

Board of Education Meeting – 6:30 pm
Tuesday, August 14, 2018
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue - Genoa, IL 60135

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Public Hearings, Petitions, Questions and Comments from Guests and Visitors
5. Consent Agenda
 - a. Resignations, Employment, Coaches
6. Old Business
 - 6.01 Tentative FY-19 Budget
 - 6.02 Second SRO
 - 6.03 Field House Update and Presentation
 - 6.04 Superintendent Evaluation Tool Review
7. New Business
 - 7.01 Administrative Review of Closed Session Meeting Minutes
 - 7.02 Administrative Review of Closed Session Audio Minutes
 - 7.03 Facility Usage
 - 7.04 FOIA Report
 - 7.05 Donations
8. Superintendent/Board Communication
9. Future Agenda Items
10. Closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2/(c)(1) and Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2).
11. Personnel Action
12. Reconvene to Open Session
13. Adjournment

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Call to Order

President Paul Kruse called the Genoa-Kingston CUSD #424 Committee of the Whole meeting to order at 6:30 pm.

Present: John Shipley, David Cleveland, Kristin Brynteson, Jake Wesner, Kristen Andrews Barb Gustafson and Paul Kruse.

Also Present: Superintendent, O'Daniell, and Assistant, Dr. Shortridge.

Absent: None.

Pledge of Allegiance

Superintendent, O'Daniell led the guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Board Member, John Shipley read the Mission Statement, "Preparing students to excel and contribute to their community."

Public Hearings, Petitions, Questions and Comments from Guests and Visitors

There were no public hearings, petitions, questions and/or comments from guests or visitors.

Consent Agenda

Resignations, Employment, Coaches

A motion was made by Mrs. Brynteson, and seconded by Mrs. Andrews, to approve the following resignations, employment and coaches:

To approve the following resignations:

Cody Bollech - Night Custodian - Effective August 8, 2018

Federico Parra - Night Custodian - Effective July 26, 2018

Pamela Morgan - ESP - Effective July 16, 2018

Steve Schoof - Special Ed Teacher - Effective August 1, 2018

To approve the following employment considerations for the 18-19 SY:

Amy Flewelling - Special Ed - Effective 18-19 SY

Shannon Olsen - Third Grade - Effective 18-19 SY

Maya Smirnov - Middle School Math - Effective 18-19 SY

Diane Siers - ESP - Effective 18-19 SY

Dorian Tijerina - ESP - Effective 18-19 SY

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To approve the following employment considerations effective immediately:

Jayna Ratliff - Night Custodian - Effective Immediately

To approve the following coach:

Don McCune - Middle School Head Football Coach - Effective Immediately

To approve the following assistant coach:

Alan Franson - Middle School Football Coach - Effective Immediately

Ayes: Andrews, Brynteson, Cleveland, Gustafson, Shipley, Wesner, Kruse

Nays: 0

Motion Carried.

Old Business

Tentative FY-19 Budget

Dr. Shortridge shared the FY '19 Tentative Budget. He stated there are likely to be some revisions prior to the final adoption. The following are the current totals:

Tentative Projected Revenue: \$23,732,470
Tentative Projected Expenditure: \$22,324,261
 Tentative Projected Surplus: \$1,408,209

Dr. Shortridge stated in response to a request by a Board member, below are the FY 2018 Actuals compared to the FY 2019 Budget:

| | FY 2018 Actuals | FY 2019 Projected Tentative |
|---------------------|----------------------------|--|
| Revenue | \$22,593,417 | \$23,732,470 |
| Expenditures | \$20,908,149 | \$22,324,261 |

Dr. Shortridge asked the Board to approve the FY '19 Tentative Budget for posting. He also asked the Board to approve and schedule the FY '19 Final Adoption Hearing to be held the same night as the September 25, 2018 Board of Education meeting.

Mr. Shipley asked about surplus funds and fund balances. He also asked about the Capital Outlay and Purchased Services Funds.

Dr. Shortridge commented on Board Policy and the District maintaining a healthy fund balance without the need to make amendments.

Mr. Ratliff commented on Capital Outlay expenses that may include; necessary parking lot repairs, HVAC projects, DES roofing projects, updates to building automation. He also commented on Purchased Service Funds and unanticipated expenses.

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Mr. Cleveland was in favor of the amount budgeted for capital projects to help maintain district buildings. He also asked about the Education Fund.

Dr. Shortridge stated while benefits and salaries were up 2%, administrative costs are down.

Mr. Shipley asked about the Bond option.

Superintendent, O'Daniell commented on providing information for the board to determine the best options when the Bond is due.

Mr. Cleveland asked about the Transportation Fund.

Dr. Shortridge commented on the current bus lease. He also commented on the state currently focusing on the new EBF (Evidence Based Funding) and not as much on transportation funding.

Mr. Shipley asked about Fund 10.

Dr. Shortridge commented on Fund 10 for out of district tuition as well as the bond payment.

Mrs. Andrews asked about prior board conversations regarding EBF and future staffing needs.

