

Board of Education Meeting – 7:00 pm
Tuesday, November 14, 2017
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
 - 4.01 Brett McPherson - GKHS
5. Public hearings petitions questions and comments from guests and visitors
6. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Employment, Coaches, Reassignment, Resignation
7. Treasurer's Report
8. Old Business
 - 8.01 Tentative Levy
 - 8.02 Resolutions Review for Triple I Conference
 - 8.03 DES Real Estate
9. New Business
 - 9.01 PRESS Policies for Review & Public Display
 - 9.02 Approval of Revised Intergovernmental Agreement with Genoa Park District
 - 9.03 FOIA Request
 - 9.04 Donations
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Disciplinary Cases in compliance with 5 ILCS 120/2(c)(9).
13. Reconvene to Open Session
14. Personnel Action
15. Student Discipline Action
16. Adjournment

Board of Education Meeting Minutes – 7:00 pm
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Call to Order

President Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Kristen Andrews, Barb Gustafson, and Paul Kruse.

Also present: Attorney, Tony Ficarelli of The Clausen Group, LLP.

Absent: None.

Pledge of Allegiance

Mr. McPherson and students of GKHS led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

President, Paul Kruse read the Mission Statement "Preparing students to excel and contribute to their community."

Correspondence/Presentation
Brett McPherson – GKHS

Mr. McPherson shared a presentation regarding Genoa-Kingston High School's growth, goals and achievements with the Board. He also commented on AP classes and the scores to achieve college credit. Mr. McPherson commented on current SAT scores showing good data and benchmarks. He also stated three-year SAT data will be significant to share in the future. He further stated the importance of making sure students leaving GKHS are career or college ready.

Mr. McPherson commented on Cogs Connection a new 30-minute class this school year focusing on specific skills for each grade level such as; study and organizational skills, academic support, SAT prep and college/career readiness.

Mr. McPherson also commented on MOU - Kishwaukee College – Math. Mr. McPherson stated the MOU agreement (based on an agreement with Rochelle High School), offers students who receive a C or higher in both semesters of Trig/Pre-Cal or Foundations of Math be placed in a Tier 1 level math course (100 level or higher) regardless of entrance exam score, which results in students who receive a C or higher will no longer have to pay for empty credit courses.

Mr. McPherson also stated a goal for 2018-2019 is to create, update, adjust and publish a Pathways documents that will help to direct students on coursework needed for specific professions.

Mr. McPherson ended his presentation highlighting all other achievements at GKHS students.

Paul Kruse thanked Mr. McPherson for his presentation.

Public hearings petitions questions and comments from guests and visitors

Mrs. Patty Thurlby addressed the Board regarding 2018 graduation commencements.

Mrs. Thurlby shared a concern that her eldest daughter will be graduating from Augustana College on the same day that her youngest daughter will be graduating from Genoa-Kingston High School. She also stated she called several surrounding districts to survey when they hold their graduation ceremonies and why. She further expressed concerns that she cannot be the only parent that has children graduating at the same time from two different institutions. Mrs. Thurlby shared a document of options for the Board to consider so that she may be able to attend both of her daughter's graduation ceremonies. She also asked the Board if they could consider changing high school graduation to 11:00 am instead of 1:00 pm. She thanked the Board for this consideration and their time.

President, Paul Kruse thanked Mrs. Thurlby for taking the time to share her concern with the Board.

Consent Agenda

Payrolls, Accounts Payable, Minutes, Employment, Coaches, Reassignment, Resignation

A motion was made by Andrews, and seconded by Gustafson, to approve the October 25, 2017 payroll in the amount of \$535,436.49, the November 10, 2017 payroll in the amount of \$588,208.03, the November 2017 Payable Board Report in the amount of \$198,620.29, the October 24, 2017 Board of Education Meeting Minutes, and the October 28, 2017 Special Board Meeting Minutes.

