

**Board of Education Meeting – 7:00 pm**  
**Tuesday, December 18, 2018**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room  
980 Park Avenue - Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
  - 4.01 Presentation of Two Retiring G-K Coaches
  - 4.02 AFR Presentation-Andy Mace
5. Public hearings petitions questions and comments from guests and visitors
6. KEC Payroll
  - 6.01 KEC Payroll
7. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable
  - c. Minutes
  - d. Resignations, Coaches
8. Treasurer's Report
9. Old Business
  - 9.01 Approval of District Legal Counsel
  - 9.02 Tax Levy Presentation
  - 9.03 Adopt the Tax Levy
  - 9.04 PRESS Policies Update #99 for Review
10. New Business
  - 10.01 Property Tax Relief Grant
  - 10.02 Approval of the FY-18 AFR
  - 10.03 Review of the 2019-2020 Public School Calendar
  - 10.04 FOIA Request
  - 10.05 Acceptance of Donations
11. Superintendent/Board Communication
12. Future Agenda Items
13. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2).
14. Reconvene to Open Session
15. Personnel Action
16. Adjournment

**Board of Education Meeting Minutes– 7:00 pm**  
**Tuesday, December 18, 2018**  
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Genoa-Kingston High School Community Room  
980 Park Avenue - Genoa, IL 60135

**Call to Order**

President, Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:02 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Barb Gustafson, and Paul Kruse.

Board Member, Kristen Andrews attended the meeting via conference call in accordance with 5 ILCS 120/(c)(7).

Also in attendance: Superintendent, Brent O’Daniell; Assistant Superintendent, Brad Shortridge; Accounting Assistant Renee Krabbe; and Administrative Assistant, Kristie Mulso.

Absent: None

**Pledge of Allegiance**

Mr. O’Daniell publicly recognized and congratulated this year’s High School Illinois State Scholars.

The Genoa-Kingston High School Illinois State Scholars led our guests and board of education in the Pledge of Allegiance.

**Mission Statement**

Board Member, Mr. John Shipley read the Mission Statement, "Preparing students to excel and contribute to their community."

**Correspondence/Presentation**

**Presentation of Two Retiring Coaches:**

Athletic Director, Phil Jerbi stated only one coach would be retiring this year. Mr. Hughes has decided to continue to volunteer coach.

Mr. Jerbi presented Mr. Mike Lauer with a plaque in appreciation for his years of service coaching G-K Students.

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### **AFR Presentation-Andy Mace**

Mr. Brent O'Daniell introduced Mr. Andy Mace of Klein Hall CPA's.

Mr. Mace shared an overview of the District's current FY 2018 Annual Financial Report. Mr. Mace stated Genoa-Kingston School District is doing a great job, has a healthy fund balance with no findings resulting in an exceptional report. He also publicly thanked Dr. Shortridge, Mrs. Krabbe and the District office for their work during the audit process and in maintaining the finances of the District.

Board President, Paul Kruse thanked Mr. Mace for his presentation.

### **Public hearings, petitions, questions, and comments from guests and visitors**

There were no public hearings, petitions, questions, and/or comments from guests and visitors.

### **KEC Payroll**

Mrs. Krabbe shared information relating to the recent KEC Payroll changes.

Mrs. Krabbe explained an adjustment that was necessary to the July and August KEC payroll through no fault of the District. She stated the District's accounting and balance sheet would be out of balance until the adjustment is completed next month. Mrs. Krabbe asked the Board to approve the KEC payroll adjustment in the consent agenda.

Mr. O'Daniell commented on future discussions with KEC regarding the Genoa-Kingston District completing their payroll.

### **Consent Agenda**

Payrolls, Accounts Payable, Minutes, Resignations, Coaches

Mr. Wesner asked about the utilities bills for Davenport Elementary School leased by Camelot School and if the District is reimbursed for all utilities.

Mrs. Krabbe stated Camelot School, who leases Davenport Elementary School, reimburses the District for all utilities as well as their monthly lease.

A motion was made by Gustafson, and seconded by Cleveland, to approve the November 20, 2018 payroll in the amount of \$533,779.97, The December 10, 2018 payroll in the amount of \$508,900.17, the December 14, 2018 KEC Payroll in the amount of \$151,771.57, the December 2018 Payable Board Report in the amount of \$203,841.35, and to approve the correction of KEC's July payroll from \$126,037.79 to \$126,318.38, and the correction of KEC's August payroll from \$126,970.92 to \$127,251.51, as well as the November 27, 2018 Board of Education Meeting Minutes.

