

Board of Education Meeting – 7:00 pm
Tuesday, April 25, 2017
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School – Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Declaration of School Board Winners
3. Seat New School Board Members
4. Adjournment Sine Die

Reorganization of the Board & Board of Education Meeting

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Appoint President Pro-Tem
5. Appoint Secretary Pro-Tem
6. Election of Officers
 - 6.01 Nominations and Election of Board President
 - 6.02 Nominations and Election of Board Vice-President
 - 6.03 Nomination and Election of Board Secretary
 - 6.04 Representative - IASB Governing Board
 - 6.05 Adopt Rules, Policies and Regulations of Former Board
 - 6.06 Adoption of Remaining Board Meeting Dates
7. Correspondence/Presentation
 - 7.01 Blended Learning - Stefanie Hill, Karen Simmons, & Dr. Steinbach
8. Public hearings petitions questions and comments from guests and visitors
9. Consent Agenda
 - a. Payrolls
 - b. Accounts Payable
 - c. Minutes
 - d. Surplus Property
 - d. Leave of Absence, Retirement, Resignations
10. Treasurer's Report

11. Old Business

- 11.01 PRESS Policies
- 11.02 District Health Insurance Renewal
- 11.03 School District Real Estate Resolution
- 11.04 Bus Lease
- 11.05 Amended Budget Hearing
- 11.06 Long-Term Substitute Pay
- 11.07 Summer School 2017

12. New Business

- 12.01 Acceptance of Donations
- 12.02 FOIA Request

13. Superintendent/Board Communication

14. Future Agenda Items

15. Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1).

16. Reconvene to Open Session

17. Personnel Action

18. Adjournment

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Call to Order

President Paul Kruse called the Genoa-Kingston Community Unit School District #424 Board of Education meeting to order at 7:00 pm.

Present: Taunya Fischer, David Cleveland, Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson, and Paul Kruse.

Absent: None

Declaration of School Board Winners

The DeKalb County Clerk has canvassed the returns of the Consolidated Election held on Tuesday, April 4, 2017 and certified the following on Monday, April 24, 2017 and provided to Genoa-Kingston CUSD #424 the voting results. The current Board Secretary, Heather Edwards presented the results of the official April 24, 2017 election results.

Results of the election are as follows:

For a full 4 year term

Kristin Ann Brynteson 738 Votes

Kristen Larisa Andrews 689 Votes

David J. Cleveland 717 Votes

Write in Candidates Results are as follows:

Elected to full 4-year term of office:

Max Wesner 15 votes

Elected to a 2-year term of office:

John Shipley 66 votes

Seat New School Board Members

The Official Oath of office was administered by the newly elected members of the school board led by Current Board President, Paul Kruse.

New Board Members; Max (Jake) Wesner and John Shipley took the Official Oath of office.

Elected Board Members; David Cleveland, Kristen Andrews and Kristin Brynteson took the Official Oath of Office.

Mr. Burgess expressed his gratitude and presented plaques to the outgoing board members

Taunya Fischer and Heather Edwards.

Adjournment Sine Die

In as much as there is no further business to come before this board, a motion for adjournment sine die is needed.

A motion was made by Gustafson, and seconded by Brynteson, to adjourn sine die.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Edwards, Kruse

Nays:

Motion

Paul Kruse, Board President

Kristen Andrews, Board Secretary

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Reorganization of the Board & Board of Education Meeting

Call to Order

President Paul Kruse called the Genoa-Kingston Community Unit School District #424 Board of Education meeting to order at 7:10 pm.

Present: David Cleveland, Kristen Andrews, Barb Gustafson, Kristin Brynteson, John Shipley, Jake Wesner and Paul Kruse.

Absent: None

Pledge of Allegiance

Future Problem Solver (FPS) Students led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Board Member, Kristin Brynteson read the Mission Statement "Preparing students to excel and contribute to their community."

Appoint President Pro-Tem

A motion was made by Cleveland, and seconded by Brynteson, to appoint Paul Kruse as president Pro-Tem.

Voice Vote: All
Nays: 0
Motion Carried.

Appoint Secretary Pro-Tem

A motion was made by Cleveland, and seconded by Kruse, to appoint Kristin Brynteson as Board Secretary Pro-Tem.

Voice Vote: All
Nays: 0
Motion Carried.

Election of Officers

Nominations and Election of Board President

A motion was made by Gustafson, and seconded by Andrews, to nominate and elect Paul Kruse as Board President.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse
Nays: 0
Motion Carried.

Nominations and Election of Board Vice-President

A motion was made by Andrews, and seconded by Brynteson, to nominated and elect Barb Gustafson as Vice-President.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse
Nays: 0
Motion Carried.

