

**Board of Education Meeting – 7:00 pm**  
**Tuesday, October 25, 2016**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Correspondence/Presentation
  - 4.01 AFR Presentation
  - 4.02 Angelo Lekkas - GKMS
5. Public hearings petitions questions and comments from guests and visitors
6. Consent Agenda
  - a. Payrolls
  - b. Accounts Payable
  - c. Bid Approval
  - d. Minutes
  - e. Employment, Coaches
7. Treasurer's Report
8. Old Business
  - 8.01 Levy Notice and Public Hearing
  - 8.02 Building Usage 2017-2018 School Year
  - 8.03 Appointment of Delegate to School Board Conference
  - 8.04 Superintendent Search
  - 8.05 November Board Meeting Dates
9. New Business
  - 9.01 Approval of FY-16 AFR
  - 9.02 Acceptance of Donations
  - 9.03 FOIA Report
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9)
13. Reconvene to Open Session
14. Adjournment

**Board of Education Meeting Minutes – 7:00 pm**  
**Tuesday, October 25, 2016**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School Community Room

**Call to Order**

President Paul Kruse called the Genoa-Kingston Board of Education Meeting to order at 7:00 pm.

Present: Taunya Fischer, David Cleveland, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, and Paul Kruse.

Absent: None

**Pledge of Allegiance**

Mr. Lekkas and students from Genoa-Kingston Middle School led the guests and members of the Board of Education in the Pledge of Allegiance.

**Mission Statement**

Board Member, David Cleveland, read the Mission Statement, "Preparing students to excel and contribute to their community."

**Correspondence/Presentation**

**AFR Presentation**

Dr. Shortridge introduced Mr. Tim Gavin a representative from Klein-Hall and Associates who prepare the district's annual financial review.

Mr. Gavin presented a review of the district's annual financial report to the board. Mr. Gavin highlighted and summarized the financial results of the past year. He also stated the district shows a healthy fund balance. Mr. Gavin stated the district Profile designation is *Recognition* which is the highest designation a district can have. He also stated there were no significant findings.

Kruse asked about the districts fund balance.

Mr. Gavin stated all districts have their own policies regarding fund balance; however G-K has a healthy balance.

Dr. Shortridge stated the AFR is posted on the district's website as well as available in the district office.

Edwards asked about the 50% fund balance.

Mr. Gavin stated it represents overall fund balances. Mr. Gavin publically thanked the district office staff for their cooperation while performing the annual audit.

**Angelo Lekkas - GKMS**

Mr. Lekkas shared a presentation regarding Genoa Kingston Middle School with the board.

Mr. Lekkas shared the Genoa-Kingston Middle School goals, and process for student growth. He also shared PARCC and MAP scores along with areas students met or exceeded goals. He further stated the standards in which students continue to progress academically. Mr. Lekkas commented on no zeros and the pre teach, reteach and retake philosophy as important. He also shared information regarding WIN I and II (What I Need). He further stated WIN has had a profound impact on staff and students. Mr. Lekkas stated Project Lead the Way and the integration of lessons in technology have been very positive for students. He also commented how vital community and parent involvement is to the success of the GKMS students.

Cleveland asked about the pre teach, reteach, and retake philosophy. He also asked about the return on investment regarding assessments and standardized testing.

Mr. Lekkas stated GKMS is in the second year of implementing current testing and philosophies and the return has been immediate and positive.

**Public hearings petitions questions and comments from guests and visitors**

Mrs. Casimir Contreras addressed the board requesting an additional bus stop near the mobile home park on Forest View Dr. She also presented the board with several signatures from neighbors in support of the request.

Edwards asked Mrs. Contreras about the expectation to change the bus stop.

Mrs. Contreras stated they would like the bus stop changed this school year.

Kruse thanked Mrs. Contreras for bringing the bus route concern to the board and stated the board will look into the request.

**Consent Agenda**

**Payrolls, Accounts Payable, Bid Approval, Minutes, Employment, Coaches**

Edwards asked about the roof bids and if they were sealed bids. She also asked if the roofing repairs were included in the current budget.

