

Board of Education Meeting – 7:00 pm
Tuesday, August 28, 2018
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue - Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Public hearings petitions questions and comments from guests and visitors
5. Consent Agenda
 - a. Payroll
 - b. Accounts Payable
 - c. Minutes
 - d. Resignations, Employment, Coaches, Leave of Absence
6. Treasurer's Report
7. Old Business
 - 7.01 Park District After-School Child Care Program Intergovernmental Agreement
 - 7.02 Facility Usage
 - 7.03 Review of Closed Session Meeting Minutes
 - 7.04 Destruction of Audio of Closed Session Minutes
8. New Business
 - 8.01 Special Education Legal Counsel Discussion
 - 8.02 Board Approval of Substitute Teacher Training Program
 - 8.03 Annual Review of Hazardous Transportation Route(s)
 - 8.04 Application for Recognition of Schools
 - 8.05 FOIA Report
 - 8.06 Donations
9. Superintendent/Board Communication
10. Future Agenda Items
11. Closed Session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2/(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2) at pm.
12. Reconvene to Open Session
13. Personnel Action
14. Adjournment

Board of Education Meeting Minutes– 7:00 pm
Tuesday, August 28, 2018
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Genoa-Kingston High School Community Room
980 Park Avenue - Genoa, IL 60135

Call to Order

President, Paul Kruse called the Genoa-Kingston Board of Education meeting to order at 7:00 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Kristen Andrews, and Paul Kruse.

Also in attendance: Superintendent, O'Daniell and Assistant Superintendent, Dr. Shortridge.

Absent: Barb Gustafson

Pledge of Allegiance

Superintendent, O'Daniell led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Board Member, Kristin Brynteson read the Mission Statement, "Preparing students to excel and contribute to their community."

Public hearings petitions questions and comments from guests and visitors

There were no public hearings, petitions, questions and/or comments from guests and visitors.

Consent Agenda

Payroll, Accounts Payable, Minutes, Resignations, Employment, Coaches, Leave of Absence

Mr. Cleveland asked about the bills payables and larger expenditures.

Dr. Shortridge commented on the larger expenditures for blacktop, roofing and technology.

A motion was made by Mrs. Brynteson, and seconded by Mrs. Andrews , to approve the July 25, 2018 payroll in the amount of \$437,085.83, the August 10, 2018 payroll in the amount of \$442,171.33, the August 15, 2018 KEC payroll in the amount of \$127,034.64, the August 24, 2018 payroll in the amount of \$462,931.76, the August 2018 Payable Board Report in the amount of \$472,339.30, the July 24, 2018 Board of Education Meeting Minutes, the August 14, 2018 Board of Education Meeting Minutes, the August 17, 2018 Special Board of Education Meeting Minutes, the August 23, 2018 Special Board of Education Meeting Minutes, the July 24, 2018 Closed Session Meeting Minutes, the August 14, 2018 Closed Session Meeting Minutes, the August 17, 2018 Closed Session Meeting Minutes and the August 23, 2018 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

To approve the following resignations:

Melissa Lule - ESL Teacher - Effective 8/14/2018

To approve the following employment considerations:

Kristina Charnstrom - ESL Teacher - Effective 9/4/2018

Nicole Vasak - Cook - Effective 8/23/2018

To approve the following coaches:

Laurel Harper - Color Guard - Effective 18-19 SY

Eric Johnson - Drum Line Instructor - Effective 18-19 SY

To approve the following volunteer coaches:

Rachel Cuda - Dance Coach - 18-19 SY

To approve the following leave of absence:

Diana Johnson - Teacher - 8/24/2018 thru 9/14/2018

Ayes: Andrews, Brynteson, Cleveland, Shipley, Wesner, Kruse

Nays: 0

Motion Carried.

Treasurer's Report

In the absence of Mrs. Krabbe Dr. Shortridge shared the July Treasurer's Report in detail with the Board.

Dr. Shortridge stated the month of July typically has larger expenses than revenues.

Mr. Kruse asked if it was possible to move larger annual expenses to a larger revenue month.

Dr. Shortridge stated it was not possible to move the July expenses to a larger revenue month based on when the annual expense is due.

Dr. Shortridge also stated the State of Illinois owes the District approximately \$145K.

A motion was made by Wesner, and seconded by Brynteson, to approve the July Treasurer's Report as presented.

Ayes: Brynteson, Cleveland, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Old Business

Park District After-School Child Care Program Intergovernmental Agreement

Superintendent, O'Daniell commented on recent approval of the Park District After-School Child Care Program Intergovernmental Agreement. He stated after submitting the approved agreement to the Park District, the Park District raised a question regarding liability language. He further stated the school and park district attorneys reviewed and agreed to the changes in liability language. Superintendent, O'Daniell asked the Board to approve the agreement as presented.