Superintendent, O'Daniell stated he will send the Board a current attendance report to create a future plan to meet the needs of the District.

Mr. Kruse stated Board Policy states the District must maintain a healthy fund balance. He also commented on the current fund balance and how a surplus may be used to benefit the District.

A motion was made by Ms. Gustafson, and seconded by Mrs. Andrews, to place the FY-19 Tentative Budget on public display for not less than thirty (30) days, authorize publishing of appropriate notice and schedule the public hearing for September 25, 2018.

Ayes: Brynteson, Cleveland, Gustafson, Shipley, Wesner, Andrews, Kruse

Nays: 0

Motion Carried.

Second SRO

Superintendent, O'Daniell shared information from a recent administrators meeting regarding feedback from principals and current SRO, Officer Gates, for an additional SRO in the district.

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Superintendent, O'Daniell shared a document Officer Gates provided from NASRO. NASRO recommended district's use an SRO per 1000 students. He also stated G-K has approximately 1650 students. He further stated prior to the MOU, Officer Gates was in the district only 3 days a week last school year.

Superintendent, O'Daniell commented on SRO presence at Kingston Elementary and having a conversation with the Village of Kingston Police Chief, Gerald Taft and using Kingston Police for official police duties and Officer Gates for the educational piece. He also stated City of Genoa Police Chief, Robert Smith stated an additional full-time SRO could cost the District approximately \$55K-\$60K.

Mr. Cleveland recommended one SRO for the current school year with a mid-year review to see if an additional SRO was needed in the near future.

Mrs. Andrews commented on prior discussions regarding a grant paying for an additional SRO. She also asked about sharing an additional part-time SRO officer with another school district.

Superintendent, O'Daniell stated he will ask Officer Gates to provide a mid-year report to the Board. He also stated the grant was only for discount services provided. He further stated he would investigate sharing an SRO with another district.

Mr. Kruse clarified the Board's interest in having more than one officer in the future, but not two full-time officers at this time.

Field House Update and Presentation

Superintendent, O'Daniell introduced Genoa-Kingston Teacher and Coach, Keith Foster and his brother, Dennis Foster who shared a presentation surrounding their program and potential field house.

Keith and Dennis Foster shared a presentation regarding the request to build a field house on the Genoa-Kingston High School Property as well as information about their program, Aggression VBC established in 2010. Dennis Foster commented on how their program is growing larger than their current facility and not wanting to turn students away. He commented on the ages of students in the program, pole building examples, an all-purpose court, and a cooperative proposal including benefits to the district for holding tournaments. He also commented on the central location of the facilities, encouraging growth for the program and the positive impact to the community. Dennis and Keith Foster commented on the cooperative proposal and funds from private investors providing \$300K up front for a lease allowing for the school district to build the facility faster.

Mr. Kruse asked about the term of the agreement/lease.

Dennis Foster commented on a 20-year term agreement and potential revenue to the district for holding tournaments.

Superintendent, O'Daniell commented on the use for volleyball as well as districtwide use.

Mr. Kruse asked about parking concerns.

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Dennis Foster commented on GKHS having enough parking for their club needs and that tournaments would be flexible. He also commented on their club looking for a home practice place and not being interested in running tournaments or hiring staff. He also commented on the revenue benefits to the board and district.

Mr. Kruse thanked the Fosters for their presentation.

Superintendent Evaluation Tool Review

Board Member, Brynteson commented on the Superintendent Evaluation Tool being used for the first time. She also asked board members to review the tool and submit feedback and changes by September 11, 2018. She also stated her and Mr. Wesner will work together to make the requested changes for the Board to review at the October 9, 2018 Committee of the Whole and that formal action on all changes will take place at the October 23, 2018 Board of Education Meeting for the annual evaluation process to begin in November.

Superintendent, O'Daniell stated having last year's data by the end of October to compare with the District Strategic Plan.

New Business

Administrative Review of Closed Session Meeting Minutes

Superintendent, O'Daniell reviewed the closed session minutes of July 19, 2016 through November 16, 2016 and recommended they stay closed to the public.

The Board will take formal action to keep the minutes of July 19, 2016 through November 16, 2016 closed to the public on Tuesday, August 28, 2018.

Administrative Review of Closed Session Audio Minutes

Superintendent, O'Daniell reviewed the closed session audio minutes of July 19, 2016 through November 16, 2016 and recommended they be destroyed.

The Board will take formal action to approve the destruction of the closed session audio minutes of July 19, 2016 through November 16, 2016 on Tuesday, August 28, 2018.

Facility Usage

Superintendent, O'Daniell and Assistant Superintendent, Shortridge discussed the district's current facilities use policy.

Superintendent, O'Daniell commented on the Fosters request to build a field house and the burden on District Office and Dr. Shortridge with overall facilities usage and coordinating charges for facility use. He also stated currently there is not a facilities charge for any group unless it necessitates a

supervisor(s), custodian(s), and/or café staff which is determined by the District. There is also no distinction between profit and not for profit groups. Superintendent, O'Daniell also commented on

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multiple conversations with board member, David Cleveland, regarding community groups that support our students and facilities use charges. He also commented on the current facilities use agreement with the Genoa Park District.

