

**Committee of the Whole Meeting – 6:30 pm**  
**Tuesday, April 11, 2017**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School – Community Room  
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. PRESS Policies for Review
3. District Health Insurance Renewal
4. Bus Lease
5. Amended Budget
6. Long-Term Substitute Pay
7. Buildings, Grounds and Maintenance Summer 2017
8. Summer School 2017
9. Building Transition Update
10. Superintendent/Board Communication
11. Future Agenda Items
12. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)/(1)
13. Reconvene to Open Session
14. Adjournment

**Committee of the Whole Meeting Minutes – 6:30 pm**  
**Tuesday, April 11, 2017**  
Genoa-Kingston Community Unit School District #424  
Genoa-Kingston High School – Community Room  
980 Park Avenue Genoa, IL 60135

**Call to Order**

President Paul Kruse called the Genoa-Kingston CUSD #424 Committee of the Whole meeting to order at 6:34 p.m.

Present: Kristen Andrews, Heather Edwards, Barb Gustafson, Kristin Brynteson and Paul Kruse.

Absent: David Cleveland and Taunya Fischer

**PRESS Policies for Review**

Mr. Burgess shared the March PRESS policies for review with the Board. Mr. Burgess also shared several of the updates with administration that have handbook implications i.e. (4:130) or curriculum items (6:70)

The following March PRESS Policies will be added to the Tuesday, April 25, 2017 board meeting for approval of 30-day public.

**March PRESS Policies for Review**

2:100 - Board Member Conflict of Interest  
3:70 - Succession of Authority  
4:15 - Identity Protection  
4:130E Free and Reduced-Price Food Services; Meal Charge Notifications  
4:180 - Pandemic Preparedness  
5:70 - Religious Holidays  
5:80 - Court Duty  
5:110 - Recognition for Service  
5:120 - Employee Ethics; and Conduct; and Conflict of Interest  
5:140 - Solicitations by or from Staff  
5:210 - Resignations  
5:230 - Maintaining Student Discipline  
5:285 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers  
5:300 - Schedules and Employment Year  
5:320 - Evaluation  
6:70 - Teaching About Religions  
6:185 - Remote Educational Program  
7:100 - Health, Eye, and Dental Examinations; Immunizations, and Exclusion of Students

**FIVE YEAR REVIEW**

3:70 - Succession of Authority  
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## **District Health Insurance Renewal**

### EBC Marketplace Insurance Rates Information

Dr. Shortridge stated the district has had minimal increases over the past several years.

Dr. Shortridge shared a worksheet with the EBC Marketplace Exchange Health and dental insurance premium rates. He also stated there will be an 8.5% increase in health insurance for next year.

Dr. Shortridge stated we recommend the Board approve PPO 2 as the district's plan to fund according to the percentages described in the current GKEA Agreement. He also stated during open enrollment, employees will have the option to choose any of the listed Exchange plans for their health insurance coverage.

Mr. Burgess stated the district health insurance renewal details were discussed with union leaders and will be discussed with their executive board.

District Health Insurance Renewal with the recommendation of PPO 2 as the plan to fund according to the percentages described in the current GKEA Agreement will be added to the Tuesday, April 25, 2017 board meeting for approval.

## **Bus Lease**

Dr. Shortridge shared the Bus lease contract for the 2017-2019 school year with the Board. He also stated the Bus leasing company requires Board approval of the lease.

Dr. Shortridge stated due to the building transition it is unknown the exact number of buses needed for the new school year. He also stated it would be easier to lease more buses than needed and release buses for a refund rather than add buses later.

Edwards asked if the new lease was for the same amount of buses as in the prior lease agreement.

Dr. Shortridge stated the new lease is for the same number of buses as in the prior lease. He also stated the district would save \$12,100 per bus released.

2017-2019 Bus Lease will be added to the April 25, 2017 board meeting for approval.

## **Amended Budget**

Dr. Shortridge stated it was necessary to amend the budget in June and thus schedule the public hearing for the same night as the June 27, 2017 Board meeting. He also stated proper notifications must be posted.

Dr. Shortridge stated the budget needed to be amended due to a few emergency repairs that were not anticipated in Fund 60 (capital improvement).

The approval to schedule a public hearing and post the proper notifications to amend the budget will be added to the Tuesday, April 25, 2017 board meeting.

### **Long-Term Substitute Pay**

Mr. Burgess shared area salaries for substitute teachers and aides. He also stated district administration struggles regularly to have substitute coverage in our buildings. Mr. Burgess and the Board discussed options for attracting substitutes to Genoa-Kingston.

Dr. Shortridge stated substitute pay was one of the budget cuts made several years ago.

Gustafson recommended increasing long term substitute pay after an increased number of days had been achieved.

Edwards asked about long term and short term substitute pay.

Mr. Burgess stated the concern was with long term substitute pay.

Kruse asked for a recommendation for long term sub pay.

Mr. Burgess recommended starting on day 16 the substitute pay would increase to \$125 a day.

