Agreement at Tuesday, April 26, 2016 Board of Education Meeting.

Cost Containment

Mr. Burgess shared a public review of timeline and communications for cost containment.

Mr. Burgess stated recent information regarding Governor Rauner's proposed budget where the G-K School District would gain almost \$112,000 in the new state aid proposal.

Mr. Burgess stated meeting with architect firms and reviewing previous proposals discussed in prior board meetings. Mr. Burgess asked the board for direction regarding the previous proposals.

Kruse state land acquisition will be discussed in closed session.

Mr. Burgess stated it was important to focus on the districts future regarding curriculum, academics, and educational opportunities as well as utilizing current staff when talking to the community. Mr. Burgess stated applying for two grants in the amount of \$20,000 and \$200,000 for a Maker Space and CTE. He also stated there may be more opportunities for future grants. He further stated the importance of expanding the band room. Mr. Burgess stated it is also important to point out the tax rate will increase significantly, as explained in the recent PMA presentation, if the district does not restructure.

Andrews stated it is important for the community to know that the district can consolidate without taxes going up.

Mr. Burgess stated it is important to communicate the value of the district's intergovernmental agreements with the City of Genoa and Genoa Park District and many other community members. He further stated the city and the parks have been very positive and extremely supportive and will assist with communicating our message to the community. Mr. Burgess stated the time line and draft is a working document and a positive start to discussions on restructuring of the district.

Brynteson asked about the timeline for communication to begin.

Andrews stated once a direction is determined the message should be clear and positive.

Brynteson stated knowledge from community members that logistics can be difficult with several children in a family being split between schools. She also stated it is vital to be innovative in creating a positive outcome from a bad situation.

Mr. Burgess asked if the Board was supportive of a community meeting in the high school auditorium with the premise of having K-6 at Genoa Elementary School and 7-12 at Genoa-Kingston High School.

Kruse was in favor of holding a community meeting in the high school auditorium.

Edwards asked the Board for their position on adding on to two existing buildings and not building a brand new building.

Tuesday, April 12, 2016
Committee of the Whole Meeting Minutes
Page 6

Mr. Burgess asked Mr. Slater and Mr. Ratliff about the costs involved in closing Kingston Elementary School but maintaining heating and cooling while unoccupied.

Mr. Slater stated it would cost the district approximately \$12,000 a year to maintain the heating and cooling at Kingston Elementary School while unoccupied. He also stated leasing the building would help to control costs.

Mr. Burgess stated keeping Kingston Elementary School open may allow for future growth.

Mr. Slater stated Kingston Elementary School could be used for surplus furniture as well as an incubator summer school where costs to maintain the building would be minimal.

Gustafson asked about revenue options at Kingston Elementary School.

Mr. Slater stated recently signing a very reasonable gas proposal for the district.

Kruse asked if district utility prices would change if Kingston Elementary School is made a non-school building.

Mr. Slater stated the current utility prices would not be affected.

Kruse asked the Board for their position on maintaining Kingston Elementary School and adding on to Genoa Elementary School and the Genoa – Kingston High School.

Gustafson asked about surrounding property near Genoa Elementary School.

Mr. Burgess stated talking to legal counsel and further discussions in executive session.

Andrews asked about anticipated growth in the near future.

Gustafson stated innovative programs would draw families to our community.

Edwards stated she was in favor of adding on to Genoa-Kingston High School and Genoa Elementary School but not in favor of keeping and maintaining Kingston Elementary School. She also was in favor of acquiring land for future building.

Fischer asked if the purchase of land would require a referendum.

Dr. Shortridge stated there was enough money to purchase property without a referendum.

Andrews stated communicating the best options to the community in a positive way.

Brynteson stated communicating what is best for the students is important.

Kruse asked about borrowing 25 million for a new building or 8-10 million for additions to existing buildings.

Tuesday, April 12, 2016
Committee of the Whole Meeting Minutes
Page 7

Edwards shared concerns over keeping and maintaining Kingston Elementary School.

Gustafson shared revenue possibilities at Kingston Elementary School.

Andrews asked about researching revenue possibilities at Kingston Elementary School.

Mr. Burgess stated the Board could look at supporting an offer of a long term lease of Kingston Elementary School.

Fischer stated she supported renovating Genoa Elementary School and Genoa-Kingston High School.

Lauderdale stated she was in support of purchasing land for future building.

The Board supported adding on to Genoa Elementary School and Genoa-Kingston High School.

Mr. Burgess stated creating a presentation to share with the Board and community.

Superintendent/Board Communication

Board

Andrews stated Midwest Orthopedic Institute has recently ended contracts of personal trainers in high schools.

Superintendent

Mr. Burgess stated that he was aware of the changes regarding Midwest Orthopedic.

SKILLS 2016 Graduation

Mr. Burgess stated the Skills 2016 Graduates were in the Midweek last week.

Mr. Burgess shared a thank you letter from the Chamber regarding Chamber Expo.

Mr. Burgess stated the NEW Online Registration website launched on April 4, 2016.

Mr. Burgess shared the date of the 2016 Triple I Conference in Chicago is November 18 – 20.

Mr. Burgess stated he will be presenting at IASBO on May 5, 2016.

Board

Edwards asked about Bigger Faster Stronger (BFS) and P.E. credit. She also asked if parents and students were aware of this so that graduation requirements were met. She also requested further information about BFS and P.E. credit.

Mr. Burgess stated high school counselors have worked with students this year for BFS to be an elective. He also stated Mr. McPherson will not be offering BFS as an elective in the future due to clarification. He further stated Mr. McPherson will present more information regarding BFS and electives at a future Board meeting.

Edwards stated the Board recently discussed first responders who have badge access to the district school buildings. Edwards asked for verification regarding badges given to the G-K Fire Department and G-K Rescue Squad.

Mr. Slater stated two badges have been assigned to the G-K Rescue Squad and two to the G-K Fire Department.

Mr. Burgess stated he would follow up with both the G-K Rescue Squad and the G-K Fire Department regarding the location of the previously assigned badges.

Future Agenda Items

February PRESS Policies for 30 day public notice
High School Math Approval
High School Science Approval
Summer School 2016
Building Grounds and Maintenance Summer 2016
School Handbook
District Health Insurance
Amended Budget Hearing
Cost Containment

Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)/(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5).

A motion was made by Lauderdale, and seconded Fischer, to convene to closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) at 7:54 pm.

Ayes: Andrews, Brynteson, Edwards, Fischer, Gustafson, Lauderdale, Kruse
Motion Carried.

Tuesday, April 12, 2016
Committee of the Whole Meeting Minutes
Page 9

Reconvene to Open Session

The board reconvened to open session at 9:42 pm.

Superintendent Burgess commented he has a meeting this week with regard to the proposed 1% sales tax increase and will update the board after the meeting.

Adjournment

A motion was made by Taunya Fischer, seconded by Kristin Brynteson, to adjourn the Committee of the Whole meeting at 9:46 pm.

Voice vote: Ayes: 7
Nays: 0.
Motion carried.

Paul Kruse, Board President

Heather Edwards, Board Secretary