Dr. Shortridge commented on the large number of student groups inside and outside the District requesting to use the district facilities.

Mr. Shipley commented that the current facility use fees barely cover snow removal, heating, cooling and/or garbage expenses necessary to maintain the buildings above and beyond normal use.

Mr. Wesner commented on the current facilities usage agreement and the District not charging enough to cover costs.

Mrs. Andrews asked how many groups would be without a facility if the District increased the facility use fees.

Mr. Cleveland requested a list of groups that currently use the facilities. He also requested facility use policies from neighboring districts.

Mr. Ratliff stated there were no fees to use the facilities only fees for supervisor(s), custodian(s), and/or café staff which is determined by the District if necessary. He also commented on groups that request additional tables, chairs, salt and snow removal, water, dumpsters, and re-supplying bathrooms. He further stated no two groups are the same and that most often the facility use fee does not cover the additional hours of work or supplies requested.

Mr. Cleveland stated it would be important to educate the community about the additional costs.

Mr. Kruse asked if a field house would alleviate these concerns.

Mr. Ratliff stated a field house would make it a lot easier and simplify things. He commented on how the gyms and common areas are used primarily by outside groups and activities.

Superintendent, O'Daniell recommended further discussions and for the Board to take action on facility use in the next few weeks.

FOIA Report

There were two FOIA to report. One from Smart Procure for Data Acquisition and the other from NBC 5 regarding concussion data.

Donations

There was one donation to accept from the GKEF in the amount of \$10,862.98 in the form of mini grants to the district.

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A motion was made by Mrs. Brynteson, and seconded by Mr. Wesner, to accept with gratitude these generous donations: \$10,862.98 from the Genoa Kingston Education Foundation awarded in the form of mini grants to the District.

Ayes: Cleveland, Gustafson, Shipley, Wesner, Andrews, Brynteson, Kruse
Nays: 0
Motion Carried.

Superintendent/Board Communication

April 2019 Consolidated Election Information:

Superintendent, O'Daniell shared some helpful information in anticipation of the next Consolidated Election. He also stated the following board members are up for re-election in April of 2019. Paul Kruse, Barb Gustafson. John Shipley.

Substitute Teacher Training Program

Superintendent, O'Daniell shared information regarding recent legislation allowing for *Short Term Substitute Teacher Approval* available through June 30, 2023 without renewal. He also commented on the training program being open to individuals holding an Associate's degree or higher from a regionally accredited institution of higher education or show completion of 60 semester hours of coursework. Superintendent, O'Daniell commented on the ROE holding a mass training on Columbus Day, (which is a non-attendance day), for those interested in the program. He also commented on the district's ESP's taking the course and allowing for flexibility and being paid at whichever rate was higher to substitute in the district. He further stated the district would pay for G-K employees to attend the program. Superintendent, O'Daniell stated he will ask the Board for approval of the Substitute Teacher Training Program at the August 28, 2018 Board of Education Meeting has

Ms. Gustafson shared concerns over ESP's being used as substitutes and the lack of ESP's.

Future Agenda Items

August 28, 2018 - 7:00 pm

Possible Press Policies for Review
Review of Closed Session Meeting Minutes
Destruction of Closed Session Audio
Board Approval of Substitute Teacher Training Program
Application of Recognition of Schools
Annual Hazardous Routes Report
Facilities Usage

September COW

Superintendent Evaluation Tool Review.

Board Communication

Mr. Shipley recommended building tours begin again. He also requested a tour of Davenport Elementary School now that Camelot is leasing the building.

Superintendent, O'Daniell recommended starting building tours at Genoa Elementary School on August 28, 2018 at 5:45 pm. Prior to the regularly scheduled board meeting.

Closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2).

A motion was made by Ms. Gustafson, and seconded by Mr. Cleveland, to convene to closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2(c)(2) at 8:21pm.

Ayes: Gustafson, Shipley, Wesner, Andrews, Brynteson, Cleveland, Kruse

Nays: 0

Motion Carried.

Reconvene to Open Session

The Board reconvened to open session at 9:18 pm.

Personnel Action

A motion was made by Mr. Wesner, and seconded by Ms. Brynteson, to approve the following employment considerations:

Mr. Ben Owen as High School Business Teacher and Head High School Cross Country Coach effective immediately.

Ayes: Wesner, Brynteson, Cleveland, Gustafson, Andrews, Kruse, Shipley

Nays: 0

Motion Carried

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Adjournment

A motion was made by Ms. Brynteson, seconded by Mr. Wesner, to adjourn the Board of Education meeting at 9:20 pm.

Voice vote: All
Ayes: 7
Nays: 0
Motion Carried.

Paul Kruse, School Board President

Kristen Andrews, School Board Secretary