Dr. Shortridge stated the bid request was published in the newspaper and sealed bids were requested and accepted. He also stated the repairs were included in the current budget.

Mr. Slater also stated the roofing bid specifications were published in the paper. He also shared the concerns over the current roof conditions at Kingston Elementary School.

A motion was made by Gustafson, and seconded by Brynteson, to approve the September 23, 2016 payroll in the amount of \$567,018.47, the October 7, 2016 payroll in the amount of \$532,787.96, the October 14, 2016 KEC payroll in the amount of \$141,030.91 the October 2016 Payable Board Report

**Tuesday, October 25, 2016**  
**Board of Education Meeting Minutes**  
**Page 3**

in the amount of \$231,639.26, the September 27, 2016 Board of Education Meeting Minutes, the October 11, 2016 Committee of the Whole Meeting Minutes, the October 20, 2016 Special Board Meeting Minutes, the October 11, 2016 Closed Session Meeting Minutes and the October 20, 2016 Closed Session Meeting Minutes. The approval of the closed session meeting minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

**To approve the following bid:**

CPR Roofing as the district's roofing contractor for the 2016-17 school year by virtue of winning the bid process.

**To approve the following employment considerations:**

Tosha Ratliff - Bus Driver - Effective September 30, 2016  
Federico Parra - Custodian - Effective September 27, 2016

**To approve the following coaches:**

Anson Ellis - 8th Grade Basketball Coach - Effective October 4, 2016

**To approve the following volunteer coaches:**

Scott Suchy - Varsity Boys Basketball - Effective November 1, 2016

Ayes: Andrews, Brynteson, Cleveland, Edwards, Fischer, Gustafson, Kruse  
Motion Carried.

**Treasurer's Report**

Ms. Hoffman presented the September's Treasurers Report in detail to the board.

Ms. Hoffman stated \$576K is still owed and vouchered by the state of Illinois.

Edwards asked about the abundance of working cash.

Dr. Shortridge stated working cash is a flexible fund. He also stated the restrictions that occur if funds are moved and located in another fund. He further stated able to issue working cash bonds from working cash if necessary.

A motion was made by Cleveland, and seconded by Fischer, to approve the September Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse  
Motion Carried.

## Old Business

### Levy Notice and Public Hearing

Dr. Shortridge reviewed the necessary details for the FY-17 Levy.

Dr. Shortridge stated in order to insure that all available local funds are accessed through the levy process, it may be necessary to levy for more than a 5% increase over last year's request. As a result, Truth in Taxation laws require the District to publish the amount of the levy and the percentage of the increase over last year's levy allocation in the newspaper. Further, the Board must adopt a Tentative Levy and then hold a public hearing before Board approval of the final levy. The recommended levy process for the District in the next two months is as follows:

- **October Full Board Meeting:**
  - Approve the request for permission to issue appropriate public notice of the Levy Hearing to be held at the December 13, 2016 Board meeting.
  - Give permission to the administration to publish in the paper the required Truth in Taxation notice if the levy amount will be over 5% of last year's allocation.
- **November Committee Meeting:** Discuss the tentative levy and the percentage increase necessary over the previous year.
- **November Full Board Meeting:** Adopt the tentative levy
  - If the levy request will be more than a 5% increase over last year's levy extension, the district will publish notice of Levy Hearing and the Truth in Taxation information, including the percentage increase of the levy request, in the newspaper between November 29- December 6.
- **December Full Board Meeting:** Conduct the Levy Hearing (will only be necessary if the levy amount is over 5% of last year's extension). Adopt the Final Levy.

For this month of October, we ask the Board to approve the request for permission to issue the appropriate public notice of the following:

1. Levy Hearing to be held at the December 13, 2016 Board of Education Meeting (if necessary).
2. Truth in Taxation notice (if necessary).

A motion was made by Fischer, and seconded by Gustafson, to publish the public notice of the Tax Levy Hearing scheduled for December 13, 2016 and publish the Truth in Taxation notice (if necessary).

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse  
Motion Carried.