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**To approve the following resignation:**

Ixtel Viramontes - ESP - Effective December 21, 2018

**To approve the following assistant coach:**

Anson Ellis - JV Baseball - Effective immediately

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse

Nays:0

Motion Carried.

**Treasurer's Report**

Mrs. Krabbe shared the November Treasurer's Report in detail to the Board.

Mrs. Krabbe commented on the KEC payroll adjustment and its effect on the monthly balance sheet. She also stated the State of Illinois currently owes the District approximately \$160K.

A motion was made by Wesner, and seconded by Brynteson, to approve the November Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

**Old Business**

**Approval of District Legal Counsel**

Mr. O'Daniell commented on the District's current attorney leaving private practice for public practice as the Assistant States Attorney for McHenry County. He stated after interviewing several attorneys he recommended the attorneys of Whitt Law LLC represent the Genoa-Kingston School District for legal services outside special education.

A motion was made by Wesner, and seconded by Gustafson, to approve Whitt Law, LLC as Genoa-Kingston CUSD #424 Legal Counsel.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse

Nays: 0

Motion Carried.

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**Tax Levy Presentation**

Dr. Shortridge shared a presentation on the general structure of the tax levy, and how he came to the proposal of a 4.97% increase in the levy over last year's extension. Dr. Shortridge shared the levy worksheets. He stated CPI was 2.1% last year, which in a tax capped district, is the maximum amount of increase the district can receive this year, not including new construction. It is prudent to levy more than a 2.1% increase in order to receive all dollars to be used to educate the students of GK Schools, including the new construction estimated amount. Dr. Shortridge asked the Board to approve the 2018 Levy as presented.

**Adopt the Tax Levy**

A motion was made by Gustafson, and seconded by Brynteson, to adopt the 2018 Tax Levy as presented.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse  
Nays: 0  
Motion Carried.

**PRESS Policies Update #99 for Review**

Mr. O'Daniell commented on PRESS Policies Update #99 for review. He also commented on further discussion needed prior to approving policy 7:270 *Administering Medicines to Students*. He also stated reaching out to legal counsel for one policy.

PRESS Policies update #99 will be recommended for approval at the January 22, 2019 BOE Meeting.

2:80 Board Member Oath and Conduct  
2:120 Board Member Development  
4:15 Identity Protection  
4:45 Insufficient Fund Checks and Debt Recovery  
4:130 Free and Reduced Price Food Services  
4:170 Safety  
5:30 Hiring Process and Criteria  
5:60 Expenses  
5:100 Staff Development Program  
5:220 Substitute Teachers  
6:20 School Year Calendar and Day  
6:60 Curriculum Content  
6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct  
6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students  
7:70 Attendance and Truancy  
7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students  
7:190 Student Behavior  
7:250 Student Support Services  
7:260 Exemption from Physical Education  
7:270 Administering Medicines to Students  
7:290 Suicide and Depression Awareness and Prevention  
7:305 Student Athlete Concussions and Head Injuries

## **New Business**

### **Property Tax Relief Grant**

Mr. O'Daniell commented on a Property Tax Relief Grant, and how the grant could affect the District. He also commented on how much money the District could receive from the grant as well as impact to the local taxpayers.

Mr. Kruse was in favor of applying for the grant due to the timing of the Bond payment.

Dr. Shortridge commented on the deadline of January 10, 2019 to apply for the grant.

A motion was made by Brynteson, and seconded by Cleveland, to approve the Property Tax Relief Grant as presented.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse

Nays: 0

Motion Carried.

### **Approval of the FY-18 AFR**

A motion was made by Cleveland, and seconded by Gustafson, to approve the FY-18 AFR as presented.

Ayes: Wesner, Andrews, Brynteson, Cleveland, Gustafson, Shipley, Kruse

Nays: 0

Motion Carried.

### **Review of the 2019-2020 Public School Calendar**

Mr. O'Daniell shared two draft calendars for the 2019-2020 school year. He also commented on changes to the law for the school calendar.

The Board held a lengthy discussion regarding the two draft calendars as well as the proposed E-Learning Days or learn at home days. Mr. O'Daniell stated the E-Learning Days are a concept that has been piloted in the Chicagoland area since 2015. The law recently changed allowing for E-Learning Days or learn at home days for all schools next year. Mr. O'Daniell commented on holding an E-Learning Day on, (for example), a snow day to avoid extending the school year.

The Board shared questions and concerns regarding E-Learning Days or at home learning days.