Nomination and Election of Board Secretary

A motion was made by Gustafson, and seconded by Brynteson, to nominate and elect Kristen Andrews as Board Secretary.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse
Nays: 0
Motion Carried.

Representative - IASB Governing Board

A motion was made by Gustafson, and seconded by Cleveland, to nominate and elect Kristin Brynteson as the IASB Governing Board Representative.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse
Nays: 0
Motion Carried.

Adopt Rules, Policies and Regulations of Former Board

A motion was made by Cleveland, and seconded by Brynteson, to adopt rules, policies, and regulations of the former school board.

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Ayes: Wesner, Andrews, Brynteson, Cleveland, Gustafson, Shipley, Kruse
Nays: 0
Motion Carried.

Adoption of Remaining Board Meeting Dates

A motion was made by Cleveland, and seconded by Gustafson, to adopt the dates of the remaining board meetings for the fiscal year for Committee of the Whole Meetings; May 9, 2017 and June 13, 2017 and for Board of Education meetings; May 23, 2017 and June 27, 2017.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse
Nays: 0
Motion Carried.

Correspondence/Presentation

Blended Learning Presentation - Stefanie Hill, Karen Simmons, & Dr. Steinbach

Mrs. Simmons shared information regarding Blended Learning and Google Coaching with Chrome books.

Mrs. Hill commented on the District currently having Chrome books in grades 5th through 12th. She also commented on recent updates to curriculum and looking for new ways to incorporate the new curriculum into technology with the newly implemented use of Chrome books and a technology coach.

Dr. Steinbach stated Title 2 funding has allowed for the District to reach the goal to provide additional professional development through Google Coaching. Dr. Steinbach stated, as a Google Coach, the district was able to offer teaching methods and best practices to staff in a recent Google Summit Teacher Institute Day as well as Google classes district and community wide. Dr. Steinbach also commented on creating a new Google Blog.

Brynteson asked about the parent response to Google classes.

Dr. Steinbach stated there were several inquiries about future classes after the first two sessions.

Andrews stated helping parents gain knowledge in Google Classroom to help their students was important.

Cleveland asked about new ways to bring awareness to parents and the community about future Google classes.

Dr. Steinbach stated information will be provided at open houses, as well as email, phone, text and area advertisements.

Mr. Burgess stated Vision 2020 always encourages everyone to bring a friend.

Gustafson asked about the Google topics.

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Kruse stated a detailed description of each class title would be helpful.

Mr. Lekkas commented on expanding Chrome book and Google opportunities at middle school.

Dr. Steinbach stated current student Chrome book users are going to raise the bar for future students.

Mr. Francis publicly thanked Dr. Steinbach for his work with teachers to support the implementation of Chrome books and Google applications.

Public hearings petitions questions and comments from guests and visitors

There were no public hearings, petitions, questions and/or comments from guests and visitors.

Consent Agenda

Payrolls, Accounts Payable, Minutes, Surplus Property, Leave of Absence, Resignations.

A motion was made by Cleveland, and seconded by Gustafson, to approve the March 24, 2017 payroll in the amount of \$527,700.38, the April 10, 2017 payroll in the amount of \$531,240.99, the April 14, 2017 KEC payroll in the amount of \$136,263.72, the April 2017 Payable Board Report in the amount of \$286,237.96, the March 21, 2017 Board of Education Meeting Minutes, the April 11, 2017 Student Discipline Hearing Meeting Minutes, the April 11, 2017 Committee of the Whole Meeting Minutes, the March 21, 2017 Closed Session Meeting Minutes, the April 11, 2017 Student Discipline Hearing Closed Session Meeting Minutes and the April 11, 2017 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

Approval of the sale of surplus property: 50 - three-year-old Acer Chromebooks valued at \$30 each.

Approval of the following leave of absence:

Megan Perry - Teacher - Effective May 15, 2017 through May 26, 2017.

Tiffany Thurlby - Teacher - Effective May 22, 2017 through September 4, 2017.

Approval of the following resignations:

Julie French - High School Guidance Counselor - Effective at the end of the 2016-2017 school year.

Margaret Taylor - Cook - Effective - Immediately.

Robert Cochran - Sophomore Girls Basketball - Effective Immediately.

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Shelby Huffman - 8th Grade Volleyball Coach - Effective Immediately.

Corey Jenkins - JV Boys Soccer Coach - Effective Immediately.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Treasurer's Report

Mrs. Krabbe shared a detailed Treasurer's report with the Board of Education.

Mrs. Krabbe shared the process of KEC payroll payments with new board members.

