

Committee of the Whole Meeting – 6:30 pm
Tuesday, October 9, 2018
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

1. Call to Order
2. Presentation
 - 2.01 Goal #3 - Joe Ratliff
3. Levy Information and Necessary Approval Dates
4. 2018 Resolutions Review for Triple I Conference
5. Superintendent Evaluation Tool Review
6. Superintendent/Board Communication
7. Future Agenda Items
8. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in Compliance with 5 ILCS 120/2(c)/(1)
9. Reconvene to Open Session
10. Adjournment

Committee of the Whole Meeting Minutes – 6:30 pm
Tuesday, October 9, 2018
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue Genoa, IL 60135

Call to Order

President, Paul Kruse called the Genoa-Kingston CUSD #424 Committee of the Whole meeting to order at 6:32 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Kristen Andrews, Barb Gustafson, and Paul Kruse.

Also in attendance were: Superintendent, O’Daniell; Assistant Superintendent, Dr. Shortridge; and Administrative Assistant, Kristie Mulso.

Absent: None.

Presentation

Goal #3 – Mr. Ratliff

Mr. Ratliff, Director of Operations, shared a presentation with photos of work done over the past summer and work expected to be done during the 2018-2019 school year.

Mr. Cleveland asked how Davenport Elementary School was being maintained.

Mr. Ratliff stated Davenport Elementary School was maintained the same as all other buildings in the district.

Superintendent, O’Daniell commented on the District Strategic Plan regarding Facilities Goal #3. He stated Indicator A: the Health, Life, Safety review is conducted annually by the ROE. He also stated Indicator C: Efficiency, includes an annual survey to review of the Operations and Maintenance Department. He further commented on Indicator B: The Facilities Management Plan.

Superintendent, O’Daniell shared a spreadsheet regarding a 6-year Facilities Management Upgrade Plan for the Board to review. He stated the District has been well maintained, however; the timeline and estimates create a guide to the updates and repairs needed in the future. Superintendent, O’Daniell commented on the recent PMA presentation, the Bond payment as well as the Maintenance/Technology Upgrade Plan for the Board to consider when planning for the District’s future needs.

Mr. Shipley shared concerns over the Facilities Management Plan regarding estimates and wants versus needs. He also shared concerns over the Bond issue, and class sizes. He also asked about Fund 20.

Superintendent, O’Daniell commented on the estimates within the timeline and obtaining more accurate estimates prior to work being done. He further stated class sizes and maintenance plans were two different things.

Tuesday, October 9, 2018
Committee of the Whole Meeting Minutes
Page 2

Dr. Shortridge commented on fund balances. He also stated it was important to follow school code.

The Board held a lengthy discussion regarding the District's 6-year Maintenance and Technology Upgrade Plan.

Mr. Kruse asked the Board for direction.

Mr. Cleveland was in favor of addressing district needs by 2022. He also requested a list specific to district needs versus wants.

Mr. Shipley recommended obtaining more accurate bids. He also recommended a timeline for completing projects a little at a time. He asked whether a 6-year, 10-year or 12-year plan should be considered. He shared concerns over the Maintenance/Technology Upgrade plan being a scare tactic.

Superintendent, O'Daniell stated it would be difficult to obtain accurate bids for projects set to take place in the future. He also stated the estimates were obtained by Mr. Ratliff and the companies the district has worked with to give an estimate for forecasted work. They are in fact estimates to help the Board decide the best direction for the future of the district. Superintendent, O'Daniell stated the Maintenance and Technology Upgrade Plan was requested by the Board in an effort to be proactive and share necessary items that will need addressing in the future and was in no way intended as a scare tactic. He also stated bids for projects can be obtained as soon as the Board decides on a timeline and how proactive they would like to be.

Mr. Kruse stated it was impossible to obtain accurate bids for work not being done immediately.

Wesner was in favor of prioritizing the Maintenance/Technology Upgrade Plan.

Mrs. Andrews was in favor of looking at a 10-year plan, prioritizing needs, and listing items to be done in house versus outsourced. She also requested a list of items required by law.

Mr. Kruse commented on looking at a firm 6-year plan and then an optional 10-year plan.

Superintendent, O'Daniell stated he will prepare the information requested by the Board to discuss at a future meeting.

Levy Information and Necessary Approval Dates

Dr. Shortridge shared a presentation regarding the upcoming Levy and necessary approval dates.

Dr. Shortridge stated The Truth in Taxation law requires the District to publish the amount of the levy and the percentage of the increase over last year's levy allocation in the newspaper if the levy request exceeds 105% of the previous year's levy. Further, the Board must adopt a Tentative Levy and then hold a public hearing before Board approval of the final levy. The recommended levy process for the District in the next two months is as follows:

Tuesday, October 9, 2018
Committee of the Whole Meeting Minutes
Page 3

October Full Board Meeting:

- Approve the request for permission to issue appropriate public notice of the Levy Hearing to be held at the December 18, 2018 Board meeting.
- Approve the administration to publish in the paper the required Truth in Taxation notice if the requested levy amount will be over 5% of last year's allocation.

November Committee Meeting: Discuss the tentative levy and the percentage increase necessary over the previous year.

November Full Board Meeting: Adopt the tentative levy.

