

**Board of Education Meeting – 7:00 pm**  
**Tuesday, January 24, 2017**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Mission Statement
3. Pledge of Allegiance
4. Correspondence/Presentation
  - 4.01 Stefanie Hill Kingston Elementary
5. Excellence in Education Nominees
6. Public hearings, petitions, questions and comments from guests and visitors
7. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable,
  - c. Minutes
  - d. Employment, Coaches, Resignations
8. Treasurer's Report
9. Old Business
  - 9.01 Policies for Approval
  - 9.02 2017-2018 Calendar Update
  - 9.03 Travel Expense Control Act
  - 9.04 City of Genoa Resolution Request
10. New Business
  - 10.01 Tentative Budget Designation
  - 10.02 Banking Resolution
  - 10.03 Transportation
  - 10.04 Statement of Economic Interest
  - 10.05 FOIA Request
  - 10.06 Acceptance of Donations
11. Superintendent/Board Communication
12. Future Agenda Items
13. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and student disciplinary case in compliance with 5 ILCS 120/2(c)(9).
14. Reconvene to Open Session
15. Personnel Action
16. Adjournment

**Board of Education Meeting Minutes – 7:00 pm**  
**Tuesday, January 24, 2017**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

**Call to Order**

Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: Taunya Fischer, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, and Paul Kruse.

Absent: David Cleveland

**Pledge of Allegiance**

Mrs. Hill and student's from Kingston Elementary School led the guests and members of the Board of Education in the pledge of Allegiance.

**Mission Statement**

Paul Kruse read the Mission Statement, "Preparing students to excel and contribute to their community."

**Correspondence/Presentation**

**Stefanie Hill Kingston Elementary**

Mrs. Hill shared a Power Point Presentation highlighting Kingston Elementary School. She also introduced several teachers from Kingston Elementary School that commented on this year's educational theme, scores, and data.

Mrs. Hill commented on the theme for the school year and the Turbo button. She shared demographics, PARCC data, Triangles and MAP data. Mrs. Hill also shared information regarding One School, One Book and this year's book titled; *The World according to Humphrey*.

The Kingston team elaborated on the research and funding for One School, Once Book as well how they chose the title and how they collaborated with local businesses to create excitement for the students to read the Humphrey book.

Kruse asked about the participation of business owners.

Mrs. Hill stated the business owners were happy to be involved and loved the idea of helping to encourage reading.

David Cleveland entered the board meeting at 7:13 pm.

**Excellence in Education Nominees**

Mr. Burgess presented certificates of recognition for the Excellence of Education Nominees; Phil Jerbi, Athletic Director, Michael Frankowiak, 9-12 teacher, and Jana Vartanian, support personnel.

**Public hearings, petitions, questions and comments from guests and visitors**

Lee Gaul with Ruck Pate Architects introduced himself and his firm to the Board of Education and the public.

**Consent Agenda**

**Payrolls, Accounts Payable, Minutes, Employment, Coaches, Resignations**

A motion was made by Andrews, and seconded by Gustafson, to approve the December 16, 2016 payroll in the amount of \$539,105.22, the January 10, 2017 payroll in the amount of \$562,903.32, the December 15, 2016 KEC payroll in the amount of \$143,471.75, the January 13, 2017 KEC payroll in the amount of \$140,629.77, the January 2017 Payables in the amount of \$2,609,860.76., the December 13, 2016 Board of Education Meeting Minutes, the January 10, 2017 Special Board Meeting Minutes, the January 10, 2017 Committee of the Whole Meeting Minutes, the December 13, 2016 Closed Session Meeting Minutes, the January 10, 2017 Special Board Meeting Closed Session Meeting Minutes and the January 10, 2017 Committee of the Whole Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

**To approve the following employment considerations:**

Cody Bollech - Custodian - Effective January 4, 2017  
Sherri Loft - ESP - Effective January 19, 2017

**To approve the following coaches:**

David Bauman - Sophomore Baseball - Effective January 3, 2017  
Lisa Beynon - Interim High School Cheer Coach - Effective January 19, 2017  
Theodore Holterhaus - Head Boys Track - Effective January 3, 2017  
Felicia Olson - Interim High School Cheer Coach - Effective January 19, 2017

**To approve the following assistant coaches:**

Ben Owen - Girls Track - Effective January 5, 2017

**To approve the following volunteer coaches.**

Jorge Solorio - Girls Soccer - Effective January 13, 2017

**Tuesday, January 24, 2017**

**Board of Education Meeting Minutes**

**Page 3**

**To approved the following resignations:**

John Barajas - Cheer Coach - Effective January 15, 2017

Robert Cochran - Assistant Girls Track - Effective January 2, 2017

Uriel Ortega - Custodian - Effective December 21, 2016

Sandra Rease - ESP - Effective January 27, 2017

Ayes: Andrews, Brynteson, Cleveland, Edwards, Fischer, Gustafson, Kruse.  
Motion Carried.