To approve the following employment considerations:

Janet O'Neill - Full Time Custodian - Effective November 6, 2017
Daniel Taylor - Bus Driver - Effective November 6, 2017

To approve the following volunteer coaches:

Bob Cochran - Girls Varsity Basketball - Effective November 1, 2017

To approve the following reassignment:

Janet O'Neill - Part Time Custodian - Effective November 3, 2017

To approve the following resignation:

Erin Renner - Teacher - Effective November 10, 2017

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Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse
Motion Carried.

Treasurer's Report

Mrs. Krabbe shared a detailed October Treasurer's Report to the board.

Cleveland shared concerns over Capital Fund projects. He also asked about the amount allotted for Capital Funds projects and the reason the district is over budget in this fund.

Mr. O'Daniell stated there was a need to add additional parking to KES as well as GES due to adding staff and a full grade level to each of these buildings this year.

Shipley agreed with Cleveland concerns. He also commented on previously approving the budget and how to prevent additional spending.

Mr. O'Daniell commented on following timelines and guidelines established by the State of Illinois when preparing the annual budget. He also stated a budget is an educated guess to where you may be spending money throughout the year. He further stated at the end of the year fund balances may be recouped.

Dr. Shortridge commented on unexpected expenditures and shared an example of a recent lightning strike on the football field. He also stated insurance paid for only a portion of the repairs. He further stated the need to complete all repairs on the football field due to the amount of the season that was left. Dr. Shortridge also commented on the additional parking needed at KES and GES. Dr. Shortridge also explained in detail the differences in revenues and expenditures to the board.

Mr. O'Daniell also commented on unexpected expenditures. He also commented on the additional parking needed for staff at KES and GES due to adding a grade level at each of those buildings. Mr. O'Daniell commented on miscommunication with the Village of Kingston and no longer being able to park on side streets and as a result additional parking was necessary. Mr. O'Daniell stated Dr. Shortridge will continue to follow the budget closely as he has done in the past.

Kruse commented on the need for additional parking at KES and GES. He also stated the board agreed to put an additional grade level at KES and GES.

Cleveland stated he disagrees with the current policy for bidding district projects/goods as to the reason he is asking questions.

A motion was made by Gustafson, and seconded by Brynteson, to approve the October Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse
Motion Carried.

Old Business

Tentative Levy

Dr. Shortridge shared the levy worksheets. He stated in order to insure that all available local funds which the district uses to educate students, the levy process is necessary. He also stated because CPI is so low, we do not believe it is necessary to levy for more than 5% over last year's extension. We have spoken to the DeKalb County Assessor's Office and have received the following estimate of EAV and new construction for Tax Year 2017:

- EAV: \$185 Million- up \$8M from last year.
- New Construction- \$1.24M- this is not capped, and represents an increase of about \$100k from last year.

Dr. Shortridge stated CPI was 2.1% last year, which in a tax capped district is the maximum amount of increase the district can receive this year, not including new construction.

He also stated we believe that the District should request funds at an increase of about 5% over last year's levy to ensure that the district accesses all monies to which it is entitled. The 5% increase should allow plenty of room to levy all accessible dollars under the tax cap while protecting the District in case the Assessor makes adjustments in the EAV and New Construction estimates in the spring.

Dr. Shortridge asked the Board to approve the Tentative Levy as presented.

Shipley asked about the levy process and requesting a higher percentage of funds.

Cleveland asked for the average amount the district has received in the past.

Dr. Shortridge stated receiving approximately \$200K more than the year before. He also stated in the past we have requested more due to CPI being higher, however although the district requested more funds they did not receive more funds. He also stated he will contact the county prior to December 2, 2017 for accurate numbers.

A motion was made by Andrews, and seconded by Gustafson, to approve the Tentative Levy as presented.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse
Motion Carried.

2017 Resolutions Review for Triple I Conference

The Board reviewed the 2017 Resolutions for the Triple I Conference and agreed to support the recommendations.

Kruse stated Board Member, Kristen Andrews was chosen at the last board meeting to be the board delegate this year and represent the district.

DES Real Estate

Mr. O'Daniell shared an update regarding the sale of Davenport Elementary School. He stated there were no offers made from the recent bid notice. The next steps to sell Davenport Elementary School were discussed.

