

**Board of Education Meeting – 7:00 pm**  
**Tuesday, January 23, 2018**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
  - 4.01 Excellence in Education Nominees
  - 4.02 Genoa Elementary - John Francis
5. Public hearings, petitions, questions and comments from guests and visitors
6. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable
  - c. Minutes
7. Treasurer's Report
8. Old Business
  - 8.01 2018-2019 School Calendar
  - 8.02 DeKalb County Sheriff's Agreement
  - 8.03 Superintendent Evaluations
9. New Business
  - 9.01 Tentative Budget Designation
  - 9.02 2017-2018 District/Building Handbook Updates
  - 9.03 Statement of Economic Interest
  - 9.04 District Strategic Plan
  - 9.05 FOIA Request
  - 9.06 Acceptance of Donations
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) and The setting of a price for sale or lease of property owned by the public body in compliance with 5 ILCS 120/2(c)(6).
13. Reconvene to Open Session
14. Personnel Action – Employment, Leave of Absence, Termination
15. Adjournment

**Board of Education Meeting Minutes – 7:00 pm**  
**Tuesday, January 23, 2018**  
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980 Park Avenue Genoa, IL 60135

**Call to Order**

Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: John Shipley, David Cleveland, Kristen Brynteson, Jake Wesner, Kristin Andrews, Barb Gustafson, and Paul Kruse.

Absent: None.

**Pledge of Allegiance**

Mr. Francis and students from Genoa Elementary School led the guests and members of the Board of Education in the pledge of Allegiance.

**Mission Statement**

President, Paul Kruse read the Mission Statement, "Preparing students to excel and contribute to their community."

**Correspondence/Presentation**

**Excellence in Education Nominees**

Mr. O'Daniell stated the following employees were honored as Genoa-Kingston's nominees for the Excellence in Education Award for DeKalb County:

Administration – Stefanie Hill and Angelo Lekkas, Teacher, 9-12 – Rhonda Andrews, Teacher 6-8 – Carol Hencken, Teacher K-5 – Stacia Hale, Support Staff – Jennifer Butler and Kristie Mulso.

**Genoa Elementary - John Francis**

Principal, John Francis shared a presentation regarding Genoa Elementary School.

Two students shared video stories from recent literacy assignments with the Board of Education.

Mr. Francis shared PARCC, MAP, and AIMS web data with the Board. He also commented on the Character Counts program being a way to positively reinforce good behavior.

**Public hearings, petitions, questions and comments from guests and visitors**

There were no public hearings, petitions, questions and or comments from guests and visitors.

## **Consent Agenda**

### **Payrolls, Accounts Payables, Minutes**

A motion was made by Cleveland, and seconded by Gustafson, to approve the December 22, 2017 payroll in the amount of \$514,705.60, the January 10, 2018 payroll in the amount of \$631,212.50, the January 12, 2018 KEC payroll in the amount of \$136,046.38, the January 2018 Payable Board Report in the amount of \$2,640,714.80, the December 19, 2017 Board of Education Meeting Minutes, the January 9, 2018 Committee of the Whole Meeting Minutes, and the December 19, 2017 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse  
Motion Carried.

### **Treasurer's Report**

Mrs. Krabbe presented the December Treasurers Report in detail to the Board of Education.

A motion was made by Brynteson, seconded by Cleveland, to approve the December Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse  
Motion Carried.

## **Old Business**

### **2018-2019 School Calendar**

Mr. O'Daniell commented on the 2018-2019 School Calendar reviewed by the Board at a recent Committee of the Whole meeting and there were no concerns. He recommended the 2018-2019 calendar be approved as presented.

A motion was made Gustafson, and seconded by Andrews, to Approve the 2018-2019 Public School Calendar as presented.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse  
Motion Carried.

### **DeKalb County Sheriff's Agreement**

Mr. O'Daniell commented on previous conversations regarding the DeKalb County Sheriff's Department request to place a public communications tower on the Genoa-Kingston High School property between the high school and Russell Woods Forest Preserve. The MOU has been reviewed by the school's attorney. Mr. O'Daniell recommended board members reviewing and discussing the MOU at the Committee of the Whole meeting on February 19, 2018 and potentially taking action on the MOU at the February 27, 2018 Board of Education Meeting.

The DeKalb County Sheriff's Agreement MOU will be added to the February 13, 2018 Committee of the Whole Meeting for the Board to review.

### **Superintendent Evaluations**

The Board continued conversations regarding the Superintendent Evaluation process.

Mr. O'Daniell recommended once the District's Strategic Plan is approved aligning it with the Superintendent Evaluation Tool.

Andrews stated a final Superintendent Evaluation Tool was not yet approved by the Board.

Brynteson was in favor of aligning the Superintendent Evaluation Tool with the District Strategic Plan.

Cleveland asked about the process and timeline for integrating the strategic plan into the evaluation tool and final approval.

Mr. O'Daniell recommended the Board approve the District Strategic Plan in February, discuss the future goals for the Superintendent and approve the Superintendent Evaluation Tool in March.

### **New Business**

#### **Tentative Budget Designation**

Dr. Shortridge stated according to the Illinois School Code, the Board of Education must not only adopt a budget by the end of the first quarter of the fiscal year, but it must also take action to designate a person (typically the Business Manager) to prepare the budget in tentative form.

Mr. O'Daniell recommended that the Board, designate Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO, to prepare the tentative budget for the 2019 fiscal year.

A motion was made by Brynteson, and seconded by Andrews, to designate Dr. Brad Shortridge, Assistant Superintendent for Finance & Operations/CSBO, to prepare the tentative budget for the 2019 fiscal year in accordance with (105 ILCS 5/17-1).

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse  
Motion Carried.