Long Term Substitute Pay will be added to the Tuesday, April 25, 2017 Board meeting for approval.

### **Buildings, Grounds and Maintenance Summer 2017**

Mr. Ratliff shared the Building and Grounds employee needs for 2017 summer maintenance. Mr. Ratliff shared how much summer work will be done in-house saving the district's budget.

Mr. Ratliff stated summer work will be scheduled around the BFS (Biggest, Fastest, Stronger) schedule. He also stated the largest portion of additional help is needed for the building transition.

Edwards asked about the number of summer help employees requested compared last year. She also asked if summer help was figured into the current budget.

Mr. Ratliff stated adding a few additional summer help due to the building transition and other projects planned for this year.

Mr. Burgess stated the cost of summer help was figured into this year and next year's budget due to the building transition plan.

Kruse commented on seeing summer help as an asset to the district teaching students work ethic.

Building, Grounds and Maintenance Summer 2017 will be added to the Tuesday, April 25, 2017 Board meeting agenda for approval.

### **Summer School 2017**

Mrs. Hill shared the Summer School 2017 timeline and needs.

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Mr. Burgess shared dates, timelines and budget for the summer school program. He also stated postings for summer school positions will start after the Board approves summer school. He also stated the budget has never been an issue for summer school and has always remained the same.

Summer School 2017 will be added to the Tuesday, April 25, 2017 agenda for approval.

**Building Transition Update**

Mr. Burgess shared highlights of the April transition meeting and recent conversations regarding the potential sale of Davenport Elementary School.

Mr. Burgess stated a final meeting was held last week with administrators and custodians and the district is on schedule for summer work and students and parent school visits.

Mr. Burgess commented on speaking with Rick Hoffman of Hoffman Realty about pricing for Davenport Elementary School. He also commented on land value of \$36K and the appraised value of \$2.1M. Mr. Burgess stated a recommended price of \$950K.

Kruse stated the price to be reasonable.

Mr. Burgess stated there may be developers looking for this type of property.

Kruse asked the board for a recommended asking price.

Andrews was in favor of an asking price of \$950K.

**Superintendent/Board Communication**

**Testing schedules at Genoa-Kingston**

Mr. Burgess stated PARCC testing has started at each of the buildings.

Andrews asked when test scores would be available.

Hill stated test scores would be available prior to the new school year.

Edwards asked about the number of students opting out of PARCC testing this year.

Administrators stated very few opted out of PARCC testing this year.

Brynteson asked about the 5 Essentials Survey results.

Mr. Burgess stated 5 Essentials Survey results should be released soon.

**Title Grant potential funding issues**

Mr. Burgess commented on future Title Grant funding issues due to the ongoing issues with the state and federal budget. He also stated some schools are filing lawsuits with the state and may not open school next year.

### **Spring Elementary Concerts**

Mr. Burgess stated many spring concerts are coming up and are fun to go to.

### **Cadet Program returning to GKHS**

Mr. Burgess stated meeting with G-K Fire Protection regarding returning a cadet program to Genoa Kingston High School. He also stated meeting with Tom Crouch of KEC and Ryan Stoffregen of the G-K Fire Department.

### **New Board member seating**

Mr. Burgess stated the Board will plan on seating new board members on Tuesday, April 25, 2017 unless we do not have the official election results. He also stated If there are no official certified results we will have to postpone the seating of the new board members and hold a special meeting on May 2, 2017.

Mr. Burgess complimented and publicly thanked the PEAC committee, Mr. Rucker and Mr. Francis for Their work with the new Danielson Evaluation Model. Mr. Burgess commented on the evaluation being completed prior to his retirement as a goal.

Kruse asked about high school graduation day and time.

Mr. McPherson stated high school graduation will be held on Sunday, May 14, 2017 at 1:00 pm. He also stated high school graduation will not be held on Mother's Day in 2018.

### **Future Agenda Items**

Seating of New Board Members  
Election of Officers  
Blended Learning Presentation - Stefanie Hill  
March PRESS Policies for 30-day public notice  
District Health Insurance Renewal (Approval of PPO-2)  
Bus Lease Approval  
Amended Budget Approval - (Schedule Hearing/Public Notice)  
Long-Term Substitute Pay Approval  
Summer School 2017 Approval

### **Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)/(1)**

A motion was made by Andrews, and seconded Kruse, to convene to closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) at 7:13 pm.

Ayes: Andrews, Brynteson, Edwards, Gustafson, Kruse  
Motion Carried.

**Reconvene to Open Session**

The board reconvened to open session at 7:30 pm.

Superintendent Burgess offered the board words of wisdom "Love your School".

**Adjournment**

A motion was made by Barb Gustafson, seconded by Heather Edwards, to adjourn the Committee of the Whole session meeting at 7:34 pm.

Voice vote: Ayes: 5.  
Nays: 0.  
Motion carried.

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Paul Kruse, Board President

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Heather Edwards, Board Secretary