Mr. O'Daniell introduced Attorney, Tony Ficarelli of Clausen Group, LLC. to give the board direction.

Cleveland asked if the temporary roof repairs were made to DES.

Mr. O'Daniell stated the roof repairs were made to DES. Mr. O'Daniell also asked Mr. Ratliff to log all employee hours in order to maintain DES.

Kruse asked Mr. Ficarelli for the next steps required for selling DES.

Mr. Ficarelli stated shared three options for selling Davenport Elementary School. The board could hire a realtor to not exceed commission over 7% with a minimum agreed price of \$1.6M for up to 120 days. The board could consider an IGA and initiate discussions for purchasing the building or alternate buildings and look at constructing additions to current structures. The board could leave DES vacant and incur costs to maintain and moth ball the building. Mr. Ficarelli stated limited options for the buildings use under current zoning as an educational facility for a private school or a not for profit. He also stated to make it more economically feasible the building would have to be rezoned.

Brynteson asked if DES was zoned only for K-12 educational learning or higher adult learning as well.

Mr. Ficarelli stating the precise academic zoning is unknown until you go to the city. He also stated without a buyer there would have to be a process to go through for zoning requirements. He further stated the zoning may allow for a private school, a not for profit entity, or a resource center for senior living or adults. He further stated if you had bidders they would be subject to the zoning but without bidders it limits your options. Mr. Ficarelli stated if the board chooses to hire a realtor it would have to be listed for \$1.6M. The board could also reach out to the local government facilities to purchase this site or another site in the district. Mr. Ficarelli stated he has worked with other districts in the past to come up with other creative options.

Kruse asked about the percentage for the realtor commission.

Mr. Ficarelli stated 5% - 6% is typical for a realtor unless a local realtor would agree to other terms.

New Business

PRESS Policies for Review & Public Display

Mr. O'Daniell reviewed the October PRESS Policy updates with the board along with his recommendations. Mr. O'Daniell stated there is one policy he is recommending the board not adopt and another he will consult with the attorney about prior to final board approval.

The October PRESS Policies will need to be placed on public display for 30 days prior to approval by the board on December 19, 2017.

OCTOBER PRESS POLICIES UPDATES:

2:260, Uniform Grievance Procedure
4:10, Fiscal and Business Management
4:15, Identity Protection
4:80, Accounting and Audits
4:110, Transportation
4:150, Facility Management and Building Programs
4:170, Safety
5:10, Equal Employment Opportunity and Minority Recruitment
5:20, Workplace Harassment Prohibited
5:90, Abused and Neglected Child Reporting
5:100, Staff Development Program
5:200, Terms and Conditions of Employment and Dismissal
5:220, Substitute Teachers
5:240, Suspension
5:250, Leaves of Absence
5:290, Employment Termination and Suspensions
5:330, Sick Days, Vacation, Holiday, and Leaves
6:20, School Year Calendar and Day
6:50, School Wellness
6:60, Curriculum Content
6:140, Education of Homeless Children
6:150, Home and Hospital Instruction
6:280, Grading and Promotion
6:300, Graduation Requirements
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
6:340, Student Testing and Assessment Program
7:10, Equal Educational Opportunities
7:15, Student and Family Privacy Rights
7:20, Harassment of Students Prohibited
7:70, Attendance and Truancy
7:150, Agency and Police Interviews
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
7:190, Student Behavior
7:250, Student Support Services
7:260, Exemption from Physical Education
7:270, Administering Medicines to Students
7:275, Orders to Forgo Life Sustaining Treatment
7:305, Student Athlete Concussions and Head Injuries
7:340, Student Records

A motion was made by Andrews, and seconded by Brynteson, to place the October PRESS Policies on Display for 30 days as presented.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse
Motion Carried.

Approval of Intergovernmental Agreement with Genoa Park District

Mr. O'Daniell commented that legal language changes have been made to the original Genoa Park District IGA that the board approved earlier this year. The cost agreement and major pieces of the agreement have not changed. Mr. O'Daniell asked the board to approve the Revised Intergovernmental Agreement with Genoa Park District. Mr. O thanked Mr. Ficarelli for working out the differences within this agreement.

Wesner asked what changes were made to the agreement.

Mr. O'Daniell stated the changes were regarding insurance language and coverage. He also stated both insurance companies agreed on the coverage.

Kruse asked Mr. Ficarelli about the agreement.

Mr. Ficarelli stated the park district sent over the previous agreement with some changes that he was originally concerned with. After talking to CLICK and the park district both legal counsel came up with a provision that works for both parties. Mr. Ficarelli stated the Board of Education is significantly covered if there is damage or accident on the property.

Cleveland asked if the Genoa Township Park District already approved this agreement.

Mr. O'Daniell stated the park district has not yet approved the revised agreement.

A motion was made by Wesner, and seconded by Gustafson, to approve the Revised Intergovernmental Agreement with Genoa Park District.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse
Motion Carried.

FOIA Request

There is one FOIA to report from National Association of Environmental Engineering Students.

Donations

Mr. O'Daniell stated there is one generous donation from Dan Spear in the form of four brand new coats to KES.

A motion was made by Kruse, and seconded by Brynteson, to approve with gratitude a generous donation of four brand new children's coats to KES from Dan Spear.

Ayes: Wesner, Andrews, Brynteson, Cleveland, Gustafson, Shipley, Kruse
Motion Carried.

Superintendent/Board Communication

Board Member Appreciation Day - Nov. 15th.

Mr. O'Daniell expressed his gratitude to the members of the Board of Education by presenting each member with a certificate for Board Member Appreciation Day November 15, 2017.

Next month, review of Illinois Interactive Report Card at the District Level.

Mr. O'Daniell stated he will present a detailed report of the Illinois Interactive Report Card next month.

New Funding Formula Model.

Mr. O'Daniell publicly thanked Mr. Dan Spear for his help with 99.8% accuracy and Mrs. Debbie Todd for helping to increase our ELL by 10. All their efforts have been instrumental in preparing our funding base the district will receive moving forward.

Details of Dr. Shortridge and myself presenting at School Board Conference

Mr. O'Daniell publicly thanked Dr. Shortridge for representing the district and speaking at the 2017 Triple I Conference in Chicago. Mr. O'Daniell stated he will also be presenting at the conference this year.

Surveys

Mr. O'Daniell stated a survey has currently been sent throughout the district. He also stated stage #1 is the district wide survey and stage #2 will be the parent survey. Both will be used for strategic planning.

First Responders Appreciation

Mr. O'Daniell publicly thanked the Genoa Police Department, and Chief Smith for their assistant regarding the most recent events at GKHS and district buildings. He also publicly thanked the Genoa-Kingston Fire Department, The Village of Kingston Police Department, The DeKalb County Sheriff's Department, NIU Police and Canine Departments, The Sycamore Police Department, and Metra Police. He also publicly thanked the Genoa-Kingston staff for efforts, dedication and support to the district. Mr. O'Daniell stated while the event was very frightening for everyone he was proud of the staff and community support.

Future Agenda Items

John Francis - GES Presentation
Tax Levy Presentation
Adopt the Tax Levy
IIRC Review
Report from Triple I Conferenc

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Disciplinary Cases in compliance with 5 ILCS 120/2(c)(9)

A motion was made by Brynteson, and seconded by Cleveland, to convene to Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Disciplinary Cases in compliance with 5 ILCS 120/(c)(9) and The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired in compliance with 5 ILCS 120/2(c)(5) and The setting of a price for sale or lease of property owned by the District in compliance with 5 ILCS 120/2(c)(6) at 8:13 pm.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse
Motion Carried.

Reconvene

The board reconvened to open session at 9:06 pm.

Adjourn

A motion was made by Ms. Gustafson and seconded by Mrs. Brynteson, to adjourn the Board of Education meeting at 9:07 pm.

Voice vote: Ayes: 7.
Nays: 0.
Motion carried.

Paul Kruse, Board President

Kristen Andrews, Board Secretary