

Board of Education Meeting – 7:00 pm
Tuesday, November 27, 2018
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue - Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
 - 4.01 AFR Presentation - Andy Mace
5. Public hearings petitions questions and comments from guests and visitors
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Resignations, Employment, Coaches, Leave of Absence
7. Treasurer's Report
8. Old Business
 - 8.01 Tentative Levy
 - 8.02 Approval of Updated Superintendent Evaluation Tool
9. New Business
 - 9.01 Approval of FY-18 AFR
 - 9.02 Approval of Copier Lease
 - 9.03 PRESS Policies #99 for Review and Public Display
 - 9.04 Report from Joint Conference
 - 9.05 FOIA Request
 - 9.06 Donations
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)), and collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2).
13. Reconvene to Open Session
14. Personnel Action
15. Adjournment

Board of Education Meeting – 7:00 pm
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Genoa-Kingston High School Community Room
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Call to Order

President, Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Barb Gustafson and Paul Kruse.

Board Member, Kristen Andrews attended the meeting via conference call in accordance with 5 ILCS 120/7.

Also in attendance were; Superintendent, Brent O’Daniell; Accounting Assistant, Renee Krabbe; and Administrative Assistant, Kristie Mulso.

Absent: None

Pledge of Allegiance

Superintendent, O’Daniell led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Board Member, Paul Kruse read the Mission Statement "Preparing students to excel and contribute to their community."

Correspondence/Presentation

4.01 AFR Presentation - Andy Mace

Mr. O’Daniell stated the need to postpone the AFR Presentation until further notice due to the Illinois State Board of Education and TRS impact of the miscalculation of the Teacher Retirement Insurance Program contribution.

The Board tabled the AFR presentation for a future meeting.

Public hearings petitions questions and comments from guests and visitors

There were no public hearings petitions questions and comments from guests and visitors

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Consent Agenda

Payrolls, Accounts Payable, Minutes, Resignations, Employment, Coaches, Leave of Absence

Mr. Cleveland expressed concerns over not having prior knowledge of, and costs related to, the Davenport Elementary Shed project. He also commented on prior board discussions and shared frustration over the current policy and process for which projects are approved.

Mr. O'Daniell commented on prior board discussions, current board policy for bidding and approving projects, as well as the board approved budget.

Mr. Shipley shared concerns over the building site for the shed.

Mr. Wesner shared concerns over the shed project and any future sale of Davenport Elementary School.

Mr. Ratliff stated the shed would be on a separate parcel and not a concern if Davenport Elementary School were sold in the future.

Mr. Kruse asked Mr. Cleveland if his concerns were a bidding issue or an expenditure issue.

Mr. Cleveland stated it was an expenditure issue.

Mr. O'Daniell respected Mr. Cleveland's concern regarding fiscal oversight, but also made the Board and Mr. Cleveland aware of the impact on the District in approving expenditures of a certain amount and completing routine and necessary district business in a timely manner.

Mr. Cleveland also expressed concerns regarding the upcoming bond payment, being conservative and focusing on education and teachers.

Mr. Kruse shared concerns over the Board sending a mixed message to the community. He also commented on what defines board work. He further stated the difference between the need to be involved in the day-to-day operations, versus prior knowledge of expenditures of a certain amount.

A motion was made by Gustafson, and seconded by Brynteson, to approve the October 25, 2018 payroll in the amount of \$535,915.74, the November 8, 2018 payroll in the amount of \$609,019.65, the November 15, 2018 KEC Payroll in the amount of \$148,740.83, the November 2018 Payable Board Report in the amount of \$352,682.47, and the October 23, 2018 Board of Education Meeting Minutes.

To approve the following Resignations:

Andrew Freund - Fresh/Soph Volleyball Coach - Effective immediately

Kathleen Rich - ESP - Effective November 16, 2018

Mary Carrigan-Micele – Bus Driver – Effective November 19, 2018

To approve the following employment considerations:

Ixtel Viramontes - ESP - Effective immediately

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To approve the following coaches:

Andrew Freund - Varsity Softball Coach - Effective immediately

To approve the following assistant coaches:

Briana Vitacco - Assistant Middle School Track Coach - Effective immediately

To approve the following volunteer coaches:

Christina Gurrieri - High School Cheer Assistant - Effective immediately

To approve the following leave of absence:

Barbara Benzinger - Teacher - Effective October 26, 2018 to November 16, 2018

Pamela Whittenhall - Teacher - Effective December 10, 2018 to January 14, 2019

Ayes: 6- Andrews, Brynteson, Cleveland, Gustafson, Wesner, Kruse

Nays: 1- Shipley

Motion Carried.

Treasurer's Report

Mrs. Krabbe shared the October Treasurer's Report in detail to the Board of Education.

A motion was made by Cleveland, and seconded by Wesner, to approve the October Treasurer's Report as presented.