**Treasurer's Report**

Ms. Hoffman presented a detailed December Treasurers Report to the Board of Education.

Ms. Hoffman commented that the reports presented this month may or may not look familiar due to the new financial software installed on December 19, 2016.

Fischer asked the name of the new financial software system.

Ms. Hoffman stated the new software was SDS or Specialized Data Systems.

Kruse asked about KEC payments and the new software system.

Ms. Hoffman stated the new software will be more efficient and not change how payroll appears in the district's financials or audits.

Kruse publicly thanked Ms. Hoffman and district office staff for all their hard work with the new financial software.

A motion was made by Cleveland, seconded by Brynteson, to approve the December Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse.  
Motion Carried.

**Old Business**

**Policies for Approval**

Mr. Burgess stated the October PRESS policies have been on display for an excess of thirty days and are ready for board approval pending any further questions or clarifications.

A motion was made by Gustafson, and seconded by Fischer, to approve the following October PRESS policies as presented.

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse.  
Motion Carried.

### **2017-2018 Calendar Update**

Mr. Burgess commented on prior board discussions about the 2017-2018 school calendar at a previous committee of the whole meeting.

Mr. Burgess shared four different versions of the 2017-2018 school calendar for board review. The Wednesday prior to Thanksgiving off, a longer Christmas break, attending Casimir Pulaski Day and the use of emergency days at the end of the calendar all were discussed and highlighted and make a small impact on student learning.

Kruse publicly thanked Mr. Burgess for preparing the updated 2017-2018 school calendars for review.

Andrews was in favor of calendar #3 but expressed concerns about ending the school year in the middle of the week.

Mr. McPherson stated the end date does not affect school.

Kruse was in favor of calendar #3

Cleveland asked about the impact of losing a day in the first semester.

Mr. Burgess stated semester days will meet requirements.

A motion was made by Andrews, and seconded by Edwards, to amend the 2017-2018 school year calendar to take November 22, 2017 prior to Thanksgiving off, for winter break to run through Jan 5, 2018, to attend Casimir Pulaski Day on March 5, 2018 and add additional emergency days at the end of the school year as needed.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Cleveland, Kruse.  
Motion Carried.

### **Travel Expense Control Act**

Mr. Burgess recommended the use of 100% in the Travel Expense policy to cover normal board expenses for training and/or Triple I conference attendance annually in Chicago.

Kruse asked the board for a recommendation and a motion to approve the use of 100% in the Travel Expense Policy.

A motion was made by Fischer, and seconded by Cleveland, to approve the use of 100% in the Travel Expense Control Act Policy as presented.

Ayes: Fischer, Gustafson, Andrews, Brynteson, Cleveland, Edwards, Kruse

Motion Carried.

### **City of Genoa Resolution Request**

Mr. Burgess shared an email from City of Genoa Manager, Joe Misurelli, outlining the potential tax abatement as well as the resolution previously presented at the COW meeting.

Cleveland asked about working with the City of Genoa on prior abatements and resolutions. He also commented on the flat rate and how the abatement is monitored.

Mr. Burgess stated the city will monitor the abatement. He also stated regularly attending City of Genoa economic business meetings to stay informed of updates and changes.

Kruse stated this is a new abatement.

Dr. Shortridge stated similar abatements have been board approved in the past.

A motion was made by Gustafson, and seconded by Brynteson, to approve the City of Genoa Resolution Request as presented.

Ayes: Gustafson, Andrews, Brynteson, Cleveland, Edwards, Fischer, Kruse  
Motion Carried.

### **New Business**

#### **Tentative Budget Designation**

Dr. Shortridge stated according to the Illinois School Code, the Board of Education must not only adopt a budget by the end of the first quarter of the fiscal year, but it must also take action to designate a person (typically the Business Manager) to prepare the budget in tentative form.

It was recommended that the Board designate Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO, to prepare the tentative budget for the 2018 fiscal year.

A motion was made by Brynteson, and seconded by Gustafson, to designate Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO, to prepare the tentative budget for the 2018 fiscal year in accordance with (105 ILCS 5/17-1).

Ayes: Andrews, Brynteson, Cleveland, Edwards, Fischer, Gustafson, Kruse.  
Motion Carried.

#### **Banking Resolution**

Dr. Shortridge stated due to changes in building employees signature cards needed to be updated with First Midwest Bank. He also stated there will be some changes due to building consolidation in the future.