Mr. Wesner asked about the specific changes made to the liability language.

Superintendent, O'Daniell commented on the language stating liability would be based on each event independently.

A motion was made by Mrs. Andrews, and seconded by Mr. Kruse, to approve the 2018-2019 Intergovernmental Agreement between Genoa-Kingston CUSD #424 and the Genoa Township Park District for the After-School Child Care Program as presented.

Ayes: Cleveland, Shipley, Wesner, Andrews, Brynteson, Kruse
Nays: 0
Motion Carried.

Facility Usage

Superintendent, O'Daniell commented on recent discussions regarding facility usage and updates to the current policy. He also publicly thanked Dr. Shortridge for researching other districts policies and putting together the information shared regarding Facility Usage. He also asked for guidance from the Board regarding charges for groups requesting use of the facilities.

Mrs. Andrews and Mr. Cleveland were in favor of a Facilities Use Policy similar to the Sycamore School District.

Mr. Cleveland was in favor of differentiating between groups who give back to the community. He also commented on service fees for additional custodians and work required by certain groups.

Mr. Kruse stated there is a difference between providing an organization/group with a facility versus custodial services, tables, chairs and clean up.

Mrs. Andrews commented on Board Policy 8:20 *Community Use of School Facilities*

Mrs. Brynteson was in favor of differentiating between groups and requiring additional fees for additional services and needs.

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Mr. Cleveland asked how often the facilities are used for events similar to the Wonderful World of Christmas where additional needs requested.

Mr. Ratliff stated approximately a half dozen groups.

Mr. Shipley asked how much time Mrs. Volkening spends scheduling events. He also shared concerns over determining which groups pay more and which groups pay less.

The Board held a lengthy discussion regarding differentiating between groups and requests to use the facilities including; facility rental, service fees, table and chair rental, disposal needs as well as salting and plowing needs.

Dr. Shortridge stated it could be challenging to differentiate between groups. He also stated the current Facility Use Policy includes charging additional fees for additional services and that there is no facility rental fee at this time. Dr. Shortridge commented on the amount of time required to schedule facilities use and events as well as setting up needs and services required. Dr. Shortridge recommended an increase to the hourly rate for service fees from \$25 an hour to \$50 an hour.

Mrs. Andrews was in favor of increasing service fees, and to review feedback for future changes to the facilities use policy.

Superintendent, O'Daniell commented on community groups reaching out to students to help and earn community service hours.

A motion was made by Mrs. Brynteson, and seconded by Mr. Shipley, to approve an increase of services fees for Facilities Use from \$25 an hour to \$50 an hour as presented.

Ayes: 4 - Shipley, Andrews, Brynteson, Kruse

Nays: 2 - Wesner, Cleveland

Motion Carried.

Review of Closed Session Meeting Minutes

Mr. O'Daniell reviewed the closed session minutes of July 19, 2016 through November 16, 2016 and recommend that they stay closed to the public.

A motion was made by Mr. Cleveland, and seconded by Mr. Wesner, to continue to keep the closed session minutes from July 19, 2016 to November 16, 2016 closed to the public.

Ayes: Wesner, Andrews, Brynteson, Cleveland, Shipley, Kruse

Nays: 0

Motion Carried.

Destruction of Audio of Closed Session Minutes

Mr. O'Daniell recommended destruction of the following dates of closed session audio July 19, 2016 through November 16, 2016.

A motion was made by Mrs. Andrews, and seconded by Mr. Cleveland, to destroy the following dates of audio of closed session minutes July 19, 2016 through November 16, 2016.

Ayes: Andrews, Brynteson, Cleveland, Shipley, Wesner, Kruse
Nays: 0
Motion Carried.

New Business

Special Education Legal Counsel Discussion

Superintendent, O'Daniell commented on the district's current Special Education attorney changing firms. He also stated Mrs. Simmons would like to continue utilizing the current attorney under the new firm and wanted to make the Board aware of the change.

Mrs. Simmons shared her recommendation and rationale for the change with the Board.

A motion was made by Mrs. Brynteson, and seconded by Mrs. Andrews, to approve to transfer the file in Legal Counsel for the Special Education Department to Franczek and Radlet as presented.

Ayes: Brynteson, Cleveland, Shipley, Wesner, Andrews, Kruse
Nays: 0
Motion Carried.

Board Approval of Substitute Teacher Training Program

Superintendent, O'Daniell commented on previous board discussions regarding substitute teacher training. He recommended official approval of the ROE Substitute Teacher Training Program to be the District #424 Board approved program.

Mr. Kruse asked about the date for the substitute training.

Superintendent, O'Daniell commented on Columbus Day as a proposed date for the substitute training.

A motion was made by Mr. Cleveland, and seconded by Mrs. Brynteson, to approve the ROE Substitute Teacher Training Program to be The District #424 Board approved program as presented.

