

**Board of Education Meeting – 7:00 pm**  
**Tuesday, January 26, 2016**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Mission Statement
3. Pledge of Allegiance
4. Excellence in Education Recipients
5. Public hearings, petitions, questions and comments from guests and visitors
6. Correspondence/Presentation
  - 6.01 Stefanie Hill Kingston Elementary
7. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable
  - c. Minutes
  - d. Leave of Absence, Resignation
8. Treasurer's Report
9. Old Business
  - 9.01 Policies for Approval
  - 9.02 Resource Officer Goals
10. New Business
  - 10.01 FOIA Request
  - 10.02 Acceptance of Donations
  - 10.03 Tentative Budget Designation
  - 10.04 Statement of Economic Interest
11. Superintendent/Board Communication
12. Future Agenda Items
13. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and student disciplinary case in compliance with 5 ILCS 120/2(c)(9).
14. Reconvene to Open Session
15. Adjournment

**Board of Education Meeting Minutes – 7:00 pm**  
**Tuesday, January 26, 2016**  
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Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

**Call to Order**

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: Angie Lauderdale, Kristen Andrews, Barb Gustafson, Dr. Kristin Brynteson, Paul Kruse.

Absent: Heather Edwards, and Taunya Fischer

**Mission Statement**

Angie Lauderdale read the Mission Statement, "Preparing students to excel and contribute to their community."

**Pledge of Allegiance**

Mrs. Hill and students of Kingston Elementary School led the guests and members of the Board of Education in the pledge of Allegiance.

**Excellence in Education Recipients**

Mr. Burgess shared information regarding the teachers that will be moving forward as potential Excellence in Education Recipients.

**Public hearings, petitions, questions and comments from guests and visitors**

There were no public hearings, petitions, questions or comments from guests or visitors.

**\*Heather Edwards joined the board of education meeting at 7:05 pm**

**Correspondence/Presentation**

Stefanie Hill – Kingston Elementary School

Mrs. Hill shared PARCC data and demographic sheet with the Board of Education. She also introduced her Rising Star team.

Mrs. Hill shared a video titled "A day in the life of a KES Student" highlighting the day to day classroom curriculum and activities at Kingston Elementary School. Mrs. Hill stated although a student may be in the library, art or physical education class during portions of their day, students continue to work on skills to reinforce the curriculum.

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**Consent Agenda**

Edwards asked about the district policy regarding meals purchased by staff.

Mr. Burgess stated meals are a travel expense for staff members attending training or conferences.

A motion was made by Gustafson, and seconded by Brynteson, to approve the December 18, 2015 payroll in the amount of \$529,686.98, the January 8, 2016 payroll in the amount of \$554,626.21, the December 15, 2015 KEC payroll in the amount of \$102,902.21, the January 15, 2016 KEC payroll in the amount of \$96,944.89, the January 2016 Payable Board Report in the amount of \$2,459,330.82, the December 15, 2015 Board of Education Meeting minutes, the January 12, 2016 Student Discipline Hearing Minutes, the January 12, 2016 Committee of the Whole Meeting minutes, the December 15, 2015 closed session meeting minutes and January 12, 2016 closed session meeting minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

**To approve the following leave of absence:**

Stephanie Henkel - High School Teacher - Effective April 18, 2016 through the end of the 2015-2016 SY

**To approve the following resignation:**

Brian Evans - Middle School Teacher - Effective Thursday, February 18, 2016

Isaac Mills - Custodian - Effective January 1, 2016

Ayes: Andrews, Brynteson, Edwards, Gustafson, Lauderdale, Kruse  
Motion Carried.

**Treasurer's Report**

Ms. Hoffman presented a detailed treasurers report to the Board of Education.

Ms. Hoffman stated the district is halfway through the fiscal year. She also stated the state currently owes the district 287K. Ms. Hoffman shared a mid-year report with details of revenues and expenditures.

Ms. Hoffman shared a review of the food service program with the board of education. Ms. Hoffman stated there have been no significant changes in the food service program from Aramark to in house management. She further stated enrollment along with food served is down by 4%. Ms. Hoffman stated overall lunch receipts are down. She also stated seniors are allowed to eat lunch outside of school on specified days.

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Kruse asked about large payments made by the district in July with very little revenue. He also asked if it was possible to move some of the larger bills to a more lucrative month.

Ms. Hoffman stated although there is very little revenue in July the district has revenue to cover these expenses.

Dr. Shortridge stated the bus lease and co-ops need payment by the end of July.

A motion was made by Kruse, seconded by Edwards, to approve the December Treasurer's Report as presented.

Ayes: Brynteson, Edwards, Gustafson, Lauderdale, Andrews, Kruse  
Motion Carried.

**Old Business**

Mr. Burgess stated the attached policies are from PRESS policy service and have been displayed well beyond the 30-days required and are recommended for approval.

A motion was made by Gustafson, and seconded by Lauderdale, to approve the following October PRESS policies as presented.

Ayes: Edwards, Gustafson, Lauderdale, Andrews, Brynteson, Kruse  
Motion Carried

**October PRESS Policies**

2:100 - Board Member Conflict of Interest

2:150 - Committees

2:200 - Types of School Board Meetings

4:170 - Safety

5:90 - Abused and Neglected Child Reporting

5:100 - Staff Development Program

6:15 - School Accountability

6:50 - School Wellness

6:60 - Curriculum Content

6:160 - English Language Learners

6:270 - Guidance and Counseling Program

6:280 - Grading and Promotion

6:310 - High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

6:315 - High School Credit for Students in Grade 7 or 8

6:320 - High School Credit for Proficiency

6:340 - Student Testing and Assessment

7:50 - School Admissions and Student Transfers To and From Non-District Schools

7:100 - Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

7:130 - Student Rights and Responsibilities

7:140 - Search and Seizure

7:290 - Adolescent Suicide and Depression Awareness and Prevention Programs

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7:300 - Extracurricular Athletics  
7:305 - Student Athlete Concussions and Head Injuries  
7:340 - Student Records  
8:30 - Visitors to and Conduct on School Property

**Resource Officer**

Mr. Burgess shared the Resource Officer goals with the Board of Education from the December board meeting. Mr. Burgess recommended board approval to have a common set of objectives with the Genoa Police department and their volunteer resource officer program.