A motion was made by Fischer, and seconded by Cleveland, to approve the First Midwest Bank Resolutions for signatures for the Genoa-Kingston Middle School Activity Account and the Genoa-Kingston Middle School Imprest Account.

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse.  
Motion Carried.

## **Transportation**

Mr. Burgess stated the school district has been requested to look at transportation from Walnut St. Daycare to GES. He also stated it would require making an agreement with a business for a set amount of revenue back to the district. Mr. Burgess stated approximately 17 families would be impacted. He also stated asking Transportation Director, Cam Fradkin to put together the cost for a business. He further stated this type of agreement would not be for an individual daycare but rather a formal business. Mr. Burgess stated needing to know how full the bus would be at the time of pick up. He also asked the board if there was interest in developing a transportation guideline for businesses.

Gustafson asked about Walnut Street Daycare's current transportation.

Mr. Burgess stated they have transport vans but cannot accommodate the current number of children.

Andrews expressed concerns over other students in the area that may request transportation as well as any additional transportation costs to the district. She also asked if Walnut Street Daycare considered making additional trips to GES with their current vans.

Dr. Shortridge stated the possibility of an additional bus if there was not enough room on an existing bus.

Mrs. Fradkin stated additional students in the area would not be reimbursable.

Edwards expressed concerns over regulations and what the district could charge a business for this service.

Cleveland asked about a special bus and an additional stop. He also expressed concerns over additional requests for the same service.

Dr. Shortridge stated it would be expensive to add a dedicated bus for this stop.

Gustafson expressed concerns over the current number of students on buses and how full they are.

Mrs. Fradkin commented on looking at bus routes for the next school year in July and possibly eliminating a bus route. She also stated many of the routes will be reviewed due to moving schools.

Kruse asked the board if they would like to review the request by Walnut Street Daycare and add it to a future committee meeting agenda.

Transportation will be added to the Tuesday, February 14, 2017 Committee of the Whole Meeting Agenda.

### **Statement of Economic Interest**

Mr. Burgess stated as elected officials board members will be required to complete the statement of economic interest mailed by the DeKalb County Clerk. He also stated economic interest statements do show up on our audits and to please fill them out as soon as possible.

### **FOIA Request**

There were two FOIA to report. One from Smart Procure and the other from the Daily Chronicle.

### **Acceptance of Donations**

Mr. Burgess stated there were three (3) generous donations to accept from the PTO, Sycamore Precision, and the G-K Boosters.

A motion was made by Gustafson, seconded by Andrews, to accept with gratitude these generous donations: Toys in the amount \$125 to Genoa-Kingston Middle School for the Toys for Tots Program from Sycamore Precision, \$2700 to Genoa-Kingston Middle School from the G-K PTO and \$5895.02 to the G-K Athletics for spring sports wish list items from the G-K Boosters.

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse  
Motion Carried.

### **Superintendent/Board Communication**

#### **IASB School Board Dinner**

Mr. Burgess stated the Kishwaukee Division Dinner Meeting will be held in Sycamore on Thursday, March 23, 2017.

#### **Genoa Area Chamber of Commerce Dinner**

Mr. Burgess stated the Genoa Area Chamber of Commerce Annual Dinner will be held on Thursday, February 16, 2017 at Custom Aluminum.



**Tuesday, January 24, 2017**  
**Board of Education Meeting Minutes**  
**Page 8**

Mr. Steve Dillett, of Custom Aluminum and Mr. Burgess will be the guest speakers on the topic of college and career readiness.

**January 13, 2017 - Google Summit Institute Day and Response Survey**

Mr. Burgess commented on the recent Google Summit Teachers Institute Day and survey response.

**Lions Club Spelling Bee**

Mr. Burgess commented on the recent middle school spelling bee going 63 rounds.

**Future Agenda Items**

Cindy Wills Davenport Elementary School Presentation  
Transportation Discussion  
Building Appraisal  
Registration Fees  
Public School Calendar 2018-2019 SY  
Review of closed session meeting minutes  
Review of closed session audio

**Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and student disciplinary case in compliance with 5 ILCS 120/2(c)(9).**

A motion was made by Brynteson, seconded by Cleveland, to convene to closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) at 8:16 pm.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Cleveland, Kruse.  
Motion Carried.

**Reconvene to Open Session**

The board reconvened to open session at 8:49 pm.

**Personnel Action**

No action for personnel was taken at this time.

**Tuesday, January 24, 2017**  
**Board of Education Meeting Minutes**  
**Page 9**

A motion was made by Kristin Brynteson, seconded by Heather Edwards, to adjourn the Board of Education meeting at 8:50 pm.

Voice vote: Ayes: 7.  
Nays: 0.  
Motion carried.

---

Paul Kruse, Board President

---

Heather Edwards, Board Secretary