Brynteson recommended researching schools that already hold E-Learning Days. She also shared information regarding a school district that provides online and blended learning.

Mr. O'Daniell commented on the Board holding another review of the 2019-2020 Public School Calendar at the January 8, 2019 Committee of the Whole Meeting and final approval once the calendar is tested in the states system to ensure it complies with the new law.

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**FOIA Request**

There were no FOIA to report.

**Acceptance of Donations**

Mr. O'Daniell stated there were three generous donations to accept.

A motion was made by Wesner, and seconded by Brynteson, to approve with gratitude these generous donations: \$500 to GES from the Exxon Mobil Education Alliance Program, \$394 to the GKHS Foods Class from the DeKalb County Farm Bureau, and \$750.00 to GKHS Cogs Football Team for their awards banquet from Alan Browne Chevrolet.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse

Nays: 0

Motion Carried.

**Superintendent/Board Communication**

**Music Concerts**

Mr. O'Daniell commented on the recent holiday concerts. He stated all concerts were well attended and festive. He also publicly recognized Mrs. Beynon as well as her art students for a successful art show at Russell Woods.

**Illinois State Scholars**

Mr. O'Daniell congratulated all the Illinois State Scholars.

**Review Surveys through AdvancEd.**

Mr. O'Daniell commented on the results of the recent surveys.

**3-D ME: The Integration OF Math & Technology Grant**

Mr. O'Daniell commented on a 3-D ME Grant for the integration of math and technology. Mr. O'Daniell stated Mr. McCune and Dr. Steinbach are working on the application process.

**Tuition for Kish Dual Credit Classes**

Mr. O'Daniell commented on recent conversations regarding Kishwaukee Dual Credit Classes and fees associated with the classes. He also stated charging \$275 per student for the classes however; Mr. Cleveland asked to have further discussions prior to board approval.

Mr. Cleveland asked how the cost per student was determined as well as how many students were interested in the dual credit courses and criteria to become eligible to take the courses.

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Mr. O'Daniell commented on \$275 being similar to other charges in the district.

Mr. Lekkas commented on the standards and possible placement tests required by Kishwaukee College prior to students taking the classes with three credits earned upon completion. He also stated there were approximately thirteen students interested in the classes to date. He further stated students could earn three credits per class.

Mr. Kruse was in favor of charging \$275 for dual credit classes.

Approval of Dual Credit Class Fees will take place at the January 22, 2019 Board of Education Meeting for approval.

### **Board Communication**

President, Paul Kruse commented on recent discussions with Kristen Andrews. He asked for board support for Mrs. Andrews to attend future Labor Management Meetings as well as support for preparation in her becoming the next Board President. He further stated the Union was in support of the leadership.

### **Future Agenda Items**

Mr. Wesner shared information with the Board regarding forming a policy and finance committee. He also recommended adding a discussion for board policies, finances and structure of meetings to a future Committee of the Whole Meeting.

Mr. Shipley asked to discuss staffing and classroom sizes at a future Committee of a Whole Meeting.

### **COW - January 8, 2018 @ 6:30 pm**

Presentation - GKMS - Mr. Craig Butcher  
Archery Club for High School and Middle School Discussion  
2019-2020 Public School Calendar for Review  
Discussion Staffing – Classroom Sizes  
Discussion of Board Policies  
Discussion of Structure of Meetings  
District Strategic Plan Review  
Superintendent Evaluation

### **Negotiations Meeting - Tuesday, January 15 and Thursday, 17 @ 6:00 pm**

### **BOE January 22, 2018 @ 7 pm**

Excellence in Education Nominees  
Presentation - GES - Mr. John Francis  
Approval of the Archery Club for High School and Middle School  
Approval of PRESS Policies #99  
Approval 2019-2020 Public School Calendar  
Approval of Dual Credit Class Fees  
District Strategic Plan Review  
Superintendent Evaluations  
Tentative Budget Designation  
Statement of Economic Interest

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Mr. Wesner requested a closed session for discussion of personnel.

**Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1).**

A motion was made by Wesner, and seconded by Kruse, to convene to Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) at 9:07pm.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

**Reconvene to Open Session**

The Board reconvened to open session at 10:02 pm.

**Personnel Action**

No personnel action was needed.

**Adjournment**

A motion was made by Gustafson, and seconded by Brynteson, to adjourn the Board of Education meeting at 10:02 pm.

Voice vote: All

Ayes: 7

Nays: 0

Motion Carried.

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Paul Kruse, School Board President

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Kristen Andrews, School Board Secretary