### **2017-2018 District/Building Handbook Updates**

Mr. O'Daniell commented on the 2017-2018 District and Building Handbooks and necessary updates to be approved prior to the ROE Compliance visit in February. He also stated the updates do not constitute any substantive change to what the district is already doing and is an extension of policy and what is being asked by the ROE. He further stated the 2018-2019 District and Building Handbooks will still need to be approved prior to the beginning of the next school year. Mr. O'Daniell publicly thanked Mr. Francis for his hard work with the District/Building Handbook Committee.

A motion was made by Gustafson, and seconded by Cleveland, to approve the 2017-2018 District and Building Handbook Updates as presented.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse  
Motion Carried.

### **Statement of Economic Interest**

Mr. O'Daniell stated as elected officials you will be required to complete the statement of economic interest (yellow sheet) that will be mailed to you by the DeKalb County Clerk. It is important these are completed in a timely manner as the district is audited annually over proper and timely completion of these statements. If you have any questions regarding filling out the form, please contact the DeKalb County Clerk's Office. 815-895-1630

### **District Strategic Plan**

Mr. O'Daniell shared a draft of the District Strategic Plan for the Board to review and consideration. He also stated the goal of the District Strategic Plan is for it to be a living breathing document to share information about our district with the community. Mr. O'Daniell recommended The District Strategic Plan be discussed at the February Committee of the Whole meeting and approved and enacted at the February Board of Education Meeting.

Cleveland asked about the recent survey, results and number of responses.

Mr. O'Daniell stated the survey was successful and received over 250 responses. He also stated he would like to conduct an annual survey.

Kruse, Brynteson, and Wesner commented on creating a Board statement for the District Strategic Plan.

### **FOIA Request**

Mr. O'Daniell stated there were two FOIA to report from Advance Disposal and The Daily Chronicle.

### **Acceptance of Donations**

Mr. O'Daniell commented on the donations to accept from the GK PTO.

A motion was made by Wesner, seconded by Brynteson, to accept with gratitude these generous donations: \$3000.00 to KES, and \$3,000 to GKMS from the GK PTO.

Ayes: Wesner, Andrews, Brynteson, Cleveland, Gustafson, Shipley, Kruse  
Motion Carried.

### **Superintendent/Board Communication**

#### **Concert for the Cogs**

Mr. O'Daniell publicly thanked Mr. Owen and Mr. Rucker for all their efforts preparing and planning the Concert for the Cogs.

#### **Book Donation**

Mr. O'Daniell commented that Mrs. Hill would like the Board to know that KES donated 35 boxes of books to Bernie's Book Bank in Lake Bluff, IL.

#### **Grant**

Mr. O'Daniell stated a check was received in the amount of \$5,000 from the DeKalb County Community Foundation for a grant written by Karen Simmons and Trevor Steinbach for an essential soft skills program for all juniors during Cogs Connection at the high school.

#### **Recognition**

Mr. O'Daniell publicly acknowledged Mr. Bill Bolger being chosen as an AP Reader for the 6th time in the last 7 years. Around 17,000 people from all over the world will meet to evaluate AP tests and receive training this June. This is a tremendous honor for Mr. Bolger, and for GKHS.

#### **Crisis Management Planning**

Mr. O'Daniell commented on a recent meeting with district administrators, directors, local and county law enforcement and fire protection regarding crisis management planning for the District. The group heard from two crisis management systems; NaviGate Prepared and Crisis Go. Each company highlighted their product and features including how the software allows communication directly with local law enforcement. Each system is cloud based. Mr. O'Daniell stated the District chose NaviGate Prepared. He also stated the District will be updating cameras and communication to unify with the new crisis software.

**Tuesday, January 23, 2018**  
**Board of Education Meeting Minutes**  
**Page 6**

**Future Agenda Items**

**Committee of the Whole Meeting 2-13-18**

DeKalb County Sheriff's Agreement  
Review of 2018-19 Registration/Student Fees  
Superintendent Evaluations  
District Strategic Plan  
Vision 2020 - Expo  
Review of closed session meeting minutes  
Review of closed session audio

**Board of Education Meeting 2-27-18**

DeKalb County Sheriff's Agreement  
Approval of 2018-19 Registration/Student Fees  
Superintendent Evaluations  
District Strategic Plan  
Approval of closed session meeting minutes  
Approval of closed session audio

**Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) and The setting of a price for sale or lease of property owned by the public body in compliance with 5 ILCS 120/2(c)(6)**

A motion was made by Brynteson, seconded by Gustafson, to convene to Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120 /2/(c)(1) and The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) and The setting of a price for sale or lease of property owned by the public body in compliance with 5 ILCS 120/2(c)(6) at 8:10 pm.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse  
Motion Carried.

**Reconvene to Open Session**

The board reconvened to open session at 9:11 pm.

**Personnel Action – Employment, Leave of Absence, Termination**

A motion was made by Ms. Gustafson and seconded by Mr. Wesner,

**To approve the following employment considerations:**

Cole Hefler - Teacher - Effective January 8, 2018

Vicki Rahn - ESP - Effective January 16, 2018

**To approve the leave of absence:**

Megan Iaccino - Teacher - Effective April 28, 2018 and returning for the 2018-2019 school year.

**To approve the following termination:**

Jessica Beltran - ESP - Effective January 16, 2018

Ayes: Andrews, Brynteson, Gustafson, Cleveland, Shipley, Wesner, Kruse

Nays: 0

Motion Carried.

**Adjourn**

A motion was made by Ms. Brynteson and seconded by Ms. Gustafson to adjourn the Board of Education meeting at 9:13 pm.

Voice vote: Ayes: 7.

Nays: 0.

Motion carried.

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Paul Kruse, Board President

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Kristen Andrews, Board Secretary