Ayes: Cleveland, Shipley, Wesner, Andrews, Brynteson, Kruse
Nays: 0
Motion Carried.

Annual Review of Hazardous Transportation Route(s)

Superintendent, O'Daniell stated a review of the District's Hazardous Transportation Routes is required when submitting the Annual Transportation Claim to the state.

Transportation Director, Cam Fradkin commented on the current hazardous transportation routes, and stated there were no additional hazardous routes required or necessary for the 2018-2019 school year. Mrs. Fradkin reported no changes to the hazardous routes at this time.

Mr. Kruse asked if a change were to occur when it would be implemented.

Mrs. Fradkin stated all routes are visited at the end of the school year and reviewed at the end of summer. She also stated any changes would be noted and made to the transportation claim the following school year.

A motion was made Mr. Cleveland, and seconded by Mr. Wesner to approve the Hazard Routes as presented.

Ayes: Shipley, Cleveland, Brynteson, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Application for Recognition of Schools

Superintendent, O'Daniell shared documentation that stated School Boards are no longer required to take official action for the Application for Recognition of Schools. He also stated he would be glad to continue to present the report to the board if requested.

Mr. Wesner recommended the report not be presented in the future.

The Board agreed the report did not need to be presented in the future.

FOIA Report

There was one FOIA to report from NBC 5 Chicago.

Donations

Superintendent, O'Daniell stated there were two generous donations for the Board to accept; one from the Kingston/Herbert Methodist Church and one from Arlie and Diana Sandusky.

A motion was made by Mr. Wesner, and seconded by Mrs. Brynteson, to accept with gratitude these generous donations: \$250 in school supplies to GKMS from the Kingston/Herbert United Methodist Church, A Topcon Laser (surveying equipment) to GKHS Ag and CAD classes from Arlie and Diana Sandusky.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse

Nays: 0

Motion Carried.

Superintendent/Board Communication

Triple I Conference Pre-Conference Workshops.

Superintendent, O'Daniell asked all Board Members to contact Mrs. Mulso if they would like to attend any of the Triple I Pre-Conference Workshops.

Kishwaukee Division Dinner Meeting – October 25, 2018 Randall Oaks Golf Course

Superintendent, O'Daniell asked all Board Members to contact Mrs. Mulso if they wish to attend the Kishwaukee Division Dinner Meeting.

Cogsapalooza - September 7th - first home football game

Superintendent, O'Daniell commented on the Annual Cogsapalooza scheduled for September 7th.

School Board Legal Liability Insurance

Mr. Kruse asked Superintendent, O'Daniell to comment on School Board Legal Liability Insurance and the coverage.

Superintendent, O'Daniell stated within the District's Property Casualty Insurance is School Board Legal Liability Insurance. He also stated the School Board Legal Liability Insurance covers school board members acting professionally and speaking as one voice and does not cover school board members choosing to speak personally as individuals.

Future Contract Discussions

Mr. Wesner recommended to not hold a closed session at this meeting but rather schedule a future separate meeting for contract discussions. He also stated a separate meeting would allow the Board more time for the discussion.

Superintendent, O'Daniell stated he will share three or four dates with the Board to find an evening that will work for everyone for future contract discussions.

High School Parking Passes

Mr. Shipley asked about high school parking passes and why a few high school parking spaces were numbered this year. He also asked if other district's charge students for student parking passes.

Mr. Lekkas stated numbers were assigned to a few high school parking spaces to allow for visitors to park in those spaces.

Superintendent, O'Daniell commented on the district having an all in one registration fee.

Dr. Shortridge stated registration fees K-12 were increased several years ago. He also stated Genoa-Kingston's registration fees include all costs in one fee.

Mr. Lekkas stated one registration fee has helped to increase participation among students interested in multiple activities without additional costs to families.

Superintendent Evaluation Review

Mrs. Brynteson stated the deadline to submit items for the Superintendent Evaluation Review scheduled for discussion at the October 9, 2018 Committee of the Whole Meeting is Wednesday, September 12, 2018.

Future Agenda Items

September 11, 2018 Committee of the Whole

Bond Payment Re-structuring
Superintendent Evaluation Tool Review

September 25, 2018 Board of Education Meeting

PMA Presentation - Bob Lewis
Budget Hearing and Approval
Salary and Benefit Compensation Report

Closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2) at pm.

No closed session needed.

Reconvene to Open Session

No reconvene.

Personnel Action

No personnel action needed.

Adjournment

A motion was made by Mrs. Brynteson, and seconded by Mrs. Andrews, to adjourn the Board of Education meeting at 8:12 pm.

Voice vote: All
Ayes: 6
Nays: 0
Absent: 1
Motion Carried.

Paul Kruse, School Board President

Kristen Andrews, School Board Secretary