Ayes: 7 - Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Old Business

Tentative Levy –

Pertaining to District Strategic Plan; Goal #1 and Goal #4

Dr. Shortridge was not present. Mr. O'Daniell shared a worksheet and information regarding the Tentative Levy. In Illinois, the levy process is the mechanism by which local funds are requested for the education of students. In the attached worksheet, because the CPI percentage (which is the capped amount of increase over the previous year's extension) is so low, we do not believe it is necessary to levy for more than 5% over last year's extension. We have spoken to the DeKalb County Assessor's Office and have received the following estimate of EAV and new construction for Tax Year 2018:

- EAV: \$193 Million- up \$8M from last year.
- New Construction- \$684K- this is not capped, and represents a decrease of approximately 50% from last year.

CPI was 2.1% last year, which in a tax capped district, is the maximum amount of increase the district can receive this year, not including new construction.

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We believe that the District should request funds at an increase of less than 5% over last year's levy to ensure that the district accesses all monies to which it is entitled. The 5% increase should protect the District should the Assessor's estimate be in error. The Assessor does not determine actual EAV and new construction amounts until the spring.

Mr. O'Daniell asked the Board to approve the Tentative Levy.

Mr. Shipley asked about the Levy requested and new construction.

Mr. O'Daniell stated the request is for all new construction.

Mr. Kruse requested a Tax Levy Presentation at a future meeting prior to approval of the final Tax Levy.

A motion was made by Gustafson, and seconded by Brynteson, to approve the Tentative Levy as presented.

Ayes: 6 - Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse

Nays: 1 - Shipley

Motion Carried.

Approval of Updated Superintendent Evaluation Tool

Mrs. Brynteson commented on the final adjustments to the updated Superintendent Evaluation Tool.

A motion was made by Brynteson, and seconded by Wesner, to approve the updated Superintendent Evaluation Tool as presented.

Ayes: 7- Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse

Nays: 0

Motion Carried.

The Board thanked Mrs. Brynteson for her work on the updated Superintendent Evaluation Tool.

New Business

Approval of FY-18 AFR

Mr. O'Daniell stated the AFR presentation and action would be required once the states Teacher Retirement Insurance Program withholding issue was resolved.

Board action tabled until December.

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Approval of Copier Lease – Pertaining to District Strategic Plan; Goal #1

Mr. Herrig shared a short presentation regarding the Copier Lease and two proposals from RK Dixon and Marco. Mr. Herrig stated the recommendation is RK Dixon due to the cost and continuity of the service. He also commented on the reduction of one server as well as the decrease in amount of billed images.

Mr. O'Daniell commented on the new copier lease contract. He also stated with the new contract the District's monthly lease/usage payment will drop from approximately \$10,500 to \$6,200. This is in part due to the market, and a nearly 7% annual decrease in copies made in the district. It is a 5-year contract but an opportunity to revisit the contract in 3 years and renegotiate. Mr. O'Daniell publicly thanked the staff and teachers for the overall savings in copying usage. He also thanked Mr. Herrig for his work researching and preparing the copier/lease proposal.

A motion was made by Cleveland, and seconded by Gustafson, to approve the Copier Lease with RK Dixon as presented.

Ayes: 7- Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse

Nays: 0

Motion Carried.

PRESS Policies #99 for Review and Public Display

Mr. O'Daniell shared information regarding his notes and synopsis for the current PRESS Policies #99 for updates. He also stated two policies require legal counsel. PRESS Policies #99 will remain on the agenda for further discussion in December and final approval in January

PRESS ISSUE 99 OCTOBER/NOVEMBER

2:70 Vacancies on the School Board - Filling Vacancies

2:80 Board Member Oath and Conduct

2:120 Board Member Development

2:150 Committees

2:260 Uniform Grievance Procedure

3:40 Superintendent

4:15 Identity Protection

4:45 Insufficient Fund Checks and Debt Recovery

4:130 Free and Reduced Price Food Services

4:170 Safety

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:30 Hiring Process and Criteria

5:60 Expenses

5:100 Staff Development Program

5:190 Teacher Qualifications

5:200 Terms and Conditions of Employment and Dismissal

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5:220 Substitute Teachers
5:230 Maintaining Student Discipline
5:300 Schedules and Employment Year
6:20 School Year Calendar and Day
6:50 School Wellness
6:60 Curriculum Content
6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
7:70 Attendance and Truancy
7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
7:190 Student Behavior
7:200 Suspension Procedures
7:250 Student Support Services
7:260 Exemption from Physical Education
7:270 Administering Medicines to Students
7:290 Suicide and Depression Awareness and Prevention
7:305 Student Athlete Concussions and Head Injuries

Report from Joint Conference

Board members shared information about the sessions they attended at the Triple I Conference in Chicago.

Paul Kruse attended a Board Presidents Round Table, a general session with speaker Ruby Bridges and the Delegate Assembly.

Barb Gustafson attended sessions regarding; What to do After a Crisis, School Improvement and School Report Card.