### Building Usage 2017-2018 School Year

Mr. Burgess stated the recommendation to close a building for the 2017-2018 school year has been discussed in length during several previous meetings. He also asked if the board had any further questions or needed any further information prior to making a decision.

Cleveland asked about the timeline for the appraisal of Davenport Elementary School.

Mr. Burgess stated the appraisal of Davenport Elementary School had been ordered.

**Tuesday, October 25, 2016**  
**Board of Education Meeting Minutes**  
**Page 5**

A motion was made by Kruse, and seconded by Cleveland, to approve the closing of Davenport Elementary School for the 2017-2018 School Year.

Ayes: Edwards, Fischer, Gustafson, Andrews, Brynteson, Cleveland, Kruse  
Nays 0  
Motion Carried.

**Discussion:**

Mr. Burgess stated he will send out a public communication piece regarding the board's decision to close Davenport Elementary School for the 2017-2018 SY. He also stated working with administrators, buildings and grounds as well as food service departments for a timeline and transition schedule to be determined. Mr. Burgess stated it was important to continue to communicate with the community.

Andrews recommended holding a final community meeting as soon as possible regarding the board's decision to close Davenport Elementary School. She also stated future building usage and bond payment issues will still need to be addressed.

Kruse was not in favor of a community meeting at this time. He also stated waiting to hold a community meeting to share transition and timeline details more important. He further stated communication should be shared at the end of the school year for fall planning. Kruse stated current decisions regarding building transition plans and staffing needs were important. Kruse recommended adding a community meeting to a future agenda.

Brynteson was in favor of a community meeting to share information, details and decisions of the future.

Mr. Burgess stated it would be more important to hold future building specific meeting(s) for families.

Cleveland recommended considering the future of Davenport Elementary School and keeping the community involved.

Gustafson recommended a community meeting in January.

Edwards recommended holding a community meeting after the holidays to review questions that were originally addressed at the original community meeting.

Dr. Shortridge asked how best to communicate the next community meeting to the public. Dr. Shortridge also recommended tying the community meeting into the next committee of the whole meeting scheduled for Tuesday, November 8, 2016 at 6:30 pm.

**Appointment of Delegate to School Board Conference**

Mr. Burgess stated that annually prior to the school board conference the board selects a member to represent the district at the delegates meeting each year. He also stated that Board President, Paul Kruse has been the district representative the past several years.

**Tuesday, October 25, 2016**  
**Board of Education Meeting Minutes**  
**Page 6**

A motion was made by Kruse, and seconded by Andrews, to appoint Board Member, Kristin Brynteson as the Board Delegate for the 2016 Triple I School Board Conference.

Ayes: Fischer, Gustafson, Andrews, Cleveland, Edwards, Kruse  
Abstain: Brynteson  
Motion Carried.

### **Superintendent Search**

A discussion of the terms, timelines and special meetings for superintendent interviews were set.

Kruse shared information from the special board meeting to review superintendent candidates. The candidates will be interviewed on; Tuesday, November 1, 2016 at 6:00 pm., Wednesday, November 2, 2016 at 6:00 pm., and Thursday, November 3, 2016 at 6:00 pm.

### **November Board Meeting Dates**

Mr. Burgess commented on the November board meeting dates. He stated the Committee of the Whole Meeting will be held on Tuesday, November 8, 2016 at 6:30 pm. and the Board of Education Meeting will be held on Tuesday, November 15, 2016 at 7:00 pm. The board meeting is a week earlier due to the Thanksgiving holiday.

### **Reminder of Board Meeting Dates in November**

Committee of the Whole: Tuesday, November 8, 2016 - 6:30 pm.  
Board of Education Meeting: Tuesday, November 15, 2016 - 7:00 pm.

### **New Business**

#### **Approval of FY-16 AFR**

A motion was made by Kruse, and seconded by Cleveland, to approve the FY-16 Annual Financial Report as presented.

Ayes: Andrews, Brynteson, Cleveland, Edwards, Fischer, Gustafson, Kruse  
Motion Carried.