Lauderdale asked about goal number three, the criminal investigators.

Mr. Burgess stated the criminal investigators sited in goal number three would be the administrators of the building.

A motion was made by Brynteson, and seconded by Edwards, to approve the goals and duties of the School Resource Officer and to recognize the commitment and effort of the Genoa-Kingston Police Department.

Ayes: Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Kruse  
Motion Carried.

**New Business**

**FOIA Request**

Mr. Burgess stated there are two FOIA to report for January.

Edwards made the statement; The Board of Education is elected as individuals unless a board member was to step down or resign.

**Acceptance of Donations**

Mr. Burgess stated there were six generous donations to report.

**G-K Wellness Event**

Mr. Burgess stated the G-K Wellness event had an impressive turnout. He also publically thanked Christi Volkening, Genoa-Kingston H.R. Assistant, for her work with the G-K Wellness Program.

A motion was made by Gustafson, seconded by Brynteson, to accept with gratitude a generous donation in the amount \$1,600.00 to Genoa Kingston Middle School from the G-K PTO, \$200.00 to the G-K Band Program from the Shortridge Family, \$325 to the GK Wellness Event from the Genoa-Kingston Booster Club, \$250 to the GK Wellness Event from KishHealth System, \$500 grant to Genoa Elementary School from Exxon Mobile Educational Alliance, and dictionaries to the entire Kingston Elementary third grade class from The Flora Grange.

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Ayes: Gustafson, Lauderdale, Andrews, Brynteson, Edwards, Kruse  
Motion Carried.

**Tentative Budget Designation**

Dr. Shortridge stated according to the Illinois School Code, the Board of Education must not only adopt a budget by the end of the first quarter of the fiscal year, but it must also take action to designate a person (typically the Business Manager) to prepare the budget in tentative form.

Mr. Burgess recommended that the Board designate Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO, to prepare the tentative budget for the 2017 fiscal year.

A motion was made by Kruse, and seconded by Gustafson, to designate Brad Shortridge, Asst. Superintendent of Finance, to prepare the FY-17 budget in a tentative form in accordance with (105 ILCS 5/17-1).

Ayes: Lauderdale, Andrews, Brynteson, Edwards, Gustafson, Kruse  
Motion Carried.

**Statement of Economic Interest**

Mr. Burgess stated as elected officials you will be required to complete the statement of economic interest (yellow sheet) that will be mailed to you by the DeKalb County Clerk.

**Superintendent/Board Communication**

**Dance Team**

Mr. Burgess congratulated the GKHS Dance Team who will be competing for the state finals on Friday, January 29, 2016 at 10:15 am in Bloomington. He also congratulated the ILMEA students that will compete in band and choir at the state level.

**SKILLS 2016**

Mr. Burgess stated the SKILLS 2016 Class will begin on Wednesday, January 27, 2016 at 3:30 pm.

**Task Force Night**

Mr. Burges stated the Task Force Parent Night will be held on Wednesday, January 27, 2016 at 6:30 pm.

### **Letter from the G-K Fire Department**

Mr. Burgess shared a letter from the G-K Fire Department with the Board of Education. The letter states the Genoa-Kingston Fire Department can no longer transport students on the fire truck(s) for special events.

### **Tech Expo Reminder**

Mr. Burgess stated the Tech Expo will take place on the same day as the Chamber Business Expo. The event is scheduled for Saturday, March 5, 2016 from 10 am – 2 pm. Mr. Burgess stated there will be several exhibits, demonstrations and presenters.

### **IASB Spring Dinner**

Mr. Burgess stated the IASB Spring Dinner will be held on April 6, 2016 at 6:30 pm at Huntley High School.

### **PLTW**

Mr. Burgess stated Project Lead the Way held an open house for major contributors and community leaders to visit the classrooms on Tuesday, January 26, 2016 at 12:15pm. He also stated Custom Aluminum is interested in contributing to the robotics lab. He further stated it is important for community members see what our students are working on.

### **Future Agenda Items**

Financial Planning Profile  
PMA Presentation  
Safety Presentation  
Registration Fees  
Public School Calendar 2017-2018 SY  
Review of closed session meeting minutes  
Review of closed session audio  
Superintendent Evaluation  
Superintendent Search Training

**Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and student disciplinary case in compliance with 5 ILCS 120/2(c)(9).**

A motion was made by Lauderdale, seconded by Kruse, to convene to closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and student disciplinary case in compliance with 5 ILCS 120/2(c)(9) at 8:11 pm.

Ayes: Andrews, Brynteson, Edwards, Gustafson, Lauderdale, Kruse  
Motion Carried.

**Reconvene to Open Session**

The board reconvened to open session at 8:57 pm.

**Adjournment**

A motion was made by Angie Lauderdale, seconded by Barb Gustafson, to adjourn the Board of Education meeting at 8:58 pm.

Voice vote: Ayes: 6.  
Nays: 0.  
Absent: 1.  
Motion carried.

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Paul Kruse, Board President

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Heather Edwards, Board Secretary