Kristen Andrews attended a general session with speaker Ruby Bridges, a session on Collective Bargaining and School Board Superintendent Teams, a Legislation Session, Planning for Building and Maintenance as well as the Presidents Round Table.

Kristin Brynteson attended sessions regarding the Illinois Report Card, co-presented our District's Strategic Plan, and a session entitled; What's Happening in Springfield and D.C

David Cleveland stated he enjoyed the networking and amazing stories from other districts as well as attended sessions regarding Collective Bargaining, The Deep Equity Lens as well as session regarding Safety and Budgeting.

John Shipley attended session regarding School Board Superintendent Teams, and The Deep Equity Lens.

Jake Wesner attended sessions regarding, School Board Superintendent Teams, Collective Bargaining, ALICE, a round table about board members that were parents and a session about Columbine and Rachel's Challenge. He also recommended the high school student council get involved in Rachel's Challenge.

Mr. Lekkas stated he is currently in discussions with the Rachel's Challenge organization.

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FOIA Request

There is one FOIA to report from Smart Procure.

Donations

Mr. O'Daniell stated there was one donation to accept from the David Cleveland Family in memory of Mr. Bill Cleveland.

A motion was made by Shipley, and seconded by Brynteson, to approve with gratitude a generous donation of \$1,000 to the GKHS Shop Lab from the Cleveland family in memory of Mr. Bill Cleveland to put towards a Jointer.

Ayes: 7- Wesner, Andrews, Brynteson, Cleveland, Gustafson, Shipley, Kruse
Nays: 0
Motion Carried.

Superintendent/Board Communication

Federal training for collective bargaining

Mr. O'Daniell commented on dates scheduled for Federal Training for Collective Bargaining. The dates scheduled are January 15, 2018 and January 17, 2018 at 6 pm in the boardroom.

Pertaining to District Strategic Plan; Goal #3 - Davenport Elementary Shed Addition

Mr. O'Daniell commented on the Davenport Elementary Shed Addition earlier in the meeting.

Pertaining to District Strategic Plan; Goal #3 - Schooldude

Mr. O'Daniell discussed Schooldude earlier in the meeting.

Mr. Wesner asked what Schooldude would be replacing.

Mr. Herrig stated Schooldude will be replacing Facility Tree for both technology and district wide maintenance needs. It will allow more details placed in an automated ticket system.

High School Football Team - IHSA Sport a Winning Attitude Award

Mr. O'Daniell commented on SAWA (Sport a Winning Attitude), which presented G-K students and coaching staff with an award for sporting a winning attitude in most recent competitions regardless of losing to our opponent.

High School Play - Mr. Fromi - It's A Murder in the Wings

Mr. O'Daniell publicly recognized Mr. Fromi, Mr. Rucker and cast of students for their recent production of; It's A Murder in the Wings.

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St. Baldrick's Event

Mr. O'Daniell commented on a G-K High School student recently diagnosed with leukemia and the St. Baldrick's event to support the student.

Board Member Appreciation Day November 15, 2018

Mr. O'Daniell publicly thanked the Genoa-Kingston Board of Education for their hard work and dedication to the students and staff as he presented certificates to each board member in recognition of School Board Member Appreciation Day held on November 15, 2018.

Surveys

Mr. O'Daniell commented on surveys sent out recently. He also commented on accumulating all data for a future discussion in connection with the District Strategic Plan.

Future Agenda Items

Mr. Wesner asked about the process in which to plan a future finance committee.

Mr. Cleveland recommended a discussion regarding finances and board policies at a future Committee of the Whole Meeting. He also asked about researching the difference between round table discussions, general committee meetings, Committee of the Whole Meetings, and Board of Education Meetings. He also recommended a review of all Board Policies.

BOE Meeting - December 18, 2018 @ 7:00 pm

Presentation of Two Retiring Coaches
Potential AFR Presentation
Angelo Lekkas - GKHS Presentation
IIRC Review
Tax Levy Presentation
Adopt the Tax Levy
Possible Approval of AFR
Review of the 2019-2020 Public School Calendar

COW Meeting - January 8, 2019 @ 6:30 pm

Craig Butcher - GKMS Presentation
Superintendent Evaluation
Board Policies Discussion – (general discussions)
Committee of the Whole Discussions – (general discussions)

Negotiation Meetings - January 15th and 17th @ 6:00 pm

BOE Meeting - January 22, 2019 @ 7:00 pm

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Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)), and collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2).

A closed session was not needed at this meeting.

Reconvene to Open Session

No reconvene

Personnel Action

No Personnel Action

Adjournment

A motion was made by Gustafson, and seconded by Cleveland, to adjourn the Board of Education meeting at 8:20 pm.

Voice vote: All

Ayes: 7

Nays: 0

Motion Carried

Paul Kruse, School Board President

Kristen Andrews, School Board Secretary