Ms. Krabbe shared detailed reports of the District's revenues and expenditures. She also stated salaries and benefits are a generous amount of the District's expenses.

The board stated they were very happy with the new format of board reports Mrs. Krabbe has presented using the new accounting software.

A motion was made by Gustafson, and seconded by Brynteson, to approve the March Treasurer's Report as presented.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse

Nays: 0

Motion Carried.

Old Business

PRESS Policies

Mr. Burgess commented on the March PRESS Policies that were discussed at a prior committee meeting. Mr. Burgess also shared an overview and the process of PRESS Policies with new board members.

A motion was made by Brynteson, and seconded by Cleveland, approved the 30-day public display of the March PRESS Policies as presented.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse

Nays: 0

Motion Carried.

March PRESS Policies for Review

2:100 - Board Member Conflict of Interest

3:70 - Succession of Authority

4:15 - Identity Protection

4:180 - Pandemic Preparedness

5:70 - Religious Holidays

5:80 - Court Duty

5:110 - Recognition for Service

5:120 - Employee Ethics; and Conduct; and Conflict of Interest

5:140 - Solicitations by or From Staff

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5:210 - Resignations
5:230 - Maintaining Student Discipline
5:285 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:300 - Schedules and Employment Year
5:320 - Evaluation
6:70 - Teaching About Religions
6:185 - Remote Educational Program
7:100 - Health, Eye, and Dental Examinations; Immunizations, and Exclusion of Students

FIVE YEAR REVIEW

3:70 - Succession of Authority
4:180 - Pandemic Preparedness
5:70 - Religious Holidays
5:80 - Court Duty
5:110 - Recognition for Service
5:140 - Solicitations By or From Staff
5:210 - Resignations
5:230 - Maintaining Student Discipline
5:285 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:300 - Schedules and Employment Year
5:320 - Evaluation
6:70 - Teaching About Religions
6:185 - Remote Educational Program

District Health Insurance Renewal

Dr. Shortridge commented on the District Health Insurance Renewal discussed at a prior committee meeting. He also asked the board to approve the PPO 2 as the districts health insurance as the plan to fund. He further stated the premium is in line with what has been funded in the past.

A motion was made by Andrews, and seconded by Brynteson, to approve PPO 2 as the district's health insurance plan to fund according to the percentages described in the current GKEA Agreement.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse

Nays: 0

Motion Carried.

School District Real Estate Resolution

Mr. Burgess shared a sample of district procedures to sell and/or auction Davenport Elementary School. A letter of procedures from the District's attorney and resolution were shared with the board for approval. He also stated when authorized there is a timeline that must be followed which was shared.

Wesner asked about the process and timeline to sell Davenport Elementary School.

Mr. Burgess stated the timeline needs to be followed and the final date be determined.

Kruse stated Davenport could not be sold immediately. He also commented on the process and timeline to sell and/or auction the building.

Gustafson stated it was advantageous to sell the building prior to the winter months.

Shipley asked about the sale of the building and the bidding process.

Mr. Burgess stated the building would not be sold unless the minimum bid was met. He also stated

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the need to advertise the bid for three weeks.

Brynteson recommended starting the process to sell Davenport as soon as possible.

Cleveland stated there was no reason to delay the process.

A motion was made by Cleveland, and seconded by Andrews, to approve the School District Real Estate Resolution as presented.

Ayes: Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse

Nays: Shipley

Motion Carried.

Bus Lease

Dr. Shortridge commented on the 2017-19 bus lease discussed in the prior committee meeting. Dr. Shortridge recommended the Board approve leasing buses from Midwest Transit Equipment, Inc. for the 2017-2019 school years.

Cleveland asked about the length of the lease.

Shipley asked about the number of buses and penalties for returning buses not needed.

Dr. Shortridge stated it was easier to lease the usual number of buses and return buses not needed for credit.

A motion was made by Gustafson, and seconded by Andrews, to approve the administration's recommendation to lease buses from Midwest Bus Transit Equipment, Inc. according to the 2017-19 bus lease contract as presented.

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse

Nays: 0

Motion Carried.

Amended Budget Hearing

Dr. Shortridge commented on the Amended Budget Hearing to be held on June 27, 2017 and recommended the Board approve publication and appropriate notice of the hearing. Dr. Shortridge commented on amending the budget due to unanticipated expenses in Fund 60.

Cleveland asked how much Fund 60 was over budget.

Dr. Shortridge stated approximately \$100K.

Mr. Slater stated recent roof repairs were not anticipated and the remainder of work will be completed in the future.

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Kruse commented on the purpose for approval was for posting notice for amending the budget not re-roofing the buildings.