- If the levy request will be more than a 5% increase over last year's levy extension, the district will publish notice of Levy Hearing and the Truth in Taxation information, including the percentage increase of the levy request, in the newspaper between December 4-11.

December Full Board Meeting: Conduct the Levy Hearing (will only be necessary if the levy amount is over 5% of last year's extension). Adopt the Final Levy.

For this month of October, we ask the Board to approve the request for permission to issue the appropriate public notice of the following:

1. Levy Hearing to be held at the December 18, 2018 Board of Education Meeting (if necessary).
2. Truth in Taxation notice (if necessary).

Mr. Cleveland asked if the district will levy for under 5%.

Dr. Shortridge stated to Levy for approximately 4.97% to make sure all new property is included.

Mr. Shipley requested information regarding last year's Levy.

Levy information and necessary approval dates will be added to the Tuesday, October 23, 2018 Board of Education Meeting agenda for board approval.

2018 Resolutions Review for Triple I Conference

The Board reviewed the 2018 Resolutions to be acted upon at the Triple I Conference in November.

The Board also discussed which board member may be interested in participating in the Resolutions Committee process.

Superintendent, O'Daniell commented on the resolutions presented and the IASB recommendations.

Mr. Kruse commented on the IASB Resolutions approval process. He also stated the Board typically goes along with the IASB recommendations due recommendations by legal counsel.

Mr. Cleveland shared interest in being the district's Board Delegate at this year's Triple I Conference in Chicago.

The Board will take action to delegate a board member to participate on the Resolutions Committee at the Tuesday, October 23, 2018 Board of Education Meeting.

Superintendent Evaluation Tool Review

The Board reviewed the existing Superintendent Evaluation Tool with updates. Mrs. Brynteson commented on the recommended changes to the evaluation tool. She also commented on an evidence based approach to remain focused on the District Strategic Plan while evaluating the Superintendent.

Mr. Kruse publicly thanked Mrs. Brynteson for the time she has spent updating the Superintendent Evaluation Tool.

The recommended updates to the Superintendent Evaluation Tool will be reviewed at the Tuesday, October 23, 2018 Board of Education Meeting and formally approved at the November 27, 2018 Board of Education Meeting to stay within the timeline established by the board within the tool.

Superintendent/Board Communication

G-K Institute Day

Superintendent, O'Daniell commented on the recent Teacher Institute Day. He also publicly thanked Mrs. Brynteson and NIU for their presentation and STEM/STEAM education with the staff.

Potential for Dual Credit courses offered on campus through Kishwaukee College in the spring.

Superintendent, O'Daniell commented on the potential for dual credit courses offered on campus through Kishwaukee College to G-K high school students in the spring. He also stated a future MOU between Genoa-Kingston and Kishwaukee College would be necessary. He stated the dual credit courses offer high school student(s) the option to qualify to graduate from G-K as well as apply credits towards a degree at Kishwaukee College. The fees to students would be approximately \$275 per class.

Mr. Cleveland recommended the District pay for the student(s) dual credit courses.

Mr. Kruse recommended offering a scholarship program.

Mrs. Andrews stated dual credit courses are already offered to high school students at Kishwaukee College and that this is just another option for students to obtain dual credits while on campus at G-K.

Mr. Shipley asked about the costs associated with holding dual credit courses on the G-K campus as well as approximate number of students interested in the program.

Superintendent, O'Daniell commented on the approximate costs associated with the Kishwaukee College Instructors as well as 10 students currently interested in the program. He also stated when the dual credit courses are offered openly there will be more interest.

Technology Committee update.

Superintendent, O'Daniell shared an update of the Technology Committee and their work.

Accreditation Process update.

Superintendent, O'Daniell commented on the progress towards the Accreditation process. He also commented on a recommendation to achieve Accreditation prior to STEM certification.

Superintendent, O'Daniell will update the District Strategic Plan to align with this recommended change.

Middle School Track Sectionals

Superintendent, O'Daniell publicly thanked Phil Jerbi for his hard work and efforts changing the host site for the Middle School Cross Country Sectionals from Walcamp to the GKHS campus.

St Baldrick's Fundraising

Superintendent, O'Daniell commented on a high school student recently diagnosed with Leukemia. The Impact Club has announced they will be hosting a St. Baldrick's head shaving fundraising event to raise funds for the family and awareness of childhood cancer. The event will be held on November 8, 2018 from 4-7 pm.

Future Agenda Items

October 23, 2018 @ 7 pm– Board of Education Meeting

Presentation - AFR Klein Hall

Approval of Levy Notice and Necessary Dates

Acceptance of FY-18 AFR

Delegate Selection - 2018 Resolutions Review for Triple I Conference

Superintendent Evaluation Tool Review

November Board Meeting Dates

November 6, 2018 Negotiations @ TBA

November 27, 2018 @ 7pm – Board of Education Meeting

Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in Compliance with 5 ILCS 120/2(c)/(1).

A closed session was not needed at this meeting.

Reconvene to Open Session

No reconvene.

Adjournment

A motion was made by Brynteson, seconded by Andrews, to adjourn the Committee of the Whole meeting at 7:45 pm.

Voice vote: All
Ayes: 7
Nays: 0
Motion carried.

Paul Kruse, School Board President

Kristen Andrews, School Board Secretary