#### **Acceptance of Donations**

Mr. Burgess stated there were three donations to report; one from Greenlee Textron and two from the Weaver Family.

A motion was made by Brynteson, and seconded by Andrews, to accept these generous donations: \$250 to High School Girls Basketball and \$250 to the High School Cross Country Team from the Weaver Family, School supplies in the amount of \$75.00 to Genoa Elementary School from Greenlee Textron.

**Tuesday, October 25, 2016**  
**Board of Education Meeting Minutes**  
**Page 7**

Ayes: Brynteson, Cleveland, Edwards, Fischer, Gustafson, Andrews, Kruse  
Motion Carried.

**FOIA Report**

Mr. Burgess stated there was only one FOIA to report from NBC News on EpiPens.

**Superintendent/Board Communication**

**Vision 2020 classes**

Mr. Burgess stated the first in a series of Google Classes began on Wednesday, October 19, 2016 at 6:30 pm. ongoing classes are scheduled.

**Home Football Playoff Game**

Mr. Burgess publically congratulated the football team, coaches and staff for a successful season.

Mr. Burgess stated the first home football playoff game will be Friday, October 28, 2016.

**Parent Teacher Conferences**

Mr. Burgess shared information regarding parent teacher conferences held the first week of November. He also publically thanked the teachers and staff for all their effort.

**Incubator Class**

Mr. Burgess shared information regarding the new incubator class and mentors currently presenting to the students. He also stated an upcoming radio spot on WLBK to help share information about the incubator program.

**Future Agenda Items**

**Superintendent Candidate Interviews**

The board agreed to hold superintendent candidate interviews on:  
Tuesday, November 1, 2016 at 6:00 pm., Wednesday, November 2, 2016 at 6:00 pm., and Thursday, November 3, 2016 at 6:00 pm.

**Committee of the Whole Meeting - November 8th**

Tentative Levy  
PRESS Policies for Review  
Delegate Review  
Building Usage  
Superintendent Search

**Board of Education Meeting - November 15**

GKHS Presentation - Brett McPherson - Entrepreneurship  
Tentative Levy  
PRESS Policies for Approval of 30 Day Public Notice  
Superintendent Search

**Board Communication**

Board Member, Heather Edwards asked Transportation Director, Cam Fradkin if she was aware of request to change the bus stop from Madison Street to Forest View Dr.

Mrs. Fradkin stated she was just recently made aware of the transportation request. She also stated routes had been narrowed due to cost containment measures several years ago. She further stated there are several stops along Madison Street and daycare center to accommodate students living in both the Forest View Mobile Home Park and Willow Glen Subdivision.

Kruse stated it would not make sense to make transportation route adjustments this year when there will be adjustments made next year.

Mr. Burgess stated with the decision to close Davenport Elementary School transportation needs will be different and there may be walkers.

Cleveland recommended no change to the current transportation routes due to changes in building usage next year.

Edwards asked about responding and communicating information to the parents that addressed the board with the transportation concern.

Mr. Burgess stated he will respond to Mrs. Contreras's and the Forest View Mobile Home Park neighborhood concern.

**Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9)**

A motion was made by Andrews, and seconded by Gustafson, to convene to Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Student Discipline in compliance with 120/2(c)(9) at 8:22 pm.

Ayes: Cleveland, Edwards, Fischer, Gustafson, Andrews, Brynteson, Kruse

Motion Carried.

**Tuesday, October 25, 2016**  
**Board of Education Meeting Minutes**  
**Page 9**

**Reconvene to Open Session**

The board reconvened to open session at 9:09 pm.

Superintendent Burgess commented he will send out a call blast informing the community that Davenport Elementary School will close at the end of the 2016-2017 school year and more information will be available at the next Committee of the Whole meeting on November 8, 2016.

**Adjournment**

A motion was made by Heather Edwards, seconded by Dave Cleveland, to adjourn the Board of Education meeting at 9:12 pm.

Voice vote: Ayes: 6.  
Nays: 0.  
Motion carried.

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Paul Kruse, Board President

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Heather Edwards, Board Secretary