A motion was made by Brynteson, and seconded by Gustafson, to place the 2017 Proposed Amended Budget on display for not less than 30 days, schedule a Budget Hearing for June 27, 2017 and authorize publication of appropriate notice of these actions.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Long-Term Substitute Pay

Mr. Burgess commented on prior discussions at the committee meeting regarding a recommendation for Long-Term substitute pay in the 2017-2018 school year as follows; \$90.00 per day for the first 15 days and \$125.00 per day thereafter.

A motion was made by Gustafson, and seconded by Brynteson, to approve long-term substitute pay for the 2017-2018 school year to \$90.00 per day for the first 15 days and \$125.00 per day thereafter.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse

Nays: 0

Motion Carried.

Summer School 2017

Mr. Burgess recommended approving the summer school schedule and budget to remain under \$10,000.

Cleveland asked if there were any legal obligations to provide summer school.

Simmons stated there is an obligation to offer summer school to students with IEP's

A motion was made by Andrews, and seconded by Gustafson, to approve the 2017 Summer School schedule and budget to remain under \$10,000 as presented.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse

Nays: 0

Motion Carried.

New Business

Acceptance of Donations

Mr. Burgess stated there was only one generous donation to accept.

A motion was made by Cleveland, and seconded by Brynteson, to accept with gratitude these generous donations; \$100 to GKMS Student Council from Donald and Barbara Worst.

Ayes: Shipley, Wesner, Andrews, Brynteson, Cleveland, Gustafson, Kruse

Nays: 0

Motion Carried.

FOIA Request

Mr. Burgess stated there is only one FOIA to report from Smart Procure.

Superintendent/Board Communication

Administrative Assistant Day

Mr. Burgess commented on Administrative Assistant Day.

Teacher Appreciation Week

Mr. Burgess commented on Teacher Appreciation Week May 1, 2017 through May 5, 2017.

Pass Illinois Budget

Mr. Burgess commented on school districts starting a movement called *Pass Illinois Budget*. He also recommended the Board contact state representatives about the current budget situation. Mr. Burgess stated the District will share the information about the campaign *Pass Illinois Budget*.

BNC Art Show

Mr. Burgess congratulated the BNC Art Show winners. He also publicly thanked Mrs. Beynon for all her hard work and efforts of such a successful event.

First place ribbon in color photography to Gabby Janes,

Second Place Ribbon in Color photo to Spencer Mulso,

First place ribbon and honorable mention ribbon in B&W photo to Autumn Routson,

Honorable mention ribbon in ink wash and marker category to Carli Schmidt,

Honorable mention ribbon in digital drawing and imaging to Austin Hansen.

Graduation - May 14, 2017 1:00 pm.

Mr. Burgess stated High School Graduation will be held on Sunday, May 14, 2017 at 1:00 pm.

Lions Club Citizen of the Year

Mr. Burgess congratulated the 2017 Lions Club Citizen of the Year recipients as well as publicly thanked the Lions Club of Genoa for another successful event.

1st Adrian Guadalupe Leon
2nd Deanna Saldana-Fitzgerald
3rd Kathryn Fredrickson
4th Brandon Wolcott
5th Bella Rieff
6th Ruby Mulvaney
7th Keion Miracle
8th Kayla Peters
9th Olivia Simmons
10th Hunter Zweifel
11th Mitchell Halat
12th Grace Villella

New Board Members

Mr. Burgess congratulated new Board members Jake Wesner, John Shipley, Kristin Brynteson, Kristen Andrews and David Cleveland.

Kruse commented on the mandatory board member training and recommended taking a veteran board member to learn more.

Future Agenda Items

2020 Survey
2017-2018 Building and District Handbooks
2017-18 Board Meeting Dates
Treasurers Bond
Triple I Conference

Cleveland commented on adding an agenda item to review the policy for the board to review contracts prior to board approval. Cleveland stated it would be beneficial for the board to review contracts in a committee meeting prior to board approval.

Mr. Burgess and Board President, Paul Kruse stated this was not a policy issue but was rather board work.

Kruse stated the current contracts were discussed by the Board prior to board approval.

Closed Session for the purpose of discussion relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1)

A closed session was not needed at this time.

Reconvene to Open Session

No Reconvene.

Personnel Action

No Personnel Action was taken at this time.

Adjournment

A motion was made by Cleveland, seconded by Gustafson, to adjourn the Board of Education meeting at 8:17 pm.

Voice vote: All

Ayes: 7

Nays: 0

Absent: 0

Motion Carried.

Paul Kruse, Board President

Kristen